



# PTVA'S INSTITUTE OF MANAGEMENT

ISO 9001:2015 Certified & NAAC Accredited Institute

Chitrakar Ketkar Marg, Vile Parle (E), Mumbai 400 057  
Tel No.: 26100100 / 26100200 / 26172782 / 26172783 Fax: 26100199  
Email – [admin@ptvaim.com](mailto:admin@ptvaim.com) Website – [www.ptvaim.com](http://www.ptvaim.com)

## Minutes of the Internal Complaints Committee Meeting held on

8<sup>th</sup> April 2023

Members present:

1. Dr. Sucheta Pawar
2. Mr. Ajinkya Kumawat
3. Ms. Avanti Sathe
4. Mrs. Ashvini Ghate
5. Ms. Sadhika Bhide
6. Smt. Asha Kulkarni
7. Ms. Janhavi Bhavke
8. Ms. Tejal Lokhande
9. Mr. Abhishek Nadargi
10. Mrs. Trupti Gupte

- Minutes of the last meeting of Internal Complaints Committee were read and confirmed.
- Dr. Tejashree Deshmukh greeted the members of the Cell and informed them that, this year was also a complaint free year, i.e. no case/ grievance was reported in the academic year 2022-23 by the women staff members or students.
- Dr. Tejashree informed the committee regarding the Complaint / Suggestion Box kept at Reception counter and Library where students can put in any complaint any time. She again discussed with her colleagues and members of ICC how the Management, Director, Teaching and Non-teaching staff members are always there to help any student/ staff, if any complaint is ever received. Also, the Sakhi Box is installed in the Institute at 2 places especially for Girl students for submitting their grievance.
- Dr. Tejashree also apprised the meeting about the guest session on Women Empowerment organised on Saturday, 1<sup>st</sup> April 2023 at PTVVA's Institute of Management in association with PVAIM's IQAC (Internal Quality Assurance Committee), WDC (Women Development Cell) and ICC (Internal complaints Committee). The core focus of the session was to imbibe upon the particulars about the fact that "Every woman at every place and in every situation deserves to be treated respectfully." The session was conducted by Mr. Samir Joshi.
- It was informed by her that the Institute plans to conduct the self-defence workshop for the Girl students with the help of Goju Naha School of Martial Arts in the month of November/December 2023.
- Dr. Tejashree requested the external committee members to continue being a part of this committee for next 3 years and it was agreed upon mutually.
- The meeting ended with Dr. Tejashree thanking all the members for taking out their valuable time and attending the meeting.



*Desha*

Director  
PTVA's Institute of Management  
Chitrakar Ketkar Marg,  
Behind M. L. Dahanukar College,  
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## Minutes of the Internal Complaints Committee Meeting held on 19<sup>th</sup> March 2022

Members present:

1. Dr. Tejashree Deshmukh
2. Dr. Sucheta Pawar
3. Mrs. Trupti Gupte
4. Mr. Ajinkya Kumawat
5. Ms. Sadhika Bhide
6. Mrs. Ashvini Ghate
7. Smt. Asha Kulkarni
8. Ms. Srushti Gaikwad
9. Mr. Abhishek Nadargi

Leave of Absence was granted to:

1. Mr. Anuj Ajinkya

- Minutes of the last meeting of Internal Complaints Committee were read and confirmed.
- Dr. Tejashree Deshmukh greeted the members of the Cell and informed them that, this year was also a complaint free year, i.e. no case/ grievance was reported in the academic year 2021-22 by the women staff members or students.
- Dr. Tejashree informed the committee regarding the Complaint / Suggestion Box kept at Reception counter and Library where students can put in any complaint any time. She again discussed with her colleagues and members of ICC how the Management, Director, Teaching and Non-teaching staff members are always there to help any student/ staff, if any complaint is ever received. Also, the Sakhi Box is installed in the Institute at 2 places especially for Girl students for submitting their grievance.
- Dr. Tejashree informed the committee about the Self defence workshop conducted for MMS 1<sup>st</sup> year 2021-22 students on 8<sup>th</sup>, 9<sup>th</sup> and 10<sup>th</sup> March 2022.
- Dr. Tejashree Deshmukh, thanked Mrs. Asha Kulkarni, a well-known social activist especially in the area of Anti-dowry Movement, for an interactive session with the MMS 1<sup>st</sup> and 2<sup>nd</sup> year 2021-22 students on the topic of "Gender Sensitization" on 19<sup>th</sup> March 2022.
- The meeting ended with Dr. Tejashree thanking all the members for taking out their valuable time and attending the meeting.



