



YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution

PTVA'S INSTITUTE OF MANAGEMENT

- Name of the Head of the institution **Dr. Tejashree Deshmukh**
- Designation **In-charge Director**
- Does the institution function from its own campus? **Yes**

- Phone no./Alternate phone no. **02231061594**
- Mobile no **9821062159**
- Registered e-mail **director@ptvaim.com/
admin@ptvaim.com**
- Alternate e-mail **tdeshmukh@ptvaim.com**
- Address **Chitrakar Ketkar Marg, Behind
M.L. Dahanukar College of
Commerce, Vile Parle (East),
Mumbai- 400 057.**
- City/Town **Mumbai**
- State/UT **Maharaashtra**
- Pin Code **400057**

2.Institutional status

- Affiliated /Constituent **Affiliated**
- Type of Institution **Co-education**

- Location **Urban**

- Financial Status **Self-financing**
- Name of the Affiliating University **University of Mumbai**
- Name of the IQAC Coordinator **Dr. Neha Bhatia**
- Phone No. **02231061594**
- Alternate phone No. **02231096837**
- Mobile **9819053713**
- IQAC e-mail address **iqac@ptvaim.com**
- Alternate Email address **nehabhatia@ptvaim.com**

3. Website address (Web link of the AQAR (Previous Academic Year))

<https://www.ptvaim.com/wp-content/uploads/2023/09/APPROVED-AQAR-2021-2022.pdf>

4. Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

<https://www.ptvaim.com/students-corner/>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B++	2.79	2019	14/06/2019	13/06/2024

6. Date of Establishment of IQAC

10/03/2017

7. Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
PTVAs ' Institute of Management	Funding for Innovations	AICTE	2022-23	250000
PTVAs ' Institute of Management	Minor research project	University Of Mumbai	2022-23	12000

8. Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC [View File](#)

9. No. of IQAC meetings held during the year **5**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report **No File Uploaded**

10. Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11. Significant contributions made by IQAC during the current year (maximum five bullets)

Formation of Universal Human Values (UHV) Cell in accordance with AICTE Guidelines and as per NEP 2020. Establishment of Green club as part of UNICEF YEWS (Youth Engagement and Water Stewardship). In accordance with the same, Green Audit and Environment Audit was conducted for the institute.

To induce and develop employment enhancement skills among students, value added certification courses were offered to the students free of cost. These add-on certificate courses were offered to students included soft-skills and domain specific courses in the emerging areas. In addition to this, students and staff members were encouraged to register for courses offered on SWAYAM/ NPTEL platforms.

To formalize partnership between PTVAIM and other knowledge centers, the PTVAIM IQAC focused on increasing the number of MOUs with different organization, coupling with continuation of the existing MOUs.

To enhance the corporate skills of students, and to make them corporate ready, a full time Training and Placement Officer (TPO)

was appointed to boost the number of students placed in corporate sector.

At PTVAIM National Research Conference NCMAT, the ABDC Listed journals were added for paper publication, along with SCOPUS, Web of Science and UGC care listed journals in order to ensure higher quality and diverse areas of the research.

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
<p>Faculty Development Program to be organized</p>	<p>A two day faculty development program was organized on Friday 24th and Saturday 25th February, 2023 at PTVA's Institute of Management in association with Association of Indian Management Schools (AIMS) on "HR Analytics and Graphology: A New Dimension in HR". The core focus of the program was to familiarize the participants to learn the conceptual underpinnings and importance of HR Analytics and graphology along with its practical aspects.</p>
<p>To introduce a greater number of value added certificate programs to improve students' employability skills and thus make them corporate ready.</p>	<p>Below mentioned Add-on courses were offered to students at no cost. Basics of Financial Market NISM Corporate Readiness Program Personal Branding and Soft Skill Development Universal Human values (UHV) Financial Modelling, HR Analytics, Digital Marketing, Entrepreneurship Development Program</p>
<p>To prepare students from placement perspective, guest sessions of Industry eminent persons to be arranged.</p>	<p>Course-wise Guest Sessions of the eminent professionals were conducted including the sessions by Industry legends such as Mr. Promod Lele- Former Chairman and MD-Parke Davis India Limited, Mr. Mohan Tanksale - Former CEO of Indian Banks' Association,</p>

	Former CMD, Central Bank of India Dr. Dinesh Harsolekar-Former Director at IES Institute of Management
Extension Activities should be conducted to enhance the visibility of the Institute	Green club is formed in PTVAIM to facilitate Youth engagement and water stewardship (YEWS) among students. Under this club, the aim is to empower students to participate in and take up meaningful environmental activities and projects
Focus towards creating corporate placement opportunities for students.	A dedicated Training and Placement Officer (TPO) is appointed

13. Whether the AQAR was placed before statutory body? Yes

- Name of the statutory body

Name	Date of meeting(s)
IQAC	02/12/2023

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	PTVA'S INSTITUTE OF MANAGEMENT
• Name of the Head of the institution	Dr. Tejashree Deshmukh
• Designation	In-charge Director
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• City/Town	Mumbai
• State/UT	Maharaashtra
• Pin Code	400057
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• Location	Urban
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<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
IQAC	02/12/2023
14.Whether institutional data submitted to AISHE	
Year	Date of Submission
2022-23	17/01/2024
15.Multidisciplinary / interdisciplinary	
<p>Interdisciplinary: At PTVAIM, students not only study the subjects which are from the domain of their specialization, but are given ample opportunities to explore and study the interdisciplinary courses from other specializations. We offer certificate courses from different domains including General management, Finance, Marketing, Human Resource, Operations and Information Technology to all students. Irrespective of the specialization they select for earning their degree in Master of</p>	

Management Studies (MMS) , students are allowed to pursue these courses from other domains and that too at no cost. These courses which are offered to all students, are carefully selected by the Institute keeping in mind the latest industry trends and demands and are found to be effective in enhancing th employability of our students.

