

1st Aug 2023

**SUBJECT: 2 MONTHS INTERNSHIP COMPLETION LETTER**

---

To whom it may concern,

I am writing to officially confirm the successful completion of Mr. Hitesh Jain's internship at Key Designs Studios. Hitesh joined our team on May 1, 2023, and has been an integral part of our organization for the past two months, concluding his internship on June 30, 2023.

During his time with us, Hitesh demonstrated a strong commitment to learning and contributing to our projects. He quickly adapted to our work environment and actively participated in various design projects. His dedication, creativity, and technical skills significantly benefited our team and added value to our projects.

Hitesh actively engaged in tasks related to graphic design, concept development, and project management. He exhibited excellent communication skills, both within our team and while interacting with clients. Hitesh's ability to work collaboratively and his enthusiasm for creative problem-solving were particularly noteworthy.

We would like to express our appreciation for Hitesh's dedication and hard work during his internship at Key Designs Studios. We wish him every success in his future career, and we hope that the skills and experiences gained here will serve as a solid foundation for his professional journey.

Thank you for allowing Hitesh to be part of our team. We look forward to seeing him achieve great success in the future.

Sincerely,




Omkar Kanerkar  
Director

**Omkar Kanerkar, Director**

**Key Design Studios, Mumbai**

www.keydesignsstudios.com  
+91-9920-606-959



  
Director  
PTVA's Institute of Management  
Chitrakar Kelkar Marg,  
Behind M. L. Dahanukar College,  
Vile Parle (E), Mumbai-400 057.