



YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	PTVA's Institute of Management
• Name of the Head of the institution	Dr. Tejashree Deshmukh
• Designation	In-charge Director
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	02226100100
• Mobile no	9821062159
• Registered e-mail	admin@ptvaim.com
• Alternate e-mail	director@ptvaim.com
• Address	PTVA's Institute of Management, Chitrakar Ketkar Marg, Behind M L Dahanukar College, Vile Parle (East), Mumbai
• City/Town	Mumbai
• State/UT	Maharashtra
• Pin Code	400057
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Urban

• Financial Status	Self-financing				
• Name of the Affiliating University	University of Mumbai				
• Name of the IQAC Coordinator	Dr. Neha Bhatia				
• Phone No.	02226100100				
• Alternate phone No.	9819053713				
• Mobile	9920313208				
• IQAC e-mail address	iqac@ptvaim.com				
• Alternate Email address	pkaushik@ptvaim.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	https://www.ptvaim.com/wp-content/uploads/2022/08/aqar-2020-21.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.ptvaim.com/wp-content/uploads/2023/05/MMS-Sem-I-II-III-IV.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B++	2.79	2019	14/06/2019	13/06/2024
6.Date of Establishment of IQAC			10/03/2017		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
NIL	NIL	NIL	NIL	NIL	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		

9.No. of IQAC meetings held during the year	04	
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> • If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
<p>1. To have greater involvement of the alumni in Institutional activities, some of the alumni who had established themselves in the Corporate world were given the assignments as visiting faculty members and few others were invited to conduct the mock interviews of the current batches. The alumni could relate better with the ongoing batches than the outside experts and could give concrete feedback to the students to improve their employability. They also got more placement opportunities to us through their personal contacts and could identify the students who would best fit into these profiles. This helped in generating better placements for our batches. 2. To sensitize the society about Sustainable Development Goals and Millennium development goals, GLOBAL CITIZENS' CLUB was formed. International Social Justice Day, International Mother Language Day , International Women's Day, International Day of Sport for Development and Peace, International Day for Yoga, World Nature conservation Day, were celebrated with activities that had pan-India participation. 3. PTVAIM introduced a new programme in 2021, namely Master of Business Administration in Innovation Entrepreneurship & Venture Development (MBA-IEV). Curriculum was designed by PTVAIM which was then assessed, approved and accepted by University of Mumbai. 4. The first batch of PhD. Students was admitted in the academic year 2021-22 to our Ph.D. Centre under the guidance of Dr. Tejashree Deshmukh, Professor, Ph.D. Centre Head and then the Dean-Academics. 5. PTVAIM conducted theme-based webinars as suggested by AICTE with respect to National Education policy 2020 for students and staff members which was in line with the perspective plan of PTVAIM as discussed in the IQAC meeting.</p>		

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
<p>To have greater involvement of the alumni in Institutional activities, engage some of the alumni who had established themselves in the Corporate world as visiting faculty members and invite few others to conduct mock interviews of the current batches. To start a new program of MBA in Innovation, Entrepreneurship & Venture Development in accordance with the National Education Policy 2020 and National Innovation and Start-up Policy for HEIs 2019 to boost the entrepreneurial culture across HEIs in India from the academic year 2021-22. To receive the permission from the University of Mumbai to start the Ph.D. Research Centre in Management. Working towards Contributing to NEP 2020 To ensure timely and accurate submission the AQAR reports to NAAC for the relevant academic year</p>	<p>The invited alumni could relate better with the ongoing batches than the outside experts and could give concrete feedback to the students to improve their employability. They also got more placement opportunities to us through their personal contacts and could identify the students who would best fit into these profiles. This helped in generating better placements for our current batches. PTVAIM introduced a new programme in 2021, namely Master of Business Administration in Innovation Entrepreneurship Venture Development (MBA-IEV). Curriculum was designed by PTVAIM which was then assessed, approved and accepted by University of Mumbai. The first batch of Ph.D. Students was admitted in the academic year 2021-22 to our Ph.D. Centre under the guidance of Dr. Tejashree Deshmukh, Professor, Ph.D. Centre Head and then the Dean-Academics. PTVAIM conducted theme-based webinars as suggested by AICTE with respect to National Education policy 2020 for students and staff members. NAAC AQAR 2020-21 was successfully submitted</p>

13. Whether the AQAR was placed before statutory body?

Yes

- Name of the statutory body

Name	Date of meeting(s)
IQAC	17/05/2023

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	09/01/2023

15. Multidisciplinary / interdisciplinary

Multidisciplinary: PTVAIM became the first Institute affiliated to the University of Mumbai to offer MBA- IEV (Innovation, Entrepreneurship and Venture Development) in addition to the full time MMS, Part-time MMS (Financial Management) and Ph.D. in Management Studies to its students, thereby integrating the Multi-disciplinary Approach in its true sense. Today it doesn't just develop its students to be excellent management professionals, but also creates and nurtures budding entrepreneurs and good researchers.

Interdisciplinary: A One day National Level Research Conference (NCMAT 2021) was organized by PTVAIM in association with Deccan Education Society's Navinchandra Mehta Institute of Technology and Development and University of Mumbai. The sub-themes for the conference covered specializations and inter-disciplinary domains.

16. Academic bank of credits (ABC):

Though the Institute introduced Digi-lockers for its students in association with National Academic Depository in 2017, being the first institute affiliated to University of Mumbai to offer this facility, the Academic Bank of Credits was introduced for the first time by PTVAIM in 2022-23.

17. Skill development:

In order to develop the entrepreneurial skills of the students along with honing their creativity and innovation, a number of workshops/sessions were conducted with the students throughout the year. Experts from various domains guided our students on these areas.

Additionally, PTVAIM's COEI appointed number of business counsellors for the students who could help in nurturing and developing their domain specific skills.

To enhance English Communication skills of the students, a value-

added course in English Communication was conducted across all specializations of MMS.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The GLOBAL CITIZENS' CLUB was formed in order to integrate responsible and accountable citizenship among the students. International Social Justice Day, International Mother Language Day, International Women's Day, International Day of Sport for Development and Peace, International Day for Yoga, World Nature conservation Day, were celebrated with activities that had pan-India participation. Also, the MMS curriculum has a course named Ethics in Business which teaches Indian culture, ethics and business practices in agreement with the Indian Knowledge System.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The institute has clearly defined Course Outcomes and Programme Outcomes in accordance with the guidelines and policies of Outcome Based Education as per the New Education Policy 2020. Course Outcomes are incorporated in the teaching plan prepared by the faculty members at the beginning of the semesters and are informed to the students right in the introductory sessions of the particular course.

They are also incorporated in the internal and theory paper assessment of every course and the same is communicated to the students. In case of a theory paper assessment of 60 marks, the Course Outcome corresponding to every question asked in the paper are mentioned in front of the respective questions.

While calculating the marks obtained by the students in any course, the mapping of the Course Outcome of that particular Course is done with Programme Outcome using MS Excel to ensure that the Course Outcomes and Programme Outcomes are synergized properly.

20.Distance education/online education:

Post-covid 19, during the academic year 2021-22, the first batch of PhD students were facilitated for their PhD research coursework through online sessions wherein they have attended research-guidance and Research Methodology Workshops through online Zoom and Google Meet platforms.

Extended Profile

1.Programme

1.1	168
Number of courses offered by the institution across all programs during the year	
File Description	Documents
Data Template	View File
2.Student	
2.1	295
Number of students during the year	
File Description	Documents
Institutional Data in Prescribed Format	View File
2.2	76
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
File Description	Documents
Data Template	View File
2.3	125
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	22
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	21
Number of sanctioned posts during the year	

File Description	Documents
Data Template	View File
4.Institution	
4.1 Total number of Classrooms and Seminar halls	12
4.2 Total expenditure excluding salary during the year (INR in lakhs)	92.60473
4.3 Total number of computers on campus for academic purposes	115

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

PTVAIM is affiliated to University of Mumbai and follows the curriculum designed and developed by it, which specifies Course Outcomes, Program Outcomes and Program Specific Outcome.

- An academic calendar is prepared at the beginning of the year for each program and is available on the Institute website.
- Subjects are allotted to faculty based on their preference, student feedback, relevant experience of the subject and specialization by the Dean-Academics in consultation with the Director.
- Program Coordinators ensure that the lectures are taken as per the teaching plan submitted by the faculty and monitor deviation.
- To keep students abreast of latest trends and practices synergized with industry, Institute invites eminent industry experts as guest speakers and visiting faculty.
- Faculty members are encouraged to attend and participate in various seminars, research conferences, Faculty Development Programs and workshops to update their knowledge.
- PTVAIM introduced a new programme in 2021, namely Master of Business Administration in Innovation Entrepreneurship &

Venture Development (MBA-IEV). Curriculum was designed by PTVAIM which was then assessed, approved and accepted by University of Mumbai. This is an outcome-based education programme as well. Students undergo capstone projects and action learning. They also undertake courses for skill-development.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.ptvaim.com/students-corner/

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

PTVAIM is affiliated to University of Mumbai and follows the curriculum designed and developed by it.

- An academic calendar is prepared at the beginning of the year for each program and is available on the Institute website which includes the schedule of internal assessment including submission of internal marks.
- Internal assessment is done on continuous basis throughout the course and involves various components like projects/ presentations/ case studies/ group discussion, role play, etc. Attendance and active participation of students during the class form integral parts of internal assessment and encourage students to study courses attentively. End Term Examinations are conducted as per the guidelines prescribed by University of Mumbai from time to time.
- Summer internship projects after MMS Semester-II, final projects in MMS Semester-IV and MMM/MFM/MHRDM projects in Semester-V, as stated in the curriculum are undertaken by students.
- PTVAIM introduced a new programme in 2021, namely Master of Business Administration in Innovation Entrepreneurship & Venture Development (MBA-IEV). Curriculum was designed by PTVAIM which was then assessed, approved and accepted by University of Mumbai. This is an outcome-based education programme as well. Students undergo capstone projects and action learning. They also undertake courses for skill-development.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.ptvaim.com/students-corner/

1.1.3 - Teachers of the Institution participate in A. All of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

5

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement

for year: (As per Data Template)

01

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

93

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Professional Ethics:

- MMS curriculum has subjects which help inculcate Professional Ethics among students: Business Ethics, Perspective Management, Financial Accounting, Ecommerce, Business Research Methods, Ethos in Management, Corporate Social Responsibility.
- The Institute encourages Formal dress code. The Code of Conduct for Staff and Students is communicated to the respective parties and also mentioned on the website. The Institute uses licensed versions of software such as Turnitin, SPSS, Microsoft Office etc. and encourages all stakeholders towards anti-plagiarism practices.