In alignment with PTVAIM's Vision, we have an Incubation Centre that organizes various courses/ workshops/ session on "Entrepreneurship" We are the only Institute affiliated to the University of Mumbai to offer 2-year Full Time MBA in Innovation, Entreprenuership and Venture Development(IEV).

The Instiute also hosted a national-Level Multidisciplinary Research Conference based on theme "Transcending Business Paradigms: A Way Forward" on 25th March 2023 on Hybrid platform. NCMAT 2023 aimed at bringing together academicians, researchers and practicing managers to deliberate on business paradigm & practices: management, technology & transformation to businesses in modern era.

16.Academic bank of credits (ABC):

The Institute introduced Digi-lockers for its students in association with National Academic Depository in 2017, being the first institute affiliated to University of Mumbai to offer this facility, in accordance with NEP 2020, and to fulfil the requirement of Academic Bank of Credits (ABC) as proposed in NEP 2020 , ABC was introduced for the first time by PTVAIM for its students in 2021-22. Every student of PTVAIM is registered under the Academic Bank of Credits, as per the guidelines given by University of Mumbai. The registration process was carried out at the institute computer centre. In order to ensure 100 percent student registration, faculty members and administrative staff were available at the computer centre during the entire registration process to guide the students and help them whenever they encountered problems. This exercise ensured that every student at PTVAIM got registered with ABC. This was an initiative of the Examination Committee of PTVAIM.

17.Skill development:

In accordance with the Vision of PTVAIM, sincere efforts are put in to ensure holistic development of the students. Many value-added and soft skill certificate courses including Personal Grooming, Effective Communication, Corporate Readiness, MS Excel, Digital Marketing, Financial Modelling, HR Analytics, etc. are offered to the students free of cost. Further, the students are trained on Universal Human Values and Yoga to take care of their mental, physical and ethical well-being. PTVAIM is the only Management Institute in Mumbai to have a "Universal Human Values Cell" as suggested by the AICTE in accordance with NEP 2020, and "Global Citizens' Club" as per the guidelines by United Nations. PTVAIM's Green Club is formed as per the guidelines of the DTE and United Nations and today PTVAIM is the highest activities performing institute contributing to Youth Empowerment and Water Stewardship Programme.

All our faculty members have successfully completed the Faculty Development Program on "Universal Human Values" organized by AICTE. The faculty members and students are also encouraged to register and complete the courses offered on SWAYAM and NPTEL portal.

Our non-teaching staff members have successfully completed their master's and bachelor's Degrees while working with us in the last one year and many of them have undergone various training programs/ sessions to hone the skills which will help them in professional and personal lives.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The Institute offers the students a value-added course on the Indian Knowledge System to acquire a deeper understanding about the subject. The objective was to convey the intricacies of Indian philosophy in general and its interconnect to Indian knowledge systems in particular. The course aimed at establishing the relevance of the Indian knowledge systems for Self-development and social progress (especially duty centric approach and concern for the society).

Universal Human Values Cell and Global Citizens' Club of PTVAIM cultivate and inculcate the deeper understanding of values and culture among our students.

Yoga sessions are arranged for all students free of cost and are incorporated in their timetables.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

PTVAIM practices Outcome Based Education (OBE) to its core. The students are informed about the Course Outcomes (CO) and assessments based on these Course Outcomes, during orientation or when the new semester commences. Additionally, every faculty member also explains/informs the students about the course outcomes at the commencement of every course. The faculty members are required to map their Teaching Plans to the Course Outcomes which are communicated to the students. The students are also informed about the Course Outcomes, which will be assessed during the internal assignments. The question papers for every course are moderated to ensure that the Course Outcomes as mentioned in the Teaching Plan by the respective faculty and as communicated by the faculty to the students carry appropriate weightage in the question papers. The exit survey related to the Course Outcome is taken from the students for each course offered to them. This helps us at PTVAIM to gauge the level of Course Outcomes met by the students. The course specific guest sessions and field visits are arranged for the students. The assessment of the students based on the internal assignments and end-term examination based on the Course Outcomes help the faculty members to understand if any variations in their teaching pedagogy are required. The Course Outcome attainment is done taking into consideration the Direct Assessment (80%) based on the internal assignments, Mid-term examination and End Term Examination. The Indirect Assessment (20%) is based on the Course Exit Survey, Guest Sessions, Field Visits, and participation in course related activities. The Direct and Indirect Assessment are both taken into consideration while computing the Course Outcome Attainment Levels which are then mapped with the Program Outcomes.

20.Distance education/online education:

At PTVAIM, we offer a session series on "Indian Knowledge System" through online mode to our students. The lectures are conducted through Zoom platform.

Students, Faculty and Staff members are motivated and guided to undertake MOOCs courses in NPTEL, register for online courses SWAYAM platform and NISM Series-V-A. Also, students are encouraged to attend lectures for these courses online and the facility for the same is provided in the institute computer centre.