*Tejashree Deshmukh*

Director  
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## Minutes of the Internal Complaints Committee Meeting held on 8<sup>th</sup> March 2021

Members present:

1. Dr. Smt. Tejashree Deshmukh
2. Dr. Sucheta Pawar
3. Mrs. Trupti Gupte
4. Ms. Sadhika Bhide

Leave of Absence was granted to:

1. Dr. CA Ajit Joshi
2. Mrs. Suchitra Pradhan
3. Smt. Asha Kulkarni

- Minutes of the last meeting of Internal Complaints Committee were read and confirmed.
- Dr. Tejashree Deshmukh greeted the members of the Cell and informed them that, this year was also a complaint free year, i.e. no case/ grievance was reported in the academic year 2020-21 by the women staff members or students.
- Dr. Tejashree also apprised the meeting about screening of the Launch Ceremony of the YouTube Channel by the Former Vice-Chancellor of the University of Mumbai, Dr. Snehalata Deshmukh which is titled as "Palakatvacha Kaleidoscope". This channel focuses on the inspirational stories of women from different walks of life about how they manage/ managed parental responsibilities and career simultaneously and successfully.
- Dr. Tejashree informed the committee regarding the Complaint / Suggestion Box kept at Reception counter and Library where students can put in any complaint any time. She again discussed with her colleagues and members of ICC how the Management, Director, Teaching and Non-teaching staff members are always there to help any student/ staff, if any complaint is ever received. Also, the Sakhi Box is installed in the Institute at 2 places especially for Girl students for submitting their grievance.
- Though currently students do not have access to both these mechanisms of registering their complaints, the Online Grievance redressal system is available on the website of the Institute, i.e. www.ptvaim.com.
- The meeting ended with Dr. Tejashree thanking all the members for taking out their valuable time and attending the meeting.

Director  
PTVA's Institute of Management  
Chitrakar Ketkar Marg,  
Bahadur M. L., Dehankar College,  
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## Minutes of the Internal Complaints Committee Meeting held on November 08, 2019

Members present:

1. Dr. Smt. Tejashree Deshmukh
2. Dr. CA Ajit Joshi
3. Dr. Sucheta Pawar
4. Mrs. Trupti Gupte
5. Mrs. Suchitra Pradhan
6. Ms. Sadhika Bhide
7. Smt. Asha Kulkarni
8. Mr. Omkar Darde

- Minutes of the last meeting of Internal Complaints Committee were read and confirmed.
- Dr. Tejashree Deshmukh greeted the members of the Cell and informed them that, it's a complaint free year, i.e. no case/ grievance was reported in the academic year 2018-19 by the women staff members or students.
- Dr. Tejashree also apprised the meeting about the Interactive Session held by Ms. Chitra Nadkarni who has successfully completed half Iron Man Challenge was held today, i.e. 09.03.2019.
- Ms. Asha Kulkarni, NGO Representative of the committee informed about "Anti-Dowry Day" celebrated every year on 26<sup>th</sup> November and requested participation from PTVAIM in various activities in various activities organized by her NGO related to it.
- It was suggested that PTVAIM and Sathaye College can plan few activities related to gender sensitization together.
- Dr. Tejashree informed the committee regarding the Complaint / Suggestion Box kept at Reception counter and Library where students can put in any complaint any time. Our Institute takes the complaint received very seriously. Information about this has been given at the time of Orientation session.
- Also, the **Sakhi Box** is installed in the Institute at 2 places especially for Girl students for submitting their grievance. The Online Grievance redressal system is available on the website of the Institute, i.e. [www.ptvaim.com](http://www.ptvaim.com).
- Omkar Darde, student representative of this committee said that the students are feeling very-safe in the friendly environment in the Institute.
- The meeting ended with Dr. Tejashree thanking all the members for taking out their valuable time and attending the meeting.



*Tejashree Deshmukh*

Director

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## Minutes of the Internal Complaints Committee Meeting held on March 09, 2019

Members present:

1. Dr. Smt. Tejashree Deshmukh
2. Dr. Sucheta Pawar
3. Ms. Sadhika Bhide
4. Smt. Asha Kulkarni
5. Mr. Omkar Darde

Leave of absence was granted to:

1. Mr. Ajit Joshi
2. Mrs. Trupti Gupte
3. Mrs. Suchitra Pradhan

- Dr. Tejashree Deshmukh greeted the members of the Cell and informed them that, it's a complaint free year, i.e. no case/ grievance was reported in the academic year 2018-19 by the women staff members or students.
- The Committee members discussed about the different issues of women that need to be addressed. Dr. Tejashree also apprised the meeting about the Interactive Session held by Ms. Chitra Nadkarni who has successfully completed half Iron Man Challenge was held today, i.e. 09.03.2019.
- Members were informed that an interactive session by Mrs. Sonali Patankar, Founder President of Ahaan Foundation on the topic of "Cyber Hygiene for Women" was arranged on 14<sup>th</sup> March 2018.
- Dr. Tejashree informed the committee regarding the Complaint / Suggestion Box kept at Reception counter and Library where students can put in any complaint any time. Our Institute takes the complaint received very seriously. Information about this has been given at the time of Orientation session.
- Also, the **Sakhi Box** is installed in the Institute at 2 places especially for Girl students for submitting their grievance. The Online Grievance redressal system is available on the website of the Institute, i.e. [www.ptvaim.com](http://www.ptvaim.com).
- Omkar Darde, student representative of this committee suggested that the students are feeling very safe in the friendly environment in the Institute.
- The meeting ended with Dr. Tejashree thanking all the members for taking out their valuable time and attending the meeting.



*Tejashree Deshmukh*

**Director**  
PTVA's Institute of Management  
Chitrakar Ketkar Marg,  
Behind M. L. Dahanukar College,  
Vile Parle (E), Mumbai-400 057.

*PT Deshmukh*