Gender Sensitization:

- MMS curriculum has subjects which help inculcate Gender Sensitization among students: Entrepreneurship Management.

- The Institute has an active Women's Development Cell which organizes various activities towards Women's welfare and addresses issues related to Women's grievances at the Institute.

Human Values:

- MMS curriculum has subjects which help inculcate Human Values among students: Organizational Behaviour, Ethos in Management.
- The Institute has active committees such as College Grievance Redressal Cell, Internal Complaints Committee, Anti-ragging Committee, and Maitri-Sangh.

Environment Responsive and Sustainable growth:

- MMS curriculum has subjects like: Corporate Social Responsibility, Perspective Management, Business Ethics, Business Environment, Ethos in Management, Marketing Management.
- The Institute saves paper through digitally connectivity for internal communication, biodegradable garbage bags, paper cups and refillable stationery.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

8

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

179

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://drive.google.com/file/d/1wM2NDPM6tdSsnYDjzfsJJIFNNLS3QN9n-/view?usp=share_link
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://drive.google.com/file/d/13daae_if2fp_OR_e3FW_Vov61ABrFj_Lc/view?usp=share_link

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

126

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

24

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The Institute conducts systematic Induction in the form of orientation programme for every MMS batch that includes introducing students to very important subjects of the course, namely, Financial

Accounting, Business Statistics, Communication Skills and Economics. This helps to gauge the level of understanding of students with respect to these subjects.

Lectures on "English Communication" are designed and are scheduled for every batch as an add-on subject free of cost, apart from MMS syllabus.

Regular attendance and mid-term examination helps the Institute to monitor the performance of students. After assessing the mid-term exam results, remedial sessions are conducted for slow learners by the respective faculty and advanced learners are suggested appropriate certification courses for upskilling.

Mentoring is an on-going process in which students discuss their problems related to academics, career and personal life with their mentors who try to guide them in these areas.

Interactive guest sessions by industry experts are arranged with respect to each specialization so that students understand the scope and opportunities available with respect to these specializations.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
295	22

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Experiential learning:

- Use of psychometric tool such as FIRO-B helps the students

understand their interpersonal orientation and forms a strong foundation for subject such as Organizational Behaviour.

- Institute ensures a good blend of core and visiting faculty members and organizes interactive guest sessions by industry experts.
- Mock interviews, Certificate course in advanced excel, Certificate course in HR Analytics, CV Designing & Resume Building sessions are conducted for skill-building.

Participative Learning:

- Students' participation in Inter-collegiate and Intra-college events facilitates versatility and develops inter-personal skills. By participating in various events as well as by helping organize events, students appreciate management challenges and use techniques to overcome them. Example - market simulation events like Bazaarhaat are conducted regularly.
- During the lectures, faculty members use various presentations and videos to make the teaching more interesting.

Exploratory Learning: Video Case Studies amidst concepts shared in the classroom session help initiate inquisitiveness and curiosity in the students. This curiosity, supplemented by the digital and physical resources at our Library allow the students to explore the latest in business and general management world. Certification courses such as HR Analytics, Mock interviews and Digital Marketing have been introduced to facilitate exploratory learning.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

- The faculty members use the case study method to encourage students to study the practical application of the theoretical concepts. Institute subscribes to ProQuest, an edatabase which allows the faculty members and students to access Harvard Business Review.

- Online through sessions through Zoom, Google Meet, MS Teams and such other digital platforms have been used to ensure uninterrupted learning when offline classes are not viable.
- Government-organized resources like ATAL, SWAYAM, NPTEL, etc. are shared with the faculty and the students for self-development
- Open source resources and links shared by the Library and Institute's Faculty from time to time are used for skill and knowledge development.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

22

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

22

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

6

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

120

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The MMS degree program under the new credit-based grading system of two years duration consisting of Four (04) Semesters. Students are

oriented towards the examination rules and are made aware of both internal and end semester assessment and evaluation. Faculties brief the students for evaluation criteria of individual subject. Faculty members complete internal assessment during the progress of semester. Assessment pattern to be followed for 100 marks module is as per University of Mumbai. The Internal Assessments constitute 40% and Semester End Examination 60% of total assessment. The criteria for internal assessment is given below: Minimum 2 criteria to be picked up from the below given list:

1. Mid-term Test
2. Group Presentations
3. Role Plays
4. Case Studies
5. Assignments/Projects/Quizzes

Midterm examination for 20 marks is conducted after finishing minimum 20 teaching hours which is equivalent to completion of 50 percent of the prescribed syllabus. Remaining 20 marks of internal assessment are completed in the semester. The semester examinations for the MMS will be held at the end of every semester. Faculty members submit internal assessment before the commencement of the end term examination.

MMS full time students are bound to finish the internal and external assessments before the semester finishes.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	https://www.ptvaim.com/compliance-documents/

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

MMS full time students are bound to finish the internal and external assessments before the semester finishes. Students missing any internal assessment have to take permission from the Director and Exam committee. Faculty can decide to give another assessment in the form of a test, project, presentation, assignment or viva. All the communication regarding internal assessment between faculty and students is done by sending email to CR (Class Representative). It is the duty of students to check emails and updates from CR's regarding any updates related to subject assessments. All exam timetables are released well in advance so that they are well

informed and prepared. Students missing out on any end term examination have to submit an application to the director and academic dean informing the reason. Results are declared timely before the student progresses to the new semester.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	https://www.ptvaim.com/compliance-documents/

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The Course outcomes for all courses covered under the Programmes offered by the institution are stated and displayed on the Institute website. The link for the same is: <https://docs.google.com/spreadsheets/d/1bbuSeLYqrlTN34aGM4vnf9uOZBt4DkSvDXuvWZszLwQ/edit?usp=sharing>

- Further faculty members prepare course outcomes for their respective subjects and the same is incorporated in the teaching plan. This teaching plan is kept in the library for the student's reference and is available both in online and offline mode. The faculty member also communicates the course outcomes of the respective subjects to the students.
- Faculty members need to ensure that the question paper for the course(s) taught by them should be set as per the Course Outcomes and all the Course Outcomes are judiciously covered.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://docs.google.com/spreadsheets/d/1bbuSeLYqrlTN34aGM4vnf9uOZBt4DkSvDXuvWZszLwQ/edit?usp=sharing
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

- The University of Mumbai specifically outlines the program, program specific outcomes and course objectives in their syllabus copy.

- The Dean-Academics ensures that the program outcomes and program specific outcomes are clearly communicated to the faculty members.

- The Programme Outcomes and Course Outcomes are shared with the faculty by the Dean-Academics, according to which the faculty creates their teaching plans for relevant subjects thereby ensuring that these outcomes are incorporated for each subject.

- The Dean Academics regularly checks the progress of the subjects taught by each faculty members and a register is maintained in digital as well as printed format wherein faculty members note the subject topics covered.

- Since the institute follows the continuous evaluation process, it tests the students' knowledge of the subject and thus attainment of the program outcomes, program specific outcomes and course outcomes by conducting: Mid-Term Test (Minimum One), Group Presentations, Role Plays, Case Studies, Assignments, Projects, Quizzes etc.

- This is then followed by the Semester End Final Examinations wherein students are again tested for the respective subjects

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://www.ptvaim.com/wp-content/uploads/2022/09/Examination-Policy-iso-revised-09_April_2022.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

117

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://drive.google.com/file/d/1p1dITsI87pN1zvYq5icTrJXgND_hdctJ/view?usp=share_link

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.ptvaim.com/wp-content/uploads/2023/06/2.7.1_compressed-28_compressed.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0.33

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

03

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

01

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

PTVAIM, through COEI, does 45 to 50 entrepreneurship & innovation promoting activities annually for colleges of Mumbai and Maharashtra. It has formed an Institutional Innovation Council under aegis of Ministry of Education's Innovation Council (MIC), which has been selected as one of the top performing IIC of the country for three years. PTVAIM offers access to its preincubation and incubation programme to all through its flagship event "Wings 2 Vision"- training based business plan competition.

The E-cell does entrepreneurial promotional activities and generates Business ideas which get converted into PoC. Post PoC, interested candidates join incubation programme for establishing the startup. The incubation center gives workspace, lockers, mentoring of industry experts and access to investors. Ministry of Education's Innovation Council has sent letter of appreciation to IIC council of PTVAIM. For the year 2021-22 Atal Ranking of Institutions on Innovation Achievements (ARIIA) gave recognition to PTVAIM in the

band of "performer" under the category of "General (non-technical)".

COEI has graduated 4 successful start-ups who are generating jobs for 25+ people.

Its incubate, Ravi Ravaria could raise 5 lakhs from MIC. The COEI IPR curating cell with the help of IPR mentor, solicitor Darius Dalal, extends handholding for IP applications.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.ptvaim.com/start-up-initiatives/

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

17

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

16

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

3

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

PTVAIM's COEI organizes several activities through which entrepreneurial mindset can be developed not just for PTVAIM students but also extend these activities to other colleges at state

and national level. These activities begin from ideation where students bring socio-economic problems of the country and try to bring solution to that. In the year 2021-22, PTVAIM's COEI organized three activities for students of colleges from all over the country. The workshops were of design thinking and making basic business plan. Both workshops were conducted by experience and high-profile experts like Kalyani Mehendale - Design thinking faculty of S. P. Jain Dubai campus, Abhijeet Thosar who is adjunct faculty of Stanford University, California. Students were introduced with the concept of relevance of social enterprise through a session by American faculty, Ms. Alina Adams, founder of a social enterprise. Students from different colleges of Mumbai, Gujarat and Rajasthan had participated.

File Description	Documents
Paste link for additional information	www.coei.in
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

1

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

12

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

2

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

7

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Institute provides students with well-equipped infrastructure which includes 9 classrooms, 2 tutorial rooms and 1 seminar hall cum auditorium which are well-equipped with teaching learning facilities like desktop computers, whiteboards, LCD projectors, Audio-Visual aids, etc. Institute supports differently abled (Divyangjan) students with ramp, lift facility and special toilet for Divyangjan. The Institute has a spacious and well-facilitated Cafeteria and separate common rooms for male and female students with facilities such as notice board, lockers, seating arrangement, indoor games, microwave oven and electrical charging points. Sakhi Box is placed in the Girls common room. The ladies washroom on the first floor is equipped with sanitary napkins vending machine.

