

February 16, 2023

To

The I/c Director

PTVA's Institute of Management

Chitrakar Ketkar Marg

Vile Parle (East),

Mumbai – 400 057.

Respected Madam,

This is with reference to my correspondence dated February 7, 2023 (copy enclosed) regarding my resignation effective 7<sup>th</sup> February, 2023. Based on my appointment letter which calls for one month notice period, my last working day with PTVAIM will be 6<sup>th</sup> March, 2023. I request you to accept my resignation and kindly relieve me from my duties and responsibilities from 6<sup>th</sup> March 2023.

Thank you for all the support extended to me from time to time. I assure you of the best of cooperation from my side.

Yours Sincerely,

A

Rajul Murudkar



*TRB*  
Director  
PTVA's Institute of Management  
Chitrakar Ketkar Marg,  
Behind M. L. Dahanukar College,  
Vile Parle (E), Mumbai-400 057.

*Respected Madam,  
Resignation accepted,  
please do the needful.*

*TRB  
2/13/23*

# University of Mumbai

Phone No.-022-22708741  
email- [concolsection@gmail.com](mailto:concolsection@gmail.com)

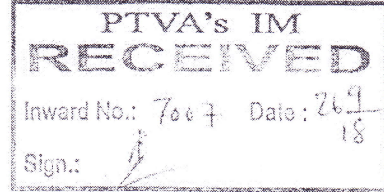


TAAS (CT),  
Room No. 204  
Fort Campus,  
M.G. Road,  
Mumbai – 400 032

Ref. No.: TAAS(CT) / ICD / 2017-18 / 35164

Date : 25 / 09 / 2018

To,  
The Director,  
Parle Tilak Association's  
Institute of Management,  
Chitrakar Kelkar Marg,  
Behind M.L. Dahanukar College of Commerce,  
Vile Parle (E),  
Mumbai – 400 057



Sir / Madam,

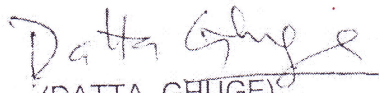
Please refer to your letter dated 27<sup>th</sup> March, 2018 forwarding therewith the report of appointment of Smt. Rajul Siddharth Murudkar (Nee Rajul Sharad Upalekar) as a full-time Assistant Professor in Finance in your college for consideration of the University.

In this connection, I am directed to inform you that the appointment of Smt. Rajul Siddharth Murudkar (Nee Rajul Sharad Upalekar) as a full-time Assistant Professor (Open to Open post) in Finance has been approved by the University on regular basis from 25.07.2017 University Circular No. CONCOL/ICC/04 of 2012 dated 10<sup>th</sup> February, 2012.

Further, you are requested to communicate the above decision to the teachers concerned in writing as per S.109-C alongwith the copy of this letter.

Please note that if any discrepancy is found in this approval, the University reserves the right to withdraw the approval at any time.

Yours,

  
(DATTA GHUGE)  
DEPUTY REGISTRAR  
TAAS(CT)





**Director**  
PTVA's Institute of Management  
Chitrakar Ketkar Marg,  
Behind M. L. Dahanukar College,  
Vile Parle (E), Mumbai-400 057.



Parle Tilak Vidyalaya Association's  
**Institute of Management**

(Affiliated to University of Mumbai & approved by AICTE)

Chitrakar Ketkar Marg,  
Behind M. L. Dahanukar  
College of Commerce  
Vile Parle (East),  
Mumbai - 400 057.

Tel : 26100100 / 26100200  
Fax : 2610 0199  
E-mail :  
admin@ptvaim.com  
Website :  
www.ptvaim.com

Outward No. 2959/2017

22.05.2017

To  
**CA Rajul Murudkar**  
C-31; Triveni,  
Gilbert Hill Road,  
Andheri [W],  
Mumbai 400 058.

**Sub. : Appointment for the post of Assistant Professor in PTVA's Institute of Management (PTVA's IM)**

Madam,

This is with reference to your application for the post of Assistant Professor-Finance, Open Post and subsequent interview before the selection committee on 19.05.2017, we are informing you that you have been appointed as an Assistant Professor on Ad-hoc basis for the academic year 2017-18 for the period of eleven months w.e.f. 1<sup>st</sup> July 2017, or till the same is filled during the academic year as per University norms on the following terms and conditions:

**1. Salary**

You will be paid consolidated salary of Rs.70,000/- (Rupees Seventy Thousand only) per month.