Faculties and Non-Teaching staff at PTVAIM, by means of these ICT

tools attend many FDPs including Universal Human Values Level 1, and others online sessions by AICTE along with seminars, lecture and online sessions, during the academic year.

PTVAIM has well equipped campus with wi-fi signals and good internet connectivity. 12 Smart classrooms are equipped with Computers, Projectors, and speakers. These classrooms enhance our capability to conduct online lectures through Google meet, ZOOM, Microsoft Teams and other online platforms available. Not to mention the usefulness of these online education facility during the COVID era, as all lectures during the period were conducted online. specialized software like khushi and others are handy for conduction of online examinations.

Extended Profile

1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	168
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	327
File Description	Documents
Institutional Data in Prescribed Format	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	72
File Description	Documents
Data Template	View File
2.3 Number of outgoing/ final year students during the year	122

File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	26
File Description	Documents
Data Template	View File
3.2 Number of sanctioned posts during the year	24
File Description	Documents
Data Template	View File
4.Institution	
4.1 Total number of Classrooms and Seminar halls	12
4.2 Total expenditure excluding salary during the year (INR in lakhs)	128.15243
4.3 Total number of computers on campus for academic purposes	162

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

PTVAIM is affiliated to University of Mumbai and follows the curriculum designed and developed by it.

- The academic calendar is prepared at the beginning of every semester for all programs and displayed at the Library**

and Administrative office . The academic calendar is mailed to all the faculties and is also displayed on the Institute Website.

- Subject Preference letter is sent to faculty members 30 days prior to commencement of the semester and Subjects are allotted to faculty members based on the subject preference, student feedback, relevant experience of the subject and specialization, by the Chief Academic Coordinator.
- Semester wise teaching plan is prepared for all courses by respective faculty members. Course Outcomes are prepared as per Blooms Taxonomy and are mapped in the Teaching Plan topic wise.
- Faculty register is maintained in the administration department which includes details regarding Date, time and Topic(s) covered during the sessions conducted.
- The Institute also arranges course specific field visits and course specific guest lectures by eminent industry persons to bridge the gap between industry and academics.
- In accordance with NEP 2020 a certificate course on Universal Human Values and many other value-added certificate courses are introduced to the students.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.ptvaim.com/students-corner/

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The University of Mumbai provides a comprehensive syllabus that explicitly outlines program details, program-specific outcomes, and course objectives.

- The Academic Calendar is prepared at the beginning of the year for each program by the coordinators and is approved by the Director in accordance with the arrangement of terms communicated by University of Mumbai
- Institute follows the continuous evaluation process, as it tests the students' knowledge of the subject and thus attainment of the course outcomes, program outcomes by conducting: Mid-Term Test, Group Presentations, Role Plays, Case Studies, Assignments, Projects, Quizzes etc. Attendance and active participation of students form integral parts of

assessment, as per guidelines of University of Mumbai.

- The teaching plans of each course are mapped with their Course Outcomes and are communicated to the students at the commencement of each course. Midterm and End Term Question Papers are prepared in accordance with the Teaching plan and Course Outcomes.
- Functional Committees discuss and deliberate the teaching plan, weightage of each topic and corresponding COs.
- The students are informed about the internal assessment parameters by faculty members at commencement of course.
- Course Exit Survey is conducted at the end of each course.
- Summer internship projects are undertaken by students as stated in the curriculum.

These evaluation methods allow students to showcase their performance and allow the faculty members to assess the performance on different parameters.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.ptvaim.com/students-corner/

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

5

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

5

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

768

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The Institute concentrated on these cross cutting issues by including elective courses like Business Ethics and Ethos in Indian Management. To inculcate professional ethics and development of soft skills, value added courses like Corporate Readiness and Personal Branding are introduced .Dissertation projects are checked for plagiarism through Licensed software Turnitin .

To bridge Industry-Academia Gap certificate courses like Corporate Readiness program, Personal Branding and Soft Skill Development, Domain specific value added courses are provided at no cost to all students. To develop professional ethics courses like Universal Human Values, IKS are introduced.

PTVAIM's Global Citizens' Club is working towards gender sensitization and Human Values with the guidelines provided by the United Nations on Millennium and Sustainable Development Goals. To develop a holistic perspective based on self-exploration, a course on Universal Human Values is introduced and encouraged to be pursued by faculty members and the students.

The Green Club of the Institute conducts a plethora of activities towards sustainable development as per the guidelines of the UNICEF YEWS program and maintains communication between the Institute and District Nodal Officer. As our collective responsibility towards Environment Responsive and Sustainable growth , the Institute saves paper through digitally connectivity for internal communication and uses biodegradable garbage bags, paper cups and refillable stationery.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

12

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

258

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

166

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

34

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

- The Institute conducts orientation programme for every MMS

Batch, Part Time MMS and MBA IEV acknowledging their diverse backgrounds. The orientation provides emphasis on subjects like Managerial Economics, Business Statistics, Communication Skills, Financial Accounting etc. This helps us gauge initial understanding and learning levels of the students.

