

English Communication

By Ms. Riddhima Mahabal

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Certificate Course Syllabus

Sr. No.	Contents
1	Development of self as a brand: what defines you as a professional?
2	Verbal communication
3	Nonverbal communication
4	Quantifying skill sets
5	Listening skill development
6	Reading skill development
7	Comprehension skill compounding
8	Group Discussion
9	Personal Interview Preparation
10	Email Writing
11	Presentation Skills development
12	Dressing styles
13	Business etiquettes
14	Emotional Intelligence
15	Projective communication techniques



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