



## **PTVA's Institute of Management**

(Approved by AICTE, DTE and affiliated to University of Mumbai)  
Chitrakar Ketkar Marg, Behind M. L. Dahanukar College of Commerce,  
Vile Parle (East), Mumbai – 400 057.

Tel.: 022-31061594/31099598, Email: [admin@ptvaim.com](mailto:admin@ptvaim.com), Web: [www.ptvaim.ac.in](http://www.ptvaim.ac.in)  
ISO 9001:2015 Certified Institute & Accredited by NAAC

---

### **ICT/COMPUTING SKILLS**

#### **MS EXCEL TRAINING WORKSHOP (CERTIFICATE COURSE IN MS EXCEL) –14/11/2018 TO 24/11/2018**

#### **OBJECTIVES**

- To incorporate critical thinking skills to design and create spreadsheets.
- To develop better computation skills and create analytical models for data analysis.

#### **METHODOLOGY**

Session conducted by Mr. Tushar Suvarna, MD, Knowledge Tech

#### **NUMBER OF PARTICIPANTS**

117

#### **OUTCOME**

The students learned to create personal and/or business spreadsheets in excel following current professional and/or industry standards.



*Beshmukh*  
Director  
PTVA's Institute of Management  
Chitrakar Ketkar Marg,  
Behind M. L. Dahanukar College,  
Vile Parle (E), Mumbai-400 057.