115 Desktop Computers for Students are placed at the Computer Centre, with 3 at Centre of Entrepreneurship and Innovation (COEI), 3 in Research Cell and 8 at Library and Information Resource Centre (LIRC) respectively. Institute's Computer Centre hosts 101 computers, of which 7 computers are equipped with licensed version of Statistical Package for Social Science (SPSS). Institute's Research Cell has 2 PCs with SPSS software. The COEI provides 14 workstations, soft & white boards, laptops, 2 meeting rooms and Training & Development Room. Wi-Fi facility of 100 MBPS is available in Institute campus.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

In order to encourage all round growth of its staff and students the Institute has been maintaining various sports equipments such as Carrom, Chess, Badminton etc. as a part of indoor games and a football and cricket set to promote outdoor activities. Further, the Institute is having seminar hall cum auditorium with 283 sq.mtrs carpet area to accommodate 250 people, which helps to conduct various cultural activities, yoga sessions etc. Moreover, the Institute is having access to Vaman Dubhashi Maidan which is located at 100 metres distance from the Institute for conducting various sports activities and competitions including Rink Football, Volleyball, Kho-Kho, Kabaddi etc. Further, Parle Tilak Vidyalaya Association (PTVA), the parent body of the Institute, has built a separate building for Gymkhana, having 2087 sq. feet. (Carpet Area - 132 sq. mtrs.) area. The same became operational from 21st June, 2015. It is equipped with indoor game facilities like Carrom, Chess and Table-Tennis. It also has Gymnasium at the basement and it facilitates weight training instruments such as Arm Curl, Leg Curl, and Chest Press.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

12

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

59.5

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Library and Information Resource Centre (LIRC) has a rich collection of over 10,041 barcoded books. It has a large e-database of 4822 full text e-journals from ProQuest and 6382 full text e-journals from J Gate and 500 CD-ROMs. More than 20000 e-books are received through ProQuest database. LIRC has provided remote access to all e resources. LIRC has institutional membership with American Library through which we can access American library collection. LIRC has account with National Digital Library. Library is automated using Integrated Library Management System (ILMS) SLIM - 21 library software since 2009. We have purchased 10 DVD's from Ministry of H.R.D, Govt. of India under National Programme on Technology Enhanced Learning (NPTEL) Programme. LIRC has purchased TURNITIN anti plagiarism software for ethical research practice.

Institute has taken membership of National Digital Library of India (NDL), for free access to many books in English and the Indian languages.

Library has created an account for anti-plagiarism software URKUND with the help of INFLIBNET. LIRC has 10 computers with 300 mbps internet connectivity. LIRC has record of system generated issue and return of library material in soft copy. e- Resources service provider sends us usage report of subscribed resources

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://www.ptvaim.com/academics/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources **A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

6.67

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

10

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

IT infrastructure in the institute is equipped with 153 Desktop Computers and 9 Laptops. 115 Desktop Computers are dedicatedly for Students use for multiple purpose those are prominently placed i.e. at Computer Centre - 101, Centre of Entrepreneurship and Innovation (COEI) - 3, Research Cell - 3 and Library and Information Resource Centre (LIRC) - 8 respectively (10 PC's have been procured in August, 2022 with 8 GB Ram and 2 GB graphic card). The campus of the Institute is Wi-Fi enabled (We have upgraded speed from 100 MBPS to 300 MBPS for better and smooth functioning in academic year) through M/s. Sudarshan Cable Network. Understanding the importance of fast computer processing and better user experience while working on a computer, out of 115 computers, 70 Desktop Computers are equipped with 2GB RAM, 34 Desktop Computers are having 4 GB RAM, 10 Desktop Computers are having 8GB and 1 Desktop Computers is having 16 GB RAM at COEI with Dual screen facility. All classrooms are equipped with audio video & IT facilities like a Computer, LCD Projector and Internet connectivity.

The Institute uses paid licensed version of SPSS in the LIRC, Computer Laboratory and the Research Cell.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/file/d/1KNWtWe71K7eBxVkJ-DjCREI9jQIvZVLty/view?usp=share_link

4.3.2 - Number of Computers

153

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

59.5

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institute is ISO 9001 Certified and the Quality Objectives of PTVAIM at the Functional Level are available with the respective functionaries and progression towards these is reviewed in internal review meetings, IQAC meetings and meetings of College Development Committee. The Institute has specific and detailed policies and Code

of Conduct displayed on the Institutional website as well as communicated to all the stakeholders at regular intervals of time. There are specific policies related to access to physical facilities such as Computer Centre, LIRC, and other departmental policies such as Examination, Human Resource, and such. Also, there is specific Code of Conduct defined for Teachers and for Students which act as guidelines towards their Institutional conduct and behaviour.

PTVAIM provides well qualified teachers, infrastructure, equipment, etc. PTVAIM also suggests and recommends external auditors and industry experts for initiating and improving the quality system. The requirements for resources are informally monitored continuously to ensure compliance with statutory regulations, needs and expectations of students and society.

PTVAIM has established and maintained adequate identification and traceability with regard to students, staff members, House-keeping & Security staff, classroom numbers, library, washrooms, boys/girls common rooms, computer centre, first aid room, fire extinguishers/fire alarms, drinking facility, etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.ptvaim.com/compliance-documents/

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

56

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://www.ptvaim.com/gallery/
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression**5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

59

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

1

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

1

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Student representatives are part of many important committees of the Institute including IQAC, Anti-ragging Committee, Women Development Cell, Internal Complaints Committee, Maitri Sangha, etc. They attend the meetings of these committees and their inputs in these meetings are taken note of seriously by the Management and Director of PTVAIM.

The GLOBAL CITIZENS' CLUB was formed in order to integrate responsible and accountable citizenship among the students. International Social Justice Day, International Mother Language Day, International Women's Day, International Day of Sport for Development and Peace, International Day for Yoga, World Nature conservation Day, were celebrated with activities that had pan-India participation.

Students actively participate in Finance Club and Navadhara (A Student Skill Development Initiative) which consists of Faculty members and students. Various events and activities are organized by them, where students are involved in planning, conception and execution of these events.

File Description	Documents
Paste link for additional information	https://www.ptvaim.com/past-events-2021-22/
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Institute has active alumni who regularly engage with the Institute by delivering career guidance sessions and interaction sessions with the current students. The alumni also engage with students for conducting their mock interviews and attending the alumni meets. To give our alumni a more structured and formal representation PTVAIM Alumni Association was formed in June 2018 and was formally registered under The Societies Registration Act, 1860 (Regn. No. 1295/2018). During Academic Year 2021-22, the following meetings/activities were organised: Our Alumnis Mr. Sagar Chiplunkar, Mr. Avinash Phutane, Ms. Aparna Warriar, Ms. Tanvi Deshmukh, Mr. Sanket Pabrekar (MMS 2012-2014 batch), Ms. Priyanka Shelar (MMS 2013-2015 batch), Ms. Anamika Salunkhe (MMS 2016-18 batch), Mr. Soham Sawalkar (MHRDM 2018-21 batch) were invited as panellists for conducting mock interviews of our MMS students on

Saturday, April 09, 2022.

File Description	Documents
Paste link for additional information	https://www.ptvaim.com/alumni/
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision: "To be one of the leading, value based, ethical management institutions in India that contributes to nurturing and development of managerial and entrepreneurial talent, leadership and research."

Mission:

- PTVAIM shall foster a culture of excellence in fields of academics, research and entrepreneurship development by - Collaborating with academicians and industry, Providing state-of-the-art infrastructure, Ensuring conducive work environment for professional growth & development of teaching as well as nonteaching staff members.
- It shall strive to be a continuous learning organization which is committed to the adherence of system while meeting expectations of students, employees, corporate & other stakeholders.

Perspective Plan: Sustainable development of campus through Green Initiatives, ISO Certification, COEI & Incubation Centre, NAAC Accreditation, Permanent Affiliation, Research Centre, Autonomy. All the important issues / initiatives are discussed in the IQAC meetings and the decisions made there are presented before the

College Development Committee (CDC) and the Board of Governors (BOG) for approval. The teacher representatives participate in all three committees and provide their inputs. If these new initiatives/decisions are in line with vision, mission, and perspective plan of PTVAIM, is discussed while approving and implementing these decisions.

File Description	Documents
Paste link for additional information	https://www.ptvaim.com/about-us/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Based on its Vision and Mission the institute believes in cohesive working and hence all its activities are focused on Participative work culture. It promulgates the same through faculty members as well as admin staff who are encouraged and empowered to contribute by involving themselves in giving their inputs on Filing of Annual Quality Assurance Report. Faculty members are allocated the Criteria and Sub Points in the Criteria wherein they can within their criteria teams discuss and elaborate on various points as appropriate initiatives and activities for the institutional management and hence participative management is reflected in the same. An overall ownership of each criterion is given to one or two faculty members who then in consultation with the Director and IQAC Coordinator formulate a plan to ensure the compliance of their respective criterion. Simultaneously the faculty members in their respective teams prepare reports and also suggest the additional activities that might be carried out in the coming year to improve the quality of their criterion. Such suggestions are deliberated in IQAC meetings and the decisions related to their implementation are taken. The institute thus entrusts Decentralization as well as Participative Management in the process of filing AQAR every year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Perspective plan 2021-26 of PTVAIM includes establishing the Ph.D. centre at the Institute. In keeping with this, the first batch of PhD. Students was admitted in the academic year 2021-22 and three students were admitted to our Ph.D. Centre under the guidance of Dr. Tejashree Deshmukh, Professor, Ph.D. Centre Head and then the Dean-Academics.

The Research Advisory Committee of Ph. D. Centre of PTVAIM for the academic year 2021-22 was constituted as per the No. Exam./Thesis/Univ./VCD/947 of 2018 and comprised of the following members:

Sr. No.