- Regular attendance and internal evaluation conducted for every subject help the Institute to monitor the performance of students. Remedial sessions are conducted for slow learners by the respective faculty members and advanced learners are suggested appropriate certification courses for upskilling. Advance learners are also sent to various competitions to represent the Institute.
- Recognizing that confidence may waver among slow learners, the Institute conducts confidence-boosting courses to groom them. Certificate course on "Personal Branding and Soft Skill Development" is designed and offered to all students free of cost. Mock interviews, Certificate course in Advanced Excel, Digital Marketing, Basics of Financial Markets, CV Designing & Resume Building, UHV for students and Yoga Sessions are conducted which help the students to improve their skills and confidence.
- Assessment at the end of each value-added certificate course gives us insight of their understanding.
- The Institute promotes a supportive environment, allowing learners to receive guidance from subject faculties.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
327	26

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

- **Experiential learning:**

Institute emphasizes on active engagement, reflection, and practical application of knowledge. Institute ensures a good blend of core and visiting faculty members, who use role plays, case studies, management games and simulation etc. which helps in experiential learning. Institute conducts skill-building activities, including mock interviews, courses in Advanced Excel, HR Analytics, Digital Marketing, NISM Certification, and CV designing sessions.

- **Participative Learning:**

The Institute encourages students to actively participate in a wide range of experiences, including organizing and participating in inter-collegiate and intra-college events such as "Bazaarhaat", Moneta etc. Various classroom activities such as exercises, simulations, management games etc. are deployed to make teaching learning more interesting. A Start-up Expo was organized showcasing student start-up ideas and prototypes, offering students practical experience.

- **Interactive Classroom Experiences:**

Our dedicated faculty members employ engaging teaching methods, including presentations, case studies and videos, to foster engaging and captivating learning experiences.

- **Exploratory Learning:**

Institute promotes curiosity and inquisitiveness among students through a well-equipped library, both digital and physical,

providing access to the latest trends in business and general management. Course wise guest sessions are also organized for the students. The SIP and Final projects undertaken by the MMS students helps in exploratory learning.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Our faculty members use ICT tools as a teaching aid to conduct lectures using different pedagogy including the case study method, encouraging students to delve into real-world applications of theoretical concepts. Online quizzes, tests, and assessments are conducted using various tools, to enrich the learning experience. Institute has purchased canva which can be used for more effective presentations.

To empower both our faculty members and students with the latest insights and research in the field of business, we have subscribed to ProQuest and JGate database to access global e-journal literature. This subscription allows seamless access to the prestigious Harvard Business Review, enabling our academic community to stay informed about cutting-edge developments and trends. Turnitin anti-plagiarism software is a quality control tool for research work, as it has helped to identify reports, project university dissertations which infringe the copyright or plagiarism work. SPSS software helps in analysis of data.

As part of our commitment to holistic education, we actively share government-endorsed resources such as SWAYAM, NPTEL, ATAL to our faculty members and students. We provide access to open-source resources and links and access to National Digital Library.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

17

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

26

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

8

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

107 years 11 months 11 days

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The Institute follows the guidelines of University of Mumbai for evaluation of all the courses. This system provides students with a well-structured and comprehensive learning.

During orientation, the examination head outlines examination rules and assessment processes, promoting a clear understanding of academic performance. In their initial lecture, students are briefed on the Course Outcomes (CO) for each topic. Faculty members brief the students on internal assessment parameters, specifying which COs will be evaluated during the internal assessment and evaluation criteria for each course, ensuring transparency. Internal assessment is based on the parameters such as midterm test, group presentations, role plays, case studies, assignment, projects, quizzes etc. throughout the semester, so that the students who miss one of the assignments can make up on the remaining. The Question Papers are framed aligning with the Course Outcomes designed and the weightages mentioned in the teaching plan.

Faculty members ensure timely assessments, submitting scores before end-term exams. Students are required to fulfill both internal and external assessments before the end of each semester, ensuring their progress and adherence to assessment timelines. Students who do not perform well in the first attempt are given repetitive chances for improvement.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Our Institute being affiliated to University of Mumbai, we strictly adhere to their guidelines regarding conduct of all examinations. Mechanism to deal with the examination-related grievances is transparent, time- bound and efficient. The grievances of students regarding evaluation of examinations are addressed as per the ordinances, rules and regulations of the University of Mumbai. We have an Examination Committee which ensures timely and smooth conduct as well as effective execution of the entire examination process and deals with all grievances related to examination efficiently.

During orientation, Examination Committee Head outlines examination rules and assessment processes, promoting a clear understanding of academic performance including grievance redressal mechanism. Internal assessment is based on various assignments throughout the semester, so that the students who miss one of them can make up on the remaining.

All examination timetables are released well in advance and communicated to the students following the norms of University of Mumbai.

Examination results are released within 45 days of the completion of the examination. Once the results are declared, if the students are dissatisfied, they can apply for photocopy or revaluation of their answer sheet. Notices regarding this are issued, and the student must apply within 15days. However, in case of any medical emergency related grievance regarding the examination, complete assistance and cooperation is rendered to the students. PTVAIM works diligently in order to avoid any errors affecting the

performance of the students.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The Course outcomes for all courses covered under the Programmes offered by the institution are stated and displayed on the Institute website. The link for the same is:

https://docs.google.com/spreadsheets/d/14KngUVQdhBjc3uv8_14GtxJWx_DBxur7/edit#gid=41246647

Faculty members develop course outcomes for their respective subjects which are discussed and moderated by the functional committee and integrated into the teaching plan. This plan is accessible in the library, both online and offline, for student reference. The faculty member also communicates the course outcomes of the respective subjects to the students during the first lecture.