**2. Discipline**


As per prevailing norms, you are required to remain present in the institute (PTVA's IM) premises for atleast 6 & 1/2 hours (Six and Half Hours) a day and minimum 40 hours (Forty Hours) a week and do the assigned teaching, administrative and other activities for the development of yourself, the students and the institute (PTVA's IM). The PTVA's IM places strong emphasis on supporting its teaching activity with a sound research base. You are expected to actively contribute in the development of teaching-learning process with a qualitative research base through your own individual efforts as well as the collective efforts of the PTVA's IM's faculty members. Your contribution through Examination department work, students' feedback, organizing conferences/workshops, placement initiatives, management development programs, research and publication etc. will count towards our assessment of your performance.

**3. Outside Employment / No Simultaneous Employment**

You cannot engage in any other gainful pursuit, academic or otherwise without the written consent of the Director, and, or Management. You are not expected to give tuitions with or without honorarium in any form. For any consultancy assignment or lectures at other institutions/ College(s)/ Organisation(s), including guest lectures, you will take prior written permission from the Director of the PTVA's IM or in his absence from the Chairman of the Managing Committee of the Institute during your employment with us.

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**Director**  
**PTVA's Institute of Management**  
Chitrakar Ketkar Marg,  
Behind M. L. Dahanukar College,  
Vile Parle (E), Mumbai-400 057.

Continuation Sheet



Parle Tilak Vidyalyaya Association's  
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admin@ptvaim.com  
Website :  
www.ptvaim.com

: 2 :

Your services will be governed by the provisions of the Statutes, Ordinances, Regulation and Rules of University of Mumbai, University Grants Commission (UGC) and All India Council for Technical Education (AICTE), New Delhi for the time being in force and the rules of trust i.e. Parle Tilak Vidyalyaya Association not in consistent with the Statues, Ordinances, Regulation and Rules of University of Mumbai and All India Council for Technical Education (AICTE), New Delhi.

#### 4. Confidentiality

- You will not divulge, communicate or disclose to any person or persons any of the trade secrets of the Institute and Association, which you may come across during your employment with us or in the event of your resignation or termination, as the case may be.
- During your employment with us you shall not without the written permission of the Institute and Association publish any article or deliver any talk or lecture on any subject related to the activities you will be either directly or indirectly engaged in for the Institute and Association.
- You will be responsible for the safe keeping and return in good condition and order all the properties of the Institute and Association such as calculators, books, tools, equipments, video-recorder/camera, computers, etc. placed in your custody or during use. The Institute reserves the right to deduct the money value of such articles from your dues and may take suitable action as deemed proper in the event of your failure to account for such property to its satisfaction.

#### 5. Termination/Resignation

- During your adhoc appointment period, you will be required to give one month notice in writing if you wish to resign from the Institute's services or pay the Institute one month's Salary in lieu thereof.
- This contract of employment may be terminated without notice or any compensation in lieu thereof, if any act of yours is detrimental to the interest of the Institute (PTVA's IM), and Parle Tilak Vidyalyaya Association.

#### 6. Validity of Information


The appointment is offered to you based on the information provided by you in writing and during the course of subsequent correspondence and meetings. In the event of any of the information provided by you being found to be incorrect, the Management of the Institute will view it seriously and at its discretion will take appropriate action.

#### 7. Policies, facilities and amenities

- The facilities and amenities granted by the Management of the Institute & Association in excess of statutory requirements do not form a part of conditions of service and are subject to change at the discretion of the Management of the Institute & Association.
- Any change in rules, regulations, policies and orders issued by the Management of the Institute & Association from time to time and applicable to you will form a part of this contract.

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**Director**  
**PTVA's Institute of Management**  
Chitrakar Ketkar Marg,  
Behind M. L. Dahanukar College,  
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Continuation Sheet



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: 3 :

### 8. Change of Address

You will keep the Institute informed about the change, if any, of your residential and permanent address.

You are required to give your acceptance of this offer by returning the duplicate copy of this letter, duly signed within seven days from the date of offer. On acceptance of this letter, your details will be informed accordingly to the institute (PTVA's IM) office. You are requested to submit two (2) sets of attested photocopies of all relevant original documents, pertaining to your qualification and experience.

We look forward to a mutually rewarding relationship with you in building the PTVA's IM to a position of national eminence in management education and research.

Kindly sign and return the duplicate copy of this letter in token of your acceptance of the aforesaid terms and conditions.