Name of the Committee Member

Designation in the Committee

01

Dr. D. M. Doke

Director of the Institute (Additional Charge)

02

Dr. Snehalata Deshmukh

Director-in-Charge and Former Vice Chancellor of the University of Mumbai (Expert in the Committee)

03

Prof. Dr. R. K. Srivastava

Professor & Head - Ph. D. Centre, SIMSREE (Expert in the Committee)

04

Prof. Dr. Tejashree Deshmukh

Professor, Dean-Academics, Head - Ph. D. Centre & Ph. D. Guide, PTVAIM

Deployment of institutional strategic/ perspective/ development plan: Establishing the Ph.D. Centre as per the Perspective plan 2021-26 of PTVAIM.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	https://www.ptvaim.com/about-us/
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Board of Governors and College Development Committee are the apex decision making bodies formulating and governing the policies, procedures and various activities of the Institute and are headed by the President of our parent trust, PTVA. Director, being the head of the Institute, is overall in-charge of all academic, entrepreneurial and administrative activities of the Institute and is assisted by Dean-Academics, Dean-COEI and Registrar for effective functioning of these activities respectively. Most of the mandatory committees of the Institute are headed by the Director to ensure smooth and systematic working of the Institute. Librarian, Accountant and Placement In-charge report to Director to strengthen their respective areas. PTVAIM being affiliated to the University of Mumbai and approved by AICTE, New Delhi and DTE, Maharashtra, follows all guidelines of these regulating bodies with respect to service rule, procedures, etc. Various policies of the Institute including recruitment policy, induction policy, time and attendance policy, examination policy, research policy, LIRC policy are revised whenever necessary taking into consideration the guidelines issued by these regulating authorities from time to time.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://www.ptvaim.com/about-us/
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Teaching Staff :

- Flexi Working hours
- Work from Home
- Laptops provided to facilitate Work from Home
- Accidental Insurance Policy
- Special leaves granted to faculty members for their Ph.D. related work
- Special leaves granted to faculty members who were Covid positive
- Counselling facility available especially taking COVID 19 pandemic into consideration
- Sanitization and fumigation of entire campus
- Sanitizers placed at all important locations
- Microsoft Teams accounts created for all teaching staff to facilitate online teaching learning process
- Pulse oximetry and thermometer available on the campus

Non-Teaching Staff:

- Flexi Working hours
- Work from Home
- Laptops provided to facilitate Work from Home
- Accidental Insurance Policy
- Employees' Provident Fund
- Bicycles provided to the peons to facilitate local work
- Counselling facility available especially taking COVID 19 pandemic into consideration
- Sanitization and fumigation of entire campus
- Special leaves granted to Non -Teaching staff who were Covid positive
- Sanitizers placed at all important locations
- Pulse oximetry and thermometer available on the campus

Students:

• Yuva Raksha Group Insurance Policy for students • Counselling facility available especially taking COVID 19 pandemic into consideration • Microsoft Teams accounts created for all students to facilitate online teaching learning process

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

5

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	View File
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

8

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Institute practices appraisal system for teaching and non-teaching staff members. An appraisal of teaching staff is based on: 1) Teaching, Learning and Evaluation, 2) Research & Academic Contribution, 3) Co-Curricular, Extension, Professional Development Activities, 4) Any additional work/task done during the appraisal period. Every semester written feedback is taken from students

regarding every subject teacher who teaches them during that semester. The feedback allows the students to rate faculty members using 7 parameters: i) Conceptual Clarity ii) Course Coverage: Quality of the Academic Inputs & Practical Applications iii) Communication/Presentation Skill of the Faculty iv) Innovative Methods of Teaching v) Motivation & Conducive Ambience vi) Gained Greater Understanding of the Subject vii) Was encouraged to think and participate. Feedback is compiled and discussed by the Director and Dean-Academics of the Institute on one-to-one basis with faculty members. Plan for their growth and development is discussed during such sessions. Appraisal of nonteaching staff is based on their skills, abilities and knowledge required to carry out their work effectively as an individual as well as a team player. Utmost care is taken while assessing the performance of every employee to ensure just and unbiased appraisal for each one of them.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

In the beginning of every academic year, the budget is prepared by Institute authorities to include the recurring and nonrecurring expenses for annual fund requirement. Budget is scrutinized and approved by College Development Committee and Board of Governors. Constant checks are done with regards to the funds received and the expenses incurred with the help of admin and accounts staff. The institute periodically conducts audit of its books of accounts. The books of accounts are maintained by the Institute's accountant based on the guidelines issued by ICAI from time to time. The Cash books, Ledgers, Invoices, Petty cash accounts and Bank pass-books are interchangeably assessed by the auditor. The annual accounts of the Institute are audited by the Chartered Accountant appointed by the Trust regularly based on the applicable regulatory guidelines for each fiscal year and the same are certified. The annual reports of the external audit since 2009 are available with the Institute.

Internal Audit: All account books are maintained by the accountant as per the guidelines of ICAI and Fees Regulating Authority

appointed by Government of Maharashtra. Entries done by one accountant are verified by the other accountant. The trust representative monitors these activities and guides wherever required.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

PTVAIM is permanently unaided and self - financed institution. The primary source of income is tuition fee which is regulated by Fees Regulating Authority (FRA) appointed by Government of Maharashtra. We plan to recruit more industry experienced faculty members to render consultancy, Management Development Programs and collaborate with other institutes/agencies to expand our offering thereby, generating additional revenue. On the utilization side, at the beginning of every academic year, the budget is prepared by Institute authorities to include the recurring and nonrecurring expenses for annual fund requirement. Budget is scrutinized and approved by College Development Committee and Board of Governors. Constant checks are done with regard to the funds received and the expenses incurred with the help of the admin and accounts staff. The institute periodically conducts audit of its books of accounts. The books of accounts are maintained by the Institute's accountant based

on the guidelines issued by ICAI from time to time. The annual accounts of the Institute are audited by the Chartered Accountant appointed by the Trust regularly based on the applicable regulatory guidelines for each fiscal year and the same are certified. The annual reports of the external audit since 2009 are available with the Institute.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

One of the most important parameters to assess the effectiveness of any management institution, is the quality and number of placements done during the year. At PTVAIM, placement activities are treated as one of the most important priorities and are discussed in every Board of Governors, College Development Committee and IQAC meetings. The current happenings related to placement are discussed and new practices that can be implemented to enhance the employment opportunities of the students are also deliberated upon.

One such measure that was discussed and implemented during the year 2021-22 was "greater involvement of the alumni" in the Institute activities. Accordingly, the alumni who have by now established themselves in the Corporate world, were given the assignments as visiting faculty members and few others were invited to conduct the mock interviews of the current batches. These alumni could related better with the ongoing batches than the outside experts and could give concrete feedback to the students to improve their employability. They also got more placement opportunities to us through their personal contacts and could identify the students who would best fit into these profiles. This helped in generating better placements for our current batches.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The academic year 2021-22 was that of transitioning from Online sessions to Hybrid mode of both online and offline to completely offline, that is - classroom based teaching-learning. Institute subscribed to ZOOM and Microsoft Teams to facilitate better, smoother and more efficient teaching-learning process during this year.

The institute has the course objectives and programme objectives mentioned on the question papers to facilitate and enforce outcome based education in accordance with New Education Policy 2020.

The methodology was found to be successful, and success got by students in their examination, is a testimony of how well this system was planned and implemented.

Plan of action is chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year. Regular quarterly meetings are conducted by IQAC to review the Plan of action and achieved outcomes. Also new quality initiatives are discussed with the team for improving practices.

PTVAIM conducted theme-based webinars as suggested by AICTE with respect to National Education policy 2020 for students and staff members which was in line with the perspective plan of PTVAIM as discussed in the IQAC meeting.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO

A. All of the above

Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES**7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The Institute has imbibed a culture of gender equity among all stakeholders.

The Institute has separate common rooms for male and female students. The common rooms includes facilities such as notice board, lockers, seating arrangement, indoor games, microwave oven, electrical charging points for laptops, mobiles and other electrical devices. Informative posters such as Anti-Ragging, No Smoking, Save Electricity, and Save Water are displayed in common rooms. The ladies washroom on the first floor is equipped with sanitary napkins vending machine, for sanitization facilities to female students and staff.

At PTVAIM, WDC aims to create awareness about problems faced by women. It emphasizes the importance of safety, health and hygiene among women by organizing interactions with experts from various fields including police officers, health professionals, lawyers, social activists and yoga teachers. The ICC is formed to address the issues pertaining to sexual harassment of staff and students. Two Sakhi boxes are installed in the campus as per the guidelines of University of Mumbai. An online grievance mechanism is provided on our website where students and staff can lodge their grievances/complaints. National Girl Child Day was celebrated in the institute.

File Description	Documents
Annual gender sensitization action plan	https://drive.google.com/file/d/1MgInuZsQRPrCvcfrVzHz7aCc3TbV5crn/view?usp=sharing
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management

- The main source of solid waste are Horticulture waste from trees surrounding the campus, Canteen waste, paper and plastic. The waste are segregated as wet waste (Canteen waste and paper) and dry waste (plastic and other food packaging). Separate Bins are maintained in the campus for different solid waste.
- Wet waste and dry waste is disposed of by Municipal Authorities.
- One side printed paper are re-used and printed on other side for internal communication.

Liquid waste management

- The only liquid waste that is generated in the institute is water used for sanitation purpose. This water is safely

disposed through the underground drainage system.

Biomedical waste management

- The institute does not generate any Bio-Medical Waste.

E-waste management

- The institute has installed E-Waste collection Bin. The E-waste collected in the bin is periodically disposed by the Organisation. The institute has signed an MoU signed with

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Inclusive environment and promoting tolerance and harmony towards cultural, regional linguistics communal socioeconomic diversity. We tried to achieve this by observing days like World Social Justice Day, International Mother Language Day and Marathi Bhasha Divas.

Sadbhavna Divas was observed to encourage national integration, peace, affection, and communal harmony among the people of all religions. PTVAIM actively celebrates various days of national importance birth anniversaries of national heroes which instils in them a sense of unity and facilitates understanding the importance of Constitution of India.

National Girl Child Day was celebrated to spotlight the inequities faced by girl child in 21st century India. Students from PTVAIM visited women from all classes of society and interviewed them about their struggles and success stories by making small films on them which were shown to audiences across PTVAIM and are available on social media platforms of PTVAIM.

The International Day of Sport for Development and Peace was celebrated by conducting an international webinar.

International Day for Yoga was celebrated for promoting sustainable lifestyle in harmony with planet Earth.

World Nature Conservation Day was celebrated with the objective to spread awareness regarding the preservation of nature and biodiversity for a healthy environment.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The Institute celebrates days of National and International importance with and aim of sensitizing the students along with the society, towards our collective responsibilities. Days of National Importance like Independence day-Azaadi ka Amrit Mahotsav, Republic day, Vigilance awareness week, Sadbhavna Din were celebrated with activities like Student Rallies , quizzes , poster making competition , seminars and webinars.

To address issues vital to the society, and with an aim of spreading public awareness about inequities that girls face in Indian society, National Girl Child Day was celebrated in the institute.

National Voters Day was celebrated to sensitize students about exercising their constitutional right to franchise and participate in electoral process. Marathi Bhasha Divas, Sadbhavna Divas were also celebrated by the institute.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://drive.google.com/file/d/1XMWVpNkvNKUKiJZEwMit0z1zu8o_jcF9/view?usp=share_link
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff C. Any 2 of the above 4.

Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

To sensitize the society about Sustainable Development Goals and Millennium development goals, we at PTVAIM formed GLOBAL CITIZENS' CLUB. The club conducts activities with participants from across India. International Social Justice Day, International Mother Language Day , International Women's Day, International Day of Sport for Development and Peace, International Day for Yoga, World Nature conservation Day, were celebrated by PTVAIMs Global Citizens Club with activities that had pan-India participation. Activities like on field projects to students, quizzes with Pan India participation, poster making competition were undertaken to meet the objectives.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

A training based business-plan contest- Wings2Vision 2022 was organized during January 2022- August 2022:

- To empower budding entrepreneurs with applicable knowledge &

build entrepreneurial culture.

- To hand hold participants to make a basic business model canvas.
- To provide a competitive platform to participants to pitch their ideas, with chance to interact with industry experts and obtain funding.

It was a virtual competition due to COVID restrictions which was open for teachers and students across Maharashtra 03 teacher teams and 158 students registered for it. The competition started with 3 days Entrepreneurship Development Program which conducted virtually in association with Garje Marathi Global.

Involvement of Alumni in Employment Enhancement Initiatives of the Institute:

With a dual objective of strengthening the alumni connect and enhancing employability of our current students, PTVAIM invited our alumni who have now established themselves in the industry to conduct the mock interviews of the existing MMS batch and also to guide them about making themselves more industry ready. Our belief that the success stories of the alumni of their own Institute inspire the students better and they are more receptive to the suggestions by their successful seniors, was confirmed looking at the response generated by this initiative.

File Description	Documents
Best practices in the Institutional website	https://drive.google.com/file/d/1KYAeo4oI9EcBmbKg0Cww9FfYfNF76BA1/view?usp=sharing
Any other relevant information	https://drive.google.com/file/d/1KYAeo4oI9EcBmbKg0Cww9FfYfNF76BA1/view?usp=sharing

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Top Ranking Institutions Innovation Council (IIC)

PTVA's Institute of Management's entrepreneurial arm, Centre of Entrepreneurship and Innovation (COEI) has been successfully

runningPTVAIM's Institution's Innovation Council instituted under the aegis of Ministry of Education's Innovation Council (MIC) in year 2018. Being one of the earliest instituted IICs in the country, PTVAIM's IIC has consistently conducted IIC calendar activities. Since past 4 years we have consistently remained one of the top 13% IICs in the country and thus we got the permission to start MBA in Innovation Entrepreneurship and Venture Development course.

This course was offered by AICTE to HEIs that have built a strong entrepreneurial eco-system on campus including a functioning incubation centre, incubation and pre-incubation programs and entrepreneurial success stories to its credit. PTVAIM having all of above, was the only management institute in Maharashtra to get permission to run the course apart from 12 colleges across the country.

COEI team with reference to AICTE framework, developed the entire syllabus, evaluation pattern and qualifying coursework with in-depth involvement of industry experts. Today, 2 years full time MBA in Innovation, Entrepreneurship and Venture Development course run at PTVA's Institute of Management is certified by University of Mumbai.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

PTVAIM is affiliated to University of Mumbai and follows the curriculum designed and developed by it, which specifies Course Outcomes, Program Outcomes and Program Specific Outcome.

- An academic calendar is prepared at the beginning of the year for each program and is available on the Institute website.
- Subjects are allotted to faculty based on their preference, student feedback, relevant experience of the subject and specialization by the Dean-Academics in consultation with the Director.
- Program Coordinators ensure that the lectures are taken as per the teaching plan submitted by the faculty and monitor deviation.
- To keep students abreast of latest trends and practices synergized with industry, Institute invites eminent industry experts as guest speakers and visiting faculty.
- Faculty members are encouraged to attend and participate in various seminars, research conferences, Faculty Development Programs and workshops to update their knowledge.
- PTVAIM introduced a new programme in 2021, namely Master of Business Administration in Innovation Entrepreneurship & Venture Development (MBA-IEV). Curriculum was designed by PTVAIM which was then assessed, approved and accepted by University of Mumbai. This is an outcome-based education programme as well. Students undergo capstone projects and action learning. They also undertake courses for skill-development.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.ptvaim.com/students-corner/

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

PTVAIM is affiliated to University of Mumbai and follows the curriculum designed and developed by it.

- An academic calendar is prepared at the beginning of the year for each program and is available on the Institute website which includes the schedule of internal assessment including submission of internal marks.
- Internal assessment is done on continuous basis throughout the course and involves various components like projects/ presentations/ case studies/ group discussion, role play, etc. Attendance and active participation of students during the class form integral parts of internal assessment and encourage students to study courses attentively. End Term Examinations are conducted as per the guidelines prescribed by University of Mumbai from time to time.
- Summer internship projects after MMS Semester-II, final projects in MMS Semester-IV and MMM/MFM/MHRDM projects in Semester-V, as stated in the curriculum are undertaken by students.
- PTVAIM introduced a new programme in 2021, namely Master of Business Administration in Innovation Entrepreneurship & Venture Development (MBA-IEV). Curriculum was designed by PTVAIM which was then assessed, approved and accepted by University of Mumbai. This is an outcome-based education programme as well. Students undergo capstone projects and action learning. They also undertake courses for skill-development.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.ptvaim.com/students-corner/

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

5

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

01

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

93

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Professional Ethics:

- MMS curriculum has subjects which help inculcate Professional Ethics among students: Business Ethics, Perspective Management, Financial Accounting, Ecommerce, Business Research Methods, Ethos in Management, Corporate Social Responsibility.
- The Institute encourages Formal dress code. The Code of Conduct for Staff and Students is communicated to the respective parties and also mentioned on the website. The Institute uses licensed versions of software such as Turnitin, SPSS, Microsoft Office etc. and encourages all stakeholders towards anti-plagiarism practices.

Gender Sensitization:

- MMS curriculum has subjects which help inculcate Gender Sensitization among students: Entrepreneurship Management.
- The Institute has an active Women's Development Cell which organizes various activities towards Women's welfare and addresses issues related to Women's grievances at the Institute.

Human Values:

- MMS curriculum has subjects which help inculcate Human Values among students: Organizational Behaviour, Ethos in Management.
- The Institute has active committees such as College Grievance Redressal Cell, Internal Complaints Committee, Anti-ragging Committee, and Maitri-Sangh.

Environment Responsive and Sustainable growth:

- **MMS curriculum has subjects like: Corporate Social Responsibility, Perspective Management, Business Ethics, Business Environment, Ethos in Management, Marketing Management.**
- **The Institute saves paper through digitally connectivity for internal communication, biodegradable garbage bags, paper cups and refillable stationery.**

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

8

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

179

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://drive.google.com/file/d/1wM2NDPM6tdSsnYDjZfSJIFNNLS3ON9n-/view?usp=share_link
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://drive.google.com/file/d/13daae_if2fpOR_e3FW_Vov61ABrFj_Lc/view?usp=share_link

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

126

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

24

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The Institute conducts systematic Induction in the form of orientation programme for every MMS batch that includes introducing students to very important subjects of the course, namely, Financial Accounting, Business Statistics, Communication Skills and Economics. This helps to gauge the level of understanding of students with respect to these subjects.

Lectures on "English Communication" are designed and are scheduled for every batch as an add-on subject free of cost, apart from MMS syllabus.

Regular attendance and mid-term examination helps the Institute to monitor the performance of students. After assessing the mid-term exam results, remedial sessions are conducted for slow learners by the respective faculty and advanced learners are suggested appropriate certification courses for upskilling.

Mentoring is an on-going process in which students discuss their problems related to academics, career and personal life with their mentors who try to guide them in these areas.

Interactive guest sessions by industry experts are arranged with respect to each specialization so that students understand the scope and opportunities available with respect to these specializations.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
295	22

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Experiential learning:

- Use of psychometric tool such as FIRO-B helps the students understand their interpersonal orientation and forms a strong foundation for subject such as Organizational Behaviour.
- Institute ensures a good blend of core and visiting faculty members and organizes interactive guest sessions by industry experts.
- Mock interviews, Certificate course in advanced excel, Certificate course in HR Analytics, CV Designing & Resume Building sessions are conducted for skill-building.

Participative Learning:

- Students' participation in Inter-collegiate and Intra-college events facilitates versatility and develops inter-personal skills. By participating in various events as well as by helping organize events, students appreciate management challenges and

use techniques to overcome them. Example - market simulation events like Bazaarhaat are conducted regularly.

•During the lectures, faculty members use various presentations and videos to make the teaching more interesting.

Exploratory Learning: Video Case Studies amidst concepts shared in the classroom session help initiate inquisitiveness and curiosity in the students. This curiosity, supplemented by the digital and physical resources at our Library allow the students to explore the latest in business and general management world. Certification courses such as HR Analytics, Mock interviews and Digital Marketing have been introduced to facilitate exploratory learning.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

- The faculty members use the case study method to encourage students to study the practical application of the theoretical concepts. Institute subscribes to ProQuest, an edatabase which allows the faculty members and students to access Harvard Business Review.
- Online through sessions through Zoom, Google Meet, MS Teams and such other digital platforms have been used to ensure uninterrupted learning when offline classes are not viable.
- Government-organized resources like ATAL, SWAYAM, NPTEL, etc. are shared with the faculty and the students for self-development
- Open source resources and links shared by the Library and Institute's Faculty from time to time are used for skill and knowledge development.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

22

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

22

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

6

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

120

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The MMS degree program under the new credit-based grading system of two years duration consisting of Four (04) Semesters. Students are oriented towards the examination rules and are made aware of both internal and end semester assessment and evaluation. Faculties brief the students for evaluation criteria of individual subject. Faculty members complete internal assessment during the progress of semester. Assessment pattern to be followed for 100 marks module is as per University of Mumbai. The Internal Assessments constitute 40% and Semester End Examination 60% of total assessment. The criteria for internal assessment is given below: Minimum 2 criteria to be picked up from the below given list:

1. Mid-term Test
2. Group Presentations
3. Role Plays

4. Case Studies

5. Assignments/Projects/Quizzes

Midterm examination for 20 marks is conducted after finishing minimum 20 teaching hours which is equivalent to completion of 50 percent of the prescribed syllabus. Remaining 20 marks of internal assessment are completed in the semester. The semester examinations for the MMS will be held at the end of every semester. Faculty members submit internal assessment before the commencement of the end term examination.