Faculty members are required to align question papers with course outcomes and ensure comprehensive coverage of all outcomes. The question papers are moderated as per the weightage of each topic of the course and its corresponding course outcome. Faculty members are required to conduct course exit survey of their respective subjects at the end of each semester.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://docs.google.com/spreadsheets/d/14KngUVQdhBjc3uv8_14GtxJWx_DBxur7/edit#gid=41246647
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The University of Mumbai provides syllabus that outlines program details and course objectives.

Our, faculty members develop course outcomes for their respective subjects and integrate it into the teaching plan. CO's are mapped topic wise in the teaching plan. This plan is accessible in the library for student reference. In their initial lecture, faculty members brief the students on internal assessment parameters, which COs will be evaluated for each subject.

A register is maintained wherein faculty members note the subject topics covered. The Chief Academic Coordinator and Program Coordinator regularly check the register to find if the faculty members are proceeding with their lectures as per the teaching plan. Since the institute follows the continuous evaluation process, it tests the students' knowledge of the subject and thus attainment of the program outcomes and course outcomes by conducting: Test, Group Presentations, Role Plays, Case Studies, Assignments, Projects, Quizzes etc. so that the students who miss one of the assignments can make up on the remaining. This is then followed by the Semester End Examination. At the end of the assessment process, software is used to find out the course attainment level for each course and to map it to program outcomes.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

121

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://docs.google.com/spreadsheets/d/1fOLXFgwI9zflwfdAl4cZKzN93RmBLzaQ/edit?usp=sharing&ouid=117157605878784010608&rtmpof=true&sd=true>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.2

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

2

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

3

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

PTVA's Institute of Management (PTVAIM), has actively conducted 57 initiatives annually to promote entrepreneurship and innovation across its three main areas of focus: Entrepreneurship Sensitization, Pre-incubation, and Incubation programs. The Institute is dedicated to raise awareness among students from both PTVA and external campuses about the exciting realms of entrepreneurship and innovation. PTVAIM employs a diverse range of strategies, including hosting sessions, organizing workshops, facilitating field visits, conducting entrepreneurship development programs, orchestrating internal hackathons, showcasing business plan presentations, and arranging exhibitions—all geared towards fostering a culture of innovation and entrepreneurship. Currently, 9 students are enrolled in the MBA in Innovation and Entrepreneurship (MBA IEV) program are actively involved in the incubation phase. In total there are 8 pre-incubatees and 16 incubatees including 05 students of MBA IEV first batch. Among COEI's remarkable accomplishments, one of its incubatees, Mr.

Moinuddin Shaikh, secured a substantial funding amount of Rs. 10 lakhs from an angel investor. Additionally, Mr. Ravi Ravaria, received a second round of funding, totaling Rs. 5 lakhs from the Ministry of Education's Innovation Cell, further validating the success of COEI's initiatives in supporting innovative ventures.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

57

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

4

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

30

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

06

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

PTVAIM encourages holistic development of students through participation in different clubs.

Green Club serves with a primary focus on environmental sustainability and eco-friendly initiatives by engaging students and staff members in various activities such as nature-appreciation trip at Bhivgad, Gaurkamath as part of biodiversity conservation project.

Global Citizens Club aims to inculcate universal values, focusing on global life, ethics and sustainable development through activities like a beach clean-up event at Versova Beach in partnership with Protean eGov Technologies Limited. Aligned with the United Nations SDG and Millennium Goals, it commemorates the

days of national and international importance by celebrating various activities through quizzes, etc.

UHV Cell focuses on holistic development of students by inculcating human values among the students through the course on Universal Human Values (UHV). As per guidelines of AICTE and accordance with NEP 2020 this year institute offered 30 hours UHV certificate course workshop and course by IKS for sensitizing students.

PTVAIM's IIC conducted various workshops and programs. 33 extension activities were pursued to benefit over 1400 students with variety of opportunities. Khel-Urja, an inter-school competition for differently abled children was organized specially on the Turf in which more than 500 students from 23 special schools participated.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

2

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/

YRC etc., during the year

33

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

1471

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year****3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

128

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

17

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Institute has well-equipped infrastructure which includes 9 classrooms, 2 tutorial rooms and 1 seminar hall cum auditorium with Teaching-Learning facilities like laptops, desktop computers, white boards, LCD projectors, audio visual aids etc. Library and Information Resource Centre (LIRC) has 8 computers and research cell has 3 computers of which 2 are with licenced SPSS software. Centre of Entrepreneurship and Innovation (COEI) has 5G Wi-Fi enabled Incubation centre with 14 workstations with lockers, 1 ideation avocation room with 5 systems, 1 designer system, projector, smart TV, colour printer, two 3D printers and ten 3D pens. Computer Centre has screen, projector, 153 computers including 10 computers upgraded with licensed version of SPSS.