Thanking you,

Yours faithfully

For and on behalf of PTVA's Institute of Management

**Dr. Harish Kumar S. Purohit**  
Director

I hereby confirm having read and having understood, my acceptance of above terms and conditions.

Place: Mumbai

Date: 23.05.19

Signature:

Name:

**Rajul Murudkar**



**Director**  
**PTVA's Institute of Management**  
Chitrakar Ketkar Marg,  
Behind M. L. Dahanukar College,  
Vile Parle (E), Mumbai-400 057.



Rajul Murudkar &lt;rmurudkar@ptvaim.com&gt;

**Resignation**

Tue, Feb 7, 2023 at 1:17 PM

**Rajul Murudkar** <rmurudkar@ptvaim.com>

To: Anil Ganu &lt;anilganu@gmail.com&gt;

Cc: snehalata.deshmukh@gmail.com, Director PTVAIM &lt;director@ptvaim.com&gt;, Tejashree Deshmukh &lt;tdeshmukh@ptvaim.com&gt;, Sunita Shringarpure &lt;registrar@ptvaim.com&gt;, admin admin &lt;admin@ptvaim.com&gt;

Dear Sir,

This has a reference to our today's meeting at your office. Thank you for your time!

I have resigned today from my position of Assistant Professor (Finance) at PTVAIM and have tendered the resignation letter to you.

I am sure that you will inform the concerned and get my exit process handled seamlessly. I am thankful to you and Dr. (Smt) Snehalata Deshmukh Madam for all the opportunities and the support provided to me during my tenure with PTVAIM.

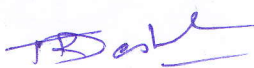
So, my sincere thanks and gratitude to all my colleagues and the entire staff of PTVAIM for making my journey with PTVAIM joyful.

Thank you, Sir.

Regards,

Rajul Murudkar

 **Resignation.pdf**  
117K

  
**Director**  
**PTVA's Institute of Management**  
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Parle Tilak Vidyalyaya Association's  
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ISO 9001:2015 & Accredited by NAAC with "B++" Grade

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March 06, 2023

Ref. No. 4865/2023

**Relieving Order**

CA Rajul Murudkar was working in our Institute from 01/07/2017 as Assistant Professor. She has tendered her resignation on 07/02/2023. The same has been accepted and she is relieved from the duty today, i.e. 6<sup>th</sup> March 2023 after the office hours.

We wish her all the best for her future endeavour.

**Dr. Tejashree Deshmukh**  
In-charge Director  
PTVAIM



Received  
6/3/23



**Director**  
PTVA's Institute of Management  
Chitrakar Ketkar Marg,  
Behind M. L. Dahanukar College,  
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Date: March 6, 2023

**To whom it may concern**

This is to certify that CA Rajul Murudkar worked in our organization, PTVA's Institute of Management, as Assistant Professor – Finance from 1<sup>st</sup> July 2017 to 6<sup>th</sup> March 2023. Her position was approved by the University of Mumbai as Assistant Professor (open to open post) in Finance effective 25<sup>th</sup> July 2017. During her tenure, we found her hardworking and sincere.

She was instrumental in organizing certificate course in GST in AY 2017-18, certificate courses for preparing students for NISM certification in Equity Derivatives and Research Analyst in AY 2019-20, workshop on Financial Modelling in AY 2021-22. She was one of the founders of Finance Club and was involved in club activities for the benefit of the students. She acted as a convenor to the State level conference which was held in association with Maharashtra State Commission for Women in AY 2017-18 and also as a co-convenor to the National level conference which was held in association with Maharashtra State Commission for Women in AY 2018-19. She was a team member for the annual students' skill development program which was held consecutively for four years starting in AY 2019-20 till AY 2022-23. She was given additional responsibility of accounts related work (reviewing day to day accounts and annual budget) of the institute in AY 2021-22. Further she was appointed as IQAC coordinator of the Institute effective 1<sup>st</sup> January 2022. During her tenure, she was part of the College Development Committee, Committee for Board of Governors, and Unfair Means Committee. She also supported the Institute in the NAAC and NBA accreditation related work from time to time.

We wish her good luck in her future endeavors.

With Regards,

**Dr. Tejashree Deshmukh**  
In-charge Director  
PTVAIM



Received  
A  
6/3/23



**Director**  
PTVA's Institute of Management  
Chitrakar Ketkar Marg,  
Behind M. L. Dahanukar College,  
Vile Parle (E), Mumbai-400 057.