MMS full time students are bound to finish the internal and external assessments before the semester finishes.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	https://www.ptvaim.com/compliance-documents/

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

MMS full time students are bound to finish the internal and external assessments before the semester finishes. Students missing any internal assessment have to take permission from the Director and Exam committee. Faculty can decide to give another assessment in the form of a test, project, presentation, assignment or viva. All the communication regarding internal assessment between faculty and students is done by sending email to CR (Class Representative). It is the duty of students to check emails and updates from CR's regarding any updates related to subject assessments. All exam timetables are released well in advance so that they are well informed and prepared. Students missing out on any end term examination have to submit an application to the director and academic dean informing the reason. Results are declared timely before the student progresses to the new semester.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	https://www.ptvaim.com/compliance-documents/

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The Course outcomes for all courses covered under the Programmes offered by the institution are stated and displayed on the Institute website. The link for the same is: <https://docs.google.com/spreadsheets/d/1bbuSeLYqrlTN34aGM4vnf9uOZBt4DkSvDXuvWZszLwQ/edit?usp=sharing>

- Further faculty members prepare course outcomes for their respective subjects and the same is incorporated in the teaching plan. This teaching plan is kept in the library for the student's reference and is available both in online and offline mode. The faculty member also communicates the course outcomes of the respective subjects to the students.
- Faculty members need to ensure that the question paper for the course(s) taught by them should be set as per the Course Outcomes and all the Course Outcomes are judiciously covered.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://docs.google.com/spreadsheets/d/1bbuSeLYqrlTN34aGM4vnf9uOZBt4DkSvDXuvWZszLwQ/edit?usp=sharing
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

•The University of Mumbai specifically outlines the program, program specific outcomes and course objectives in their syllabus copy.

•The Dean-Academics ensures that the program outcomes and program specific outcomes are clearly communicated to the faculty members.

•The Programme Outcomes and Course Outcomes are shared with the faculty by the Dean-Academics, according to which the faculty creates their teaching plans for relevant subjects thereby

ensuring that these outcomes are incorporated for each subject.

- The Dean Academics regularly checks the progress of the subjects taught by each faculty members and a register is maintained in digital as well as printed format wherein faculty members note the subject topics covered.

- Since the institute follows the continuous evaluation process, it tests the students' knowledge of the subject and thus attainment of the program outcomes, program specific outcomes and course outcomes by conducting: Mid-Term Test (Minimum One), Group Presentations, Role Plays, Case Studies, Assignments, Projects, Quizzes etc.

- This is then followed by the Semester End Final Examinations wherein students are again tested for the respective subjects

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://www.ptvaim.com/wp-content/uploads/2022/09/Examination-Policy-iso-revised-09_April_2022.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

117

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://drive.google.com/file/d/1p1dITsI87pN1zvYq5icTrJXgND_hdctJ/view?usp=share_link

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.ptvaim.com/wp-content/uploads/2023/06/2.7.1_compressed-28_compressed.pdf

RESEARCH, INNOVATIONS AND EXTENSION**3.1 - Resource Mobilization for Research**

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0.33

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

03

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

01

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

PTVAIM, through COEI, does 45 to 50 entrepreneurship & innovation promoting activities annually for colleges of Mumbai and Maharashtra. It has formed an Institutional Innovation Council under aegis of Ministry of Education's Innovation Council (MIC), which has been selected as one of the top performing IIC of the country for three years. PTVAIM offers access to its preincubation and incubation programme to all through its flagship event "Wings 2 Vision"- training based business plan competition.

The E-cell does entrepreneurial promotional activities and generates Business ideas which get converted into PoC. Post PoC, interested candidates join incubation programme for establishing the startup. The incubation center gives workspace, lockers, mentoring of industry experts and access to investors. Ministry of Education's Innovation Council has sent letter of appreciation to IIC council of PTVAIM. For the year 2021-22 Atal Ranking of Institutions on Innovation Achievements (ARIIA) gave recognition to PTVAIM in the band of "performer" under the category of "General (non-technical)".

COEI has graduated 4 successful start-ups who are generating jobs for 25+ people.

Its incubate, Ravi Ravaria could raise 5 lakhs from MIC. The COEI IPR curating cell with the help of IPR mentor, solicitor Darius Dalal, extends handholding for IP applications.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.ptvaim.com/start-up-initiatives/

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

17

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

16	
File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File
3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year	
3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year	
3	
File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File
3.4 - Extension Activities	
3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year	
<p>PTVAIM's COEI organizes several activities through which entrepreneurial mindset can be developed not just for PTVAIM students but also extend these activities to other colleges at state and national level. These activities begin from ideation where students bring socio-economic problems of the country and try to bring solution to that. In the year 2021-22, PTVAIM's COEI organized three activities for students of colleges from all over the country. The workshops were of design thinking and making basic business plan. Both workshops were conducted by experience and high-profile experts like Kalyani Mehendale - Design thinking faculty of S. P. Jain Dubai campus, Abhijeet Thosar who is adjunct faculty of Stanford University, California. Students were introduced with the concept of relevance of social enterprise through a session by American faculty, Ms. Alina Adams, founder of a social enterprise. Students from different colleges of Mumbai, Gujarat and Rajasthan had participated.</p>	

File Description	Documents
Paste link for additional information	www.coei.in
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

1

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

12

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in

collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

2

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

7

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Institute provides students with well-equipped infrastructure which includes 9 classrooms, 2 tutorial rooms and 1 seminar hall cum auditorium which are well-equipped with teaching learning facilities like desktop computers, whiteboards, LCD projectors, Audio-Visual aids, etc. Institute supports differently abled (Divyangjan) students with ramp, lift facility and special toilet for Divyangjan. The Institute has a spacious and well-facilitated Cafeteria and separate common rooms for male and female students with facilities such as notice board, lockers, seating arrangement, indoor games, microwave oven and electrical charging points. Sakhi Box is placed in the Girls common room. The ladies washroom on the first floor is equipped with sanitary napkins vending machine.

115 Desktop Computers for Students are placed at the Computer Centre, with 3 at Centre of Entrepreneurship and Innovation (COEI), 3 in Research Cell and 8 at Library and Information Resource Centre (LIRC) respectively. Institute's Computer Centre hosts 101 computers, of which 7 computers are equipped with licensed version of Statistical Package for Social Science (SPSS). Institute's Research Cell has 2 PCs with SPSS software. The COEI provides 14 workstations, soft & white boards, laptops, 2 meeting rooms and Training & Development Room. Wi-Fi facility of 100 MBPS is available in Institute campus.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

In order to encourage all round growth of its staff and students the Institute has been maintaining various sports equipments such as Carrom, Chess, Badminton etc. as a part of indoor games and a football and cricket set to promote outdoor activities. Further, the Institute is having seminar hall cum auditorium with 283 sq.mtrs carpet area to accommodate 250 people, which helps to conduct various cultural activities, yoga sessions etc. Moreover, the Institute is having access to Vaman Dubhashi Maidan which is located at 100 metres distance from the Institute for conducting various sports activities and competitions including Rink Football, Volleyball, Kho-Kho, Kabaddi etc. Further, Parle Tilak Vidyalaya Association (PTVA), the parent body of the Institute, has built a separate building for Gymkhana, having 2087 sq. feet. (Carpet Area - 132 sq. mtrs.) area. The same became operational from 21st June, 2015. It is equipped with indoor game facilities like Carrom, Chess and Table-Tennis. It also has Gymnasium at the basement and it facilitates weight training instruments such as Arm Curl, Leg Curl, and Chest Press.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

12

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

59.5

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Library and Information Resource Centre (LIRC) has a rich collection of over 10,041 barcoded books. It has a large e-database of 4822 full text e-journals from ProQuest and 6382 full text e-journals from J Gate and 500 CD-ROMs. More than 20000 e-books are received through ProQuest database. LIRC has provided remote access to all e resources. LIRC has institutional membership with American Library through which we can access American library collection. LIRC has account with National Digital Library. Library is automated using Integrated Library Management System (ILMS) SLIM - 21 library software since 2009. We have purchased 10 DVD's from Ministry of H.R.D, Govt. of India under National Programme on Technology Enhanced Learning (NPTEL) Programme. LIRC has purchased TURNITIN anti plagiarism software for ethical research practice.

Institute has taken membership of National Digital Library of India (NDL), for free access to many books in English and the Indian languages.

Library has created an account for anti-plagiarism software URKUND with the help of INFLIBNET. LIRC has 10 computers with 300 mbps internet connectivity. LIRC has record of system generated issue and return of library material in soft copy. e-Resources service provider sends us usage report of subscribed resources

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://www.ptvaim.com/academics/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

6.67

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

10

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

IT infrastructure in the institute is equipped with 153 Desktop Computers and 9 Laptops. 115 Desktop Computers are dedicatedly for Students use for multiple purpose those are prominently placed i.e. at Computer Centre - 101, Centre of Entrepreneurship and Innovation (COEI) - 3, Research Cell - 3 and Library and Information Resource Centre (LIRC) - 8 respectively (10 PC's have been procured in August, 2022 with 8 GB Ram and 2 GB graphic card). The campus of the Institute is Wi-Fi enabled (We have upgraded speed from 100 MBPS to 300 MBPS for better and smooth functioning in academic year) through M/s. Sudarshan Cable Network. Understanding the importance of fast computer processing and better user experience while working on a computer, out of 115 computers, 70 Desktop Computers are equipped with 2GB RAM, 34 Desktop Computers are having 4 GB RAM, 10 Desktop Computers are having 8GB and 1 Desktop Computers is having 16 GB RAM at COEI with Dual screen facility. All classrooms are equipped with audio video & IT facilities like a Computer, LCD Projector and Internet connectivity.

The Institute uses paid licensed version of SPSS in the LIRC, Computer Laboratory and the Research Cell.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/file/d/1KNWtWe71K7ebxVk-DjCREI9jQIvZVLty/view?usp=share_link

4.3.2 - Number of Computers

153

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

59.5

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institute is ISO 9001 Certified and the Quality Objectives of PTVAIM at the Functional Level are available with the respective functionaries and progression towards these is reviewed in internal review meetings, IQAC meetings and meetings of College Development Committee. The Institute has specific and detailed policies and Code of Conduct displayed on the Institutional website as well as communicated to all the stakeholders at regular intervals of time. There are specific policies related to access to physical facilities such as Computer Centre, LIRC, and other departmental policies such as Examination, Human Resource, and such. Also, there is specific Code of Conduct defined for Teachers and for Students which act as guidelines towards their Institutional conduct and behaviour.

PTVAIM provides well qualified teachers, infrastructure, equipment, etc. PTVAIM also suggests and recommends external auditors and industry experts for initiating and improving the quality system. The requirements for resources are informally monitored continuously to ensure compliance with statutory regulations, needs and expectations of students and society.