Institute's Campus is under CCTVs surveillance and fully Wi-Fi enabled with 500 mbps. Institute supports differently abled (Divyangjan) students with ramp, lift facility and special washroom. There is a spacious cafeteria, separate common rooms for male and female students with lockers, recreation facilities with board games and medical room for first-aid requirement. Sakhi box is placed in ladies' common room and sanitary napkins vending machines in ladies washroom. We meet minimum specific requirements of statutory bodies (AICTE, DTE, University of Mumbai). Above description clearly shows that we provide better teaching-learning experience.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Institute has adequate facilities to boost cultural activities, sports, games etc. that helps the students and staff to maintain a balance between curricular and co-curricular and extra-curricular activities of the students and leads towards holistic development of the stakeholders of the Institute. Spacious, air conditioned, and fully equipped seminar hall cum auditorium with green room, audio-visual systems, recording facilities, projector screen, podium for all kinds of cultural and co-curricular activities with a seating capacity of about 250 persons (283 sq. meters carpet area). Institute's ground is utilised for various sports and cultural events. PTVA, the parent body of the Institute has provided a separate Gymkhana for our students and staff which has 2087 sq. feet area (carpet area- 132 sq. metres) to take care of the sports requirements of the students which consists of indoor games like Carrom, Chess etc. and outdoor games like Cricket, Badminton, Football, Kho-Kho, Kabaddi etc. At the basement of Gymkhana, there is a Gymnasium with weight training instruments like Arm Curl, Leg Curl and Chest Press is also provided to the students for their well-being. Yoga sessions are conducted by certified yoga teacher for the benefit of our students and staff in the Institute's auditorium

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

12

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

100.28

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Library and Information Resource Centre (LIRC) has a rich collection of over 10,057 barcoded books. LIRC is subscribing to

full text e-books from ProQuest and e- journals from J Gate and 500 CD-ROMs. More than 27000 e -books are received through ProQuest database. LIRC has received more than 700 presented books. LIRC has provided remote access to all e resources. LIRC has institutional membership with the American Library through which we can access the American library collection.

LIRC is subscribing to hard copies of journals including Harvard Business Review. Library is automated using Integrated Library Management System (ILMS) SLIM - 21 library software since 2009. We have purchased 10 DVDs from the Ministry of H.R.D, Govt. of India under National Programme on Technology Enhanced Learning (NPTEL) Programme. LIRC has purchased TURNITIN anti plagiarism software for ethical research practice.

Institute has taken membership of National Digital Library of India (NDL), for free access to many books in English and the Indian languages. Library has created an account for anti-plagiarism software URKUND with the help of INFLIBNET. LIRC has 10 computers with 300 mbps internet connectivity.

LIRC has records of system generated issues and return of library material in soft copy. e- Resources service provider sends us usage reports of subscribed resources.

PTVAIM has facilitated e - access to B Smart (Business Standard App) to students at free of cost.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.92075

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

111

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

IT infrastructure in the institute is equipped with 153 Desktop Computers and 9 Laptops. 114 Desktop Computers are dedicatedly for Students use for multiple purpose those are prominently placed i.e., at Computer Centre - 101, Centre of Entrepreneurship and Innovation (COEI) - 2, Research Cell - 3 and Library and

Information Resource Centre (LIRC) - 8 respectively. The campus of the Institute is Wi-Fi enabled (We have upgraded speed from 300 MBPS to 500 MBPS for better and smooth functioning) through M/s. Sudarshan Cable Network and JIO Digital Life. Understanding the importance of fast computer processing and better user experience while working on a computer, out of 153 computers, 79 Desktop Computers are equipped with 2GB RAM, 61 Desktop Computers are having 4 GB RAM, 12 Desktop Computers are having 8GB and 1 Desktop Computers is having 16 GB RAM in COEI with Dual screen facility. All classrooms are equipped with audio video & IT facilities like Computer, LCD Projector and Internet connectivity.

143 SSD (solid state drives) have been added to speed up the capacity of computers.

Old photocopier machine has been replaced by new Machine with enhance features

The Institute uses a paid licensed version of SPSS in the LIRC, Computer Laboratory and the Research Cell.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

162

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

128.15

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Being an ISO9001 Certified Institute, PTVAIM has annual objectives, well drafted systems, policies, and procedures for various committees established for maintaining and utilizing academic and support facilities. Each of these committees consists of Teaching & Non-teaching staff members and the meetings are held at regular intervals and records are well-maintained. SOPs and various policies are framed to fulfil, maintain, upgrade physical, academic and support infrastructural requirements. LIRC policy ensures smooth, coordinated functioning of library, and facilitates remote access for e-books, e-journals through J-Gate and ProQuest and procurement and books circulation too. Research Cell has a plagiarism policy and has subscribed 10 Licences of SPSS and Turnitin. Computer Centre policy ensures legal and appropriate use of infrastructure by protecting confidentiality, integrity and availability of information assets that are managed and controlled by the Institute. Building, Maintenance and Repairs

policy exists for proper management of building and its assets according to regulatory statutory compliance. COEI policy ensures optimum and responsible utilization of COEI infrastructure by its members for business and extension activities. Policy of code of conduct for staff and students is communicated at regular intervals as well as displayed on the Institute's website. The Documentation retention policy of the Institute ensures environment sustainability.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.ptvaim.com/compliance-documents/

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

67

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

78

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

78

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

72

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

10

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

11

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

6

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

All academic activities and their co-ordination is communicated to the students through their Class Representatives (CR's).The Student representatives are part of many important committees recommended by the different governing bodies of the Institute.They participate in the meetings of these committees and their inputs are considered for various administrative, co-curricular and extracurricular activities by the Management and Director of PTVAIM.

The co-curricular and extra-curricular activities of the institute are organised by various committees and/or clubs such as Global Citizens' Club (GCC), Universal Human Values Cell (UHV), Green Club, Cultural & Sports Committee, Placement Committee. Each of these clubs/committees are formed and have students representation. Students under the guidance & in co-ordination with Committee Incharge play a vital role in co-ordinating and executing the activities/events. Their suggestions are sort during the meetings to plan the events.