PTVAIM has established and maintained adequate identification and traceability with regard to students, staff members, House-keeping & Security staff, classroom numbers, library, washrooms, boys/girls common rooms, computer centre, first aid room, fire extinguishers/fire alarms, drinking facility, etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.ptvaim.com/compliance-documents/

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

56

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above
File Description	Documents
Link to Institutional website	https://www.ptvaim.com/gallery/
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
0	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
0	
File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The Institution has a transparent mechanism for timely redressal of student	A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

59

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

1

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

1

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Student representatives are part of many important committees of the Institute including IQAC, Anti-ragging Committee, Women Development Cell, Internal Complaints Committee, Maitri Sangha, etc. They attend the meetings of these committees and their inputs in these meetings are taken note of seriously by the Management and Director of PTVAIM.

The GLOBAL CITIZENS' CLUB was formed in order to integrate responsible and accountable citizenship among the students. International Social Justice Day, International Mother Language Day, International Women's Day, International Day of Sport for Development and Peace, International Day for Yoga, World Nature conservation Day, were celebrated with activities that had pan-India participation.

Students actively participate in Finance Club and Navadhara (A Student Skill Development Initiative) which consists of Faculty members and students. Various events and activities are organized by them, where students are involved in planning, conception and execution of these events.

File Description	Documents
Paste link for additional information	https://www.ptvaim.com/past-events-2021-22/
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the

Institution participated during the year (organized by the institution/other institutions)**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Institute has active alumni who regularly engage with the Institute by delivering career guidance sessions and interaction sessions with the current students. The alumni also engage with students for conducting their mock interviews and attending the alumni meets. To give our alumni a more structured and formal representation PTVAIM Alumni Association was formed in June 2018 and was formally registered under The Societies Registration Act, 1860 (Regn. No. 1295/2018). During Academic Year 2021-22, the following meetings/activities were organised: Our Alumnis Mr. Sagar Chiplunkar, Mr. Avinash Phutane, Ms. Aparna Warriar, Ms. Tanvi Deshmukh, Mr. Sanket Pabrekar (MMS 2012-2014 batch), Ms. Priyanka Shelar (MMS 2013-2015 batch), Ms. Anamika Salunkhe (MMS 2016-18 batch), Mr. Soham Sawalkar (MHRDM 2018-21 batch) were invited as panellists for conducting mock interviews of our MMS students on Saturday, April 09, 2022.

File Description	Documents
Paste link for additional information	https://www.ptvaim.com/alumni/
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision: "To be one of the leading, value based, ethical management institutions in India that contributes to nurturing and development of managerial and entrepreneurial talent, leadership and research."

Mission:

- PTVAIM shall foster a culture of excellence in fields of academics, research and entrepreneurship development by - Collaborating with academicians and industry, Providing state-of-the-art infrastructure, Ensuring conducive work environment for professional growth & development of teaching as well as nonteaching staff members.
- It shall strive to be a continuous learning organization which is committed to the adherence of system while meeting expectations of students, employees, corporate & other stakeholders.

Perspective Plan: Sustainable development of campus through Green Initiatives, ISO Certification, COEI & Incubation Centre, NAAC Accreditation, Permanent Affiliation, Research Centre, Autonomy. All the important issues / initiatives are discussed in the IQAC meetings and the decisions made there are presented before the College Development Committee (CDC) and the Board of Governors (BOG) for approval. The teacher representatives participate in

all three committees and provide their inputs. If these new initiatives/decisions are in line with vision, mission, and perspective plan of PTVAIM, is discussed while approving and implementing these decisions.

File Description	Documents
Paste link for additional information	https://www.ptvaim.com/about-us/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Based on its Vision and Mission the institute believes in cohesive working and hence all its activities are focused on Participative work culture. It promulgates the same through faculty members as well as admin staff who are encouraged and empowered to contribute by involving themselves in giving their inputs on Filing of Annual Quality Assurance Report. Faculty members are allocated the Criteria and Sub Points in the Criteria wherein they can within their criteria teams discuss and elaborate on various points as appropriate initiatives and activities for the institutional management and hence participative management is reflected in the same. An overall ownership of each criterion is given to one or two faculty members who then in consultation with the Director and IQAC Coordinator formulate a plan to ensure the compliance of their respective criterion. Simultaneously the faculty members in their respective teams prepare reports and also suggest the additional activities that might be carried out in the coming year to improve the quality of their criterion. Such suggestions are deliberated in IQAC meetings and the decisions related to their implementation are taken. The institute thus entrusts Decentralization as well as Participative Management in the process of filing AQAR every year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Perspective plan 2021-26 of PTVAIM includes establishing the Ph.D. centre at the Institute. In keeping with this, the first batch of PhD. Students was admitted in the academic year 2021-22 and three students were admitted to our Ph.D. Centre under the guidance of Dr. Tejashree Deshmukh, Professor, Ph.D. Centre Head and then the Dean-Academics.

The Research Advisory Committee of Ph. D. Centre of PTVAIM for the academic year 2021-22 was constituted as per the No. Exam./Thesis/Univ./VCD/947 of 2018 and comprised of the following members:

Sr. No.

Name of the Committee Member

Designation in the Committee

01

Dr. D. M. Doke

Director of the Institute (Additional Charge)

02

Dr. Snehalata Deshmukh

Director-in-Charge and Former Vice Chancellor of the University of Mumbai (Expert in the Committee)

03

Prof. Dr. R. K. Srivastava

Professor & Head - Ph. D. Centre, SIMSREE (Expert in the Committee)

04

Prof. Dr. Tejashree Deshmukh

Professor, Dean-Academics, Head - Ph. D. Centre & Ph. D. Guide, PTVAIM

Deployment of institutional strategic/ perspective/ development plan: Establishing the Ph.D. Centre as per the Perspective plan 2021-26 of PTVAIM.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	https://www.ptvaim.com/about-us/
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Board of Governors and College Development Committee are the apex decision making bodies formulating and governing the policies, procedures and various activities of the Institute and are headed by the President of our parent trust, PTVA. Director, being the head of the Institute, is overall in-charge of all academic, entrepreneurial and administrative activities of the Institute and is assisted by Dean-Academics, Dean-COEI and Registrar for effective functioning of these activities respectively. Most of the mandatory committees of the Institute are headed by the Director to ensure smooth and systematic working of the Institute. Librarian, Accountant and Placement In-charge report to Director to strengthen their respective areas. PTVAIM being affiliated to the University of Mumbai and approved by AICTE, New Delhi and DTE, Maharashtra, follows all guidelines of these regulating bodies with respect to service rule, procedures, etc. Various policies of the Institute including recruitment policy, induction policy, time and attendance policy, examination policy, research policy, LIRC policy are revised whenever necessary taking into consideration the guidelines issued by these regulating authorities from time to time.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://www.ptvaim.com/about-us/
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above
File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File
6.3 - Faculty Empowerment Strategies	
6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff	
<p>Teaching Staff :</p> <ul style="list-style-type: none"> •Flexi Working hours •Work from Home •Laptops provided to facilitate Work from Home •Accidental Insurance Policy •Special leaves granted to faculty members for their Ph.D. related work •Special leaves granted to faculty members who were Covid positive •Counselling facility available especially taking COVID 19 pandemic into consideration Sanitization and fumigation of entire campus •Sanitizers placed at all important locations •Microsoft Teams accounts created for all teaching staff to facilitate online teaching learning process •Pulse oximetry and thermometer available on the campus <p>Non-Teaching Staff:</p> <ul style="list-style-type: none"> •Flexi Working hours •Work from Home •Laptops provided to facilitate Work from Home •Accidental Insurance Policy •Employees' Provident Fund •Bicycles provided to the peons to facilitate local work •Counselling facility available especially taking COVID 19 pandemic into consideration Sanitization and fumigation of entire campus •Special leaves granted to Non-Teaching staff who were Covid positive •Sanitizers placed at all important locations •Pulse oximetry and thermometer available on the campus 	

Students:

•Yuva Raksha Group Insurance Policy for students •Counselling facility available especially taking COVID 19 pandemic into consideration • Microsoft Teams accounts created for all students to facilitate online teaching learning process

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

5

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	View File
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

8

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Institute practices appraisal system for teaching and non-teaching staff members. An appraisal of teaching staff is based on: 1) Teaching, Learning and Evaluation, 2) Research & Academic Contribution, 3) Co-Curricular, Extension, Professional

Development Activities, 4) Any additional work/task done during the appraisal period. Every semester written feedback is taken from students regarding every subject teacher who teaches them during that semester. The feedback allows the students to rate faculty members using 7 parameters: i) Conceptual Clarity ii) Course Coverage: Quality of the Academic Inputs & Practical Applications iii) Communication/Presentation Skill of the Faculty iv) Innovative Methods of Teaching v) Motivation & Conducive Ambience vi) Gained Greater Understanding of the Subject vii) Was encouraged to think and participate. Feedback is compiled and discussed by the Director and Dean-Academics of the Institute on one-to-one basis with faculty members. Plan for their growth and development is discussed during such sessions. Appraisal of nonteaching staff is based on their skills, abilities and knowledge required to carry out their work effectively as an individual as well as a team player. Utmost care is taken while assessing the performance of every employee to ensure just and unbiased appraisal for each one of them.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

In the beginning of every academic year, the budget is prepared by Institute authorities to include the recurring and nonrecurring expenses for annual fund requirement. Budget is scrutinized and approved by College Development Committee and Board of Governors. Constant checks are done with regards to the funds received and the expenses incurred with the help of admin and accounts staff. The institute periodically conducts audit of its books of accounts. The books of accounts are maintained by the Institute's accountant based on the guidelines issued by ICAI from time to time. The Cash books, Ledgers, Invoices, Petty cash accounts and Bank pass-books are interchangeably assessed by the auditor. The annual accounts of the Institute are audited by the Chartered Accountant appointed by the Trust regularly based on the applicable regulatory guidelines for each fiscal year and the same are certified. The annual reports of the external audit

since 2009 are available with the Institute.

Internal Audit: All account books are maintained by the accountant as per the guidelines of ICAI and Fees Regulating Authority appointed by Government of Maharashtra. Entries done by one accountant are verified by the other accountant. The trust representative monitors these activities and guides wherever required.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

PTVAIM is permanently unaided and self - financed institution. The primary source of income is tuition fee which is regulated by Fees Regulating Authority (FRA) appointed by Government of Maharashtra. We plan to recruit more industry experienced faculty members to render consultancy, Management Development Programs and collaborate with other institutes/agencies to expand our offering thereby, generating additional revenue. On the utilization side, at the beginning of every academic year, the budget is prepared by Institute authorities to include the recurring and nonrecurring expenses for annual fund requirement. Budget is scrutinized and approved by College Development

Committee and Board of Governors. Constant checks are done with regard to the funds received and the expenses incurred with the help of the admin and accounts staff. The institute periodically conducts audit of its books of accounts. The books of accounts are maintained by the Institute's accountant based on the guidelines issued by ICAI from time to time. The annual accounts of the Institute are audited by the Chartered Accountant appointed by the Trust regularly based on the applicable regulatory guidelines for each fiscal year and the same are certified. The annual reports of the external audit since 2009 are available with the Institute.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

One of the most important parameters to assess the effectiveness of any management institution, is the quality and number of placements done during the year. At PTVAIM, placement activities are treated as one of the most important priorities and are discussed in every Board of Governors, College Development Committee and IQAC meetings. The current happenings related to placement are discussed and new practices that can be implemented to enhance the employment opportunities of the students are also deliberated upon.

One such measure that was discussed and implemented during the year 2021-22 was "greater involvement of the alumni" in the Institute activities. Accordingly, the alumni who have by now established themselves in the Corporate world, were given the assignments as visiting faculty members and few others were invited to conduct the mock interviews of the current batches. These alumni could related better with the ongoing batches than the outside experts and could give concrete feedback to the students to improve their employability. They also got more placement opportunities to us through their personal contacts and could identify the students who would best fit into these profiles. This helped in generating better placements for our current batches.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The academic year 2021-22 was that of transitioning from Online sessions to Hybrid mode of both online and offline to completely offline, that is - classroom based teaching-learning. Institute subscribed to ZOOM and Microsoft Teams to facilitate better, smoother and more efficient teaching-learning process during this year.

The institute has the course objectives and programme objectives mentioned on the question papers to facilitate and enforce outcome based education in accordance with New Education Policy 2020.

The methodology was found to be successful, and success got by students in their examination, is a testimony of how well this system was planned and implemented.

Plan of action is chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year. Regular quarterly meetings are conducted by IQAC to review the Plan of action and achieved outcomes. Also new quality initiatives are discussed with the team for improving practices.

PTVAIM conducted theme-based webinars as suggested by AICTE with respect to National Education policy 2020 for students and staff members which was in line with the perspective plan of PTVAIM as discussed in the IQAC meeting.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	A. All of the above
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File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The Institute has imbibed a culture of gender equity among all stake holders.

The Institute has separate common rooms for male and female students. The common rooms includes facilities such as notice board, lockers, seating arrangement, indoor games, microwave oven, electrical charging points for laptops, mobiles and other electrical devices. Informative posters such as Anti-Ragging, No Smoking, Save Electricity, and Save Water are displayed in common rooms. The ladies washroom on the first floor is equipped with sanitary napkins vending machine, for sanitization facilities to female students and staff.

At PTVAIM, WDC aims to create awareness about problems faced by women. It emphasizes the importance of safety, health and hygiene among women by organizing interactions with experts from various fields including police officers, health professionals, lawyers,

social activists and yoga teachers. The ICC is formed to address the issues pertaining to sexual harassment of staff and students. Two Sakhi boxes are installed in the campus as per the guidelines of University of Mumbai. An online grievance mechanism is provided on our website where students and staff can lodge their grievances/complaints. National Girl Child Day was celebrated in the institute.

File Description	Documents
Annual gender sensitization action plan	https://drive.google.com/file/d/1MgInuZsQRPrCvcfrVzHz7aCc3TbV5crn/view?usp=sharing
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management

- The main source of solid waste are Horticulture waste from trees surrounding the campus, Canteen waste, paper and plastic. The waste are segregated as wet waste (Canteen waste and paper) and dry waste (plastic and other food packaging). Separate Bins are maintained in the campus for different solid waste.
- Wet waste and dry waste is disposed of by Municipal

Authorities.

- One side printed paper are re-used and printed on other side for internal communication.

Liquid waste management

- The only liquid waste that is generated in the institute is water used for sanitation purpose. This water is safely disposed through the underground drainage system.

Biomedical waste management

- The institute does not generate any Bio-Medical Waste.

E-waste management

- The institute has installed E-Waste collection Bin. The E-waste collected in the bin is periodically disposed by the Organisation. The institute has signed an MoU signed with

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1.Restricted entry of automobiles 2.Use of bicycles/ Battery-powered vehicles 3.Pedestrian-friendly pathways 4.Ban on use of plastic 5.Landscaping	
---	--

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	C. Any 2 of the above
--	-----------------------

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment	A. Any 4 or all of the above
--	------------------------------

**5. Provision for enquiry and information :
Human assistance, reader, scribe, soft copies
of reading material, screen reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Inclusive environment and promoting tolerance and harmony towards cultural, regional linguistics communal socioeconomic diversity. We tried to achieve this by observing days like World Social Justice Day, International Mother Language Day and Marathi Bhasha Divas.

Sadbhavna Divas was observed to encourage national integration, peace, affection, and communal harmony among the people of all religions. PTVAIM actively celebrates various days of national importance birth anniversaries of national heroes which instils in them a sense of unity and facilitates understanding the importance of Constitution of India.

National Girl Child Day was celebrated to spotlight the inequities faced by girl child in 21st century India. Students from PTVAIM visited women from all classes of society and interviewed them about their struggles and success stories by making small films on them which were shown to audiences across PTVAIM and are available on social media platforms of PTVAIM.

The International Day of Sport for Development and Peace was celebrated by conducting an international webinar.

International Day for Yoga was celebrated for promoting sustainable lifestyle in harmony with planet Earth.

World Nature Conservation Day was celebrated with the objective to spread awareness regarding the preservation of nature and biodiversity for a healthy environment.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The Institute celebrates days of National and International importance with an aim of sensitizing the students along with the society, towards our collective responsibilities. Days of National Importance like Independence day-Azaadi ka Amrit Mahotsav, Republic day, Vigilance awareness week, Sadbhavna Din were celebrated with activities like Student Rallies, quizzes, poster making competition, seminars and webinars.

To address issues vital to the society, and with an aim of spreading public awareness about inequities that girls face in Indian society, National Girl Child Day was celebrated in the institute.

National Voters Day was celebrated to sensitize students about exercising their constitutional right to franchise and participate in electoral process. Marathi Bhasha Divas, Sadbhavna Divas were also celebrated by the institute.

File Description	Documents
Details of activities that inculcate values; necessary to render students into responsible citizens	https://drive.google.com/file/d/1XMWVpNkvNKUKiJZEwMit0z1zu8o_jcF9/view?usp=share_link
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The

C. Any 2 of the above

**Code of Conduct is displayed on the website
There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized**

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

To sensitize the society about Sustainable Development Goals and Millennium development goals, we at PTVAIM formed GLOBAL CITIZENS' CLUB. The club conducts activities with participants from across India. International Social Justice Day, International Mother Language Day , International Women's Day, International Day of Sport for Development and Peace, International Day for Yoga, World Nature conservation Day, were celebrated by PTVAIMs Global Citizens Club with activities that had pan-India participation. Activities like on field projects to students, quizzes with Pan India participation, poster making competition were undertaken to meet the objectives.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

A training based business-plan contest- Wings2Vision 2022 was organized during January 2022- August 2022:

- To empower budding entrepreneurs with applicable knowledge & build entrepreneurial culture.
- To hand hold participants to make a basic business model canvas.
- To provide a competitive platform to participants to pitch their ideas, with chance to interact with industry experts and obtain funding.

It was a virtual competition due to COVID restrictions which was open for teachers and students across Maharashtra 03 teacher teams and 158 students registered for it. The competition started with 3 days Entrepreneurship Development Program which conducted virtually in association with Garje Marathi Global.

Involvement of Alumni in Employment Enhancement Initiatives of the Institute:

With a dual objective of strengthening the alumni connect and enhancing employability of our current students, PTVAIM invited our alumni who have now established themselves in the industry to conduct the mock interviews of the existing MMS batch and also to guide them about making themselves more industry ready. Our belief that the success stories of the alumni of their own Institute inspire the students better and they are more receptive to the suggestions by their successful seniors, was confirmed looking at the response generated by this initiative.

File Description	Documents
Best practices in the Institutional website	https://drive.google.com/file/d/1KYAeo4oI9EcBmbKg0Cww9FfYfNF76BA1/view?usp=sharing
Any other relevant information	https://drive.google.com/file/d/1KYAeo4oI9EcBmbKg0Cww9FfYfNF76BA1/view?usp=sharing

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Top Ranking Institutions Innovation Council (IIC)

PTVA's Institute of Management's entrepreneurial arm, Centre of Entrepreneurship and Innovation (COEI) has been successfully running PTVAIM's Institution's Innovation Council instituted under the aegis of Ministry of Education's Innovation Council (MIC) in year 2018. Being one of the earliest instituted IICs in the country, PTVAIM's IIC has consistently conducted IIC calendar activities. Since past 4 years we have consistently remained one of the top 13% IICs in the country and thus we got the permission to start MBA in Innovation Entrepreneurship and Venture Development course.

This course was offered by AICTE to HEIs that have built a strong entrepreneurial eco-system on campus including a functioning incubation centre, incubation and pre-incubation programs and entrepreneurial success stories to its credit. PTVAIM having all of above, was the only management institute in Maharashtra to get permission to run the course apart from 12 colleges across the country.

COEI team with reference to AICTE framework, developed the entire syllabus, evaluation pattern and qualifying coursework with in-depth involvement of industry experts. Today, 2 years full time MBA in Innovation, Entrepreneurship and Venture Development course run at PTVA's Institute of Management is certified by University of Mumbai.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

- To organize a faculty development program of minimum 30 hours in the emerging areas of management.
- To open Academic Bank of Credits (ABC) accounts of all our students which is in accordance with the National Education Policy.
- To conduct more Certificate Courses in different

specializations to enhance employability of our students.

- To invite our alumni who have established themselves in the Corporate world, to take up the visiting assignments for our current batches in order to encourage better alumni interaction.
- To enrol at least two more Ph.D. students in our Ph.D. Centre.
- To conduct a joint national conference in association with the University of Mumbai
- To try to get funding from the Government agencies/ management associations/corporates to conduct research/ faculty development programs/ consultancy projects, etc.
- To encourage faculty members to publish their research articles in ABDC journals in addition to SCOPUS, Web of Science and UGC CARE listed journals.
- As an Institutional Innovation Council appointed by the Ministry of Education's (MoE) Innovation Cell, Government of India, we shall conduct all the activities as suggested by MIC and also conduct additional activities such as pre-incubation program, entrepreneurship development program to boost the innovation culture in the Institute and neighbourhood.