The Institute's Placement Committee acts as the connection between academia and the Industry to leverage Industry-Institute interface by collaborating with corporates. The student co-ordinators help the Placement Committee by coordinating with HRS of the Industry for Internships and Final Placements. Also the Committee consisting of students help in smooth functioning of the various placement activities like CV Designing & Resume Building, Stress Management, Mock Interviews, Annual Alumni Meet, Alumni Connect - The Cafe System etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

01

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

PTVAIM Alumni Association was formed in June 2018, indicating a commitment to maintaining strong connections between Alumni and Institute. Alumni are rendering their services as visiting faculty, 25 alumnis have contributed by sharing their expertise in areas such as CV designing & resume building, Stress management, Mock interviews, Alumni Connect - The Cafe System and providing valuable insights to help students prepare for corporate world. An Annual Alumni Meet is organized, which serves as a platform for alumni to reconnect with each other and stay in touch with Institute. Alumni play a vital role in placing students and guiding them on corporate expectations. Our Alumnus Mr. Soham Sawalkar have made contribution by sponsoring marathons for our student Mr. Shreyas Sonawane, demonstrating commitment to supporting current students. Our Alumnus Monica Somne, Counsellor

by Profession is appointed as a counsellor from 2022-23. She has offered her services at no cost for the first year as contribution to her alma-mater. Our Alumnus Shreesh Bodas has offered his professional services in IT i.e. domain registration & allied activities at no cost as contribution to his alma-mater.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year D. 1 Lakhs - 3Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision Statement:

"To be one of the leading, value based ethical management institutions in India that contributes to nurturing and development of managerial and entrepreneurial talent, leadership and research."

The vision focuses on developing and nurturing global corporate citizens.

Mission Statement:

PTVAIM shall foster a culture of excellence in fields of academics, research and entrepreneurship development by:

- collaborating with academicians and industry,
- providing state-of-the-art infrastructure,
- Ensuring conducive work environment for professional growth

& development of teaching and non-teaching members.

- It shall strive to be a continuous learning organization which is committed to the adherence of the system while meeting expectations of all stakeholders.

This vision and mission is carried out through the Perspective Plan which is approved by the CDC. All statutory committees of the Institute have representations of teachers, administrative staff and students. In addition to this, many functional committees and clubs are formed and are headed by various faculty members, and include other staff members and student representation. These committees work on organizing and executing various activities in an efficient manner towards the growth of the Institute. And they have been given autonomy to conduct the activities under the guidance of Management and Director.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

In alignment with its established Vision and Mission, our institution is committed to fostering a harmonious and integrated working environment, where all endeavors are directed towards the cultivation of a participatory work culture. To facilitate this ethos, the institution has established a series of functional and statutory committees, comprising a convener, faculty members, and administrative staff members or students based on the requirement of the committee.

These committees work diligently on organizing and executing various activities efficiently to contribute to the growth of the Institute. Statutory committees are particularly focused on achieving milestones outlined in the Perspective Plan. Conversely, functional committees not only cater to the institutional agenda but also prioritize providing students with diverse exposure and offering faculty members opportunities for professional growth. They operate autonomously under the guidance of the Management and Director, ensuring a seamless execution of activities aligned with

the institution's overarching goals.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Perspective Plan 2021-26 focuses on various parameters and one of the successful ones is described below -

Contributing to NEP 2020: Our institution, PTVAIM, is committed to fostering holistic growth among our students and staff in alignment with the vision outlined in the NEP2020. Recognizing the importance of value-added courses, we encourage our students and staff to pursue courses provided by platforms like Swayam, NPTEL, and other recognized bodies.

Moreover, PTVAIM being the first Institute in Mumbai who established this Universal Human Values (UHV) Cell in accordance with NEP 2020. Through this initiative, we offer value-added certification courses focused on instilling universal human values in our community members.

As NEP 2020 focuses on developing skills of students in the emerging areas of various specialization offered by the Institute at no extra cost besides conducting skill development activities to enhance the employability of students. At PTVAIM, we conduct sessions/workshops/courses to develop entrepreneurial skills of our students in collaborations with other colleges of undergraduate and graduate students.

Furthermore, in line with the NEP 2020's emphasis on holistic development, we have introduced in-house yoga sessions to promote physical and mental well-being, contributing to the overall growth and welfare of our students and staff.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Board of Governors and College Development Committee are the apex decision making bodies formulating and governing the policies, procedures and various activities of the Institute and are headed by the President of our parent trust, PTVA. The Director, being the head of the Institute, is overall in-charge of all academic and administrative activities of the Institute. Most of the mandatory committees of the Institute are headed by the Director to ensure smooth and systematic working of the Institute.

The organizational structure, clearly depicted in the organogram, establishes a well-defined hierarchy and chain of command. The CDC approves the perspective plan, solidifying the Institute's strategic direction. Robust policies are in place, and roles and responsibilities for each employee are meticulously documented and communicated, fostering role clarity and efficient operations. The Code of Conduct serves as a guiding framework foremployees, offering clarity on expectations and standards. This structured approach ensures effective governance, operational coherence, and adherence to established norms at the Institute.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	No File Uploaded
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Quality work done by the staff members is appreciated.

Institute provides Accidental policy for Teaching and Non-teaching Staff , a scheme of University of Mumbai as per Department of Students' Welfare (Yuva Raksha Policy) for students.

Employees' Provident Fund and Gratuity is extended to every employee of the Institute whose salary is less than Rs. 20,000/- per month. The gratuity is also provided to the staff.

Three months maternity leave with full pay is granted to staff members as per University of Mumbai norms, despite being a permanently no-grant basis institution.

Common Monthly Celebration of birthdays of staff members are celebrated.

Teaching staff members are provided with flexible working hours to help them achieve a good quality of work-life balance.

Open door policy of Management - Management practices open door policy for guidance, support, complaints, concerns, etc.

Special leave is granted to teaching staff who are pursuing further studies, on request - Our parent trust encourages every staff member

Financial support for attending course work, workshops, conferences, etc. is granted to faculty members on request in pursuit of developing the knowledge, skills and abilities of the

staff members.

The Institute has a mental health expert who visits the Institute once a week and staff members.

Providing uniforms, umbrellas, windcheaters and bicycles to the peons.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

16

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

6

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

23

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

For the academic year 2023-24, a comprehensive revision of the performance appraisal system has been implemented, incorporating various parameters. This redesign aims to provide clarity to faculty members while ensuring an accessible and fair methodology

for the management in making decisions related to promotions and increments. The distinct parameters include teaching effectiveness, research contributions, involvement in revenue-generating activities, commitment to student development, recognition by external organizations/agencies, institutional development efforts, and engagement in self-development activities. By delineating and separately evaluating these aspects, the performance appraisal process now offers a more nuanced and holistic perspective. This strategic approach not only enhances transparency but also facilitates a well-rounded evaluation of faculty performance, fostering a more robust understanding of their contributions across different dimensions. The revised system aligns with the institution's commitment to excellence and continuous improvement, providing a structured framework for recognizing and rewarding diverse facets of faculty engagement and achievement.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The budget is created by Institute officials at the start of each academic year, taking into account both recurring and one-time costs to determine the annual money requirement. The College Development Committee and Board of Governors review and approve it. With the assistance of the admin and accounts team, ongoing audits of the cash received, and expenses incurred are performed. The institute audits its books of accounts on a regular basis. The Institute's accountant keeps the books of accounts in accordance with the directives periodically provided by ICAI. The auditor will evaluate the bank passbooks, ledgers, invoices, petty cash accounts, and cash books. According to the relevant regulatory requirements for each fiscal year, the annual accounts of the Institute are routinely audited by the Chartered Accountant chosen by the Trust and certified. The Institute has access to the annual reports of the external audit going back to 2009.

For Internal Audit, all ledgers are kept up to date by the

accountant in accordance with the ICAI's rules and those of the Fees Regulating Authority, which the Maharashtra government appointed. The other accountant reviews entries made by the first accountant. The trust representative keeps an eye on these activities and offers assistance as needed.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0.40

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

PTVAIM is permanently unaided and self - financed institution. The primary source of income is tuition fee from the students. The tuition fees itself is regulated by Fees Regulating Authority (FRA) appointed by Government of Maharashtra. However, considering the infrastructure constrains and market reality in addition to strict control by FRA related to tuition fees, the Institute has to explore additional avenues of generating income. COEI is established for nurturing and developing entrepreneurial talent among students. In near future, Institute plans to start a Research Centre to inculcate research acumen among the research scholars and to encourage quality research in the frontiers of Management education and interdisciplinary areas. We plan to recruit more industry experienced faculty members to render consultancy, Management Development Programs and collaborate with

other institutes/agencies to expand our offering thereby, generating additional revenue.

On the utilization side, the Institute has a robust process given below:

In the beginning of every academic year, the budget is prepared by Institute authorities which includes recurring and non-recurring expenses.

Budget is scrutinized and approved by College Development Committee and Board of Governors.

Constant checks are done with regard to the funds received and the expenses incurred with the help of the admin and accounts staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

At PTVAIM, the Internal Quality Assurance Cell carries out activities that encompass all aspects of the Institute's functioning. Organogram of the institute was approved by IQAC which finally was approved by CDC and BOG committee. Thus the Organogram clearly depicts the structure and authority given to all the faculty members and role of each staff member in the organization. IQAC periodically reviews the teaching-learning process, the structure and methodologies of operations, and the learning outcomes. This regular review ensures that the institution's processes are aligned with its goals and objectives.

IQAC since its formation has been performing the following tasks on a regular basis:

1. Improvement in quality of teaching and research by regular inputs in concerned areas.
2. Providing inputs for best practices in administration for efficient resource utilization and better services to students and

staff.

3. Field trips are organized course wise to bridge the gap between academic and industry .

The three examples of practices institutionalized as a result of IQAC initiatives are as follows:

1) Teaching plan of each subject is prepared based on the course outcomes and weightage is given to each topic.

2) Moderation of semester end question papers are carried out by function wise committees of the faculty members .

3) Green audit and energy audit is conducted by an external agency to ensure green movement.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC continuously reviews and takes steps to improve the quality of the teaching-learning process. The institution has implemented most of the recommendations made by the committee during the first cycle of NAAC Re-accreditation. The CDC approves the perspective plan. Out of the seven mentioned points mentioned in Perspective plan , six points are achieved by the institute by end of 2020, clearly focusing on improving the quality in teaching learning outcomes. In 2020 a new perspective plan for 2021-2026 was proposed by IQAC and approved by CDC again out of which of seven activities, four are achieved by year 2023.

The IQAC has also contributed towards institutionalizing the quality assurance strategies and developed various processes such as

1) As per recommendations made by peer team committee during the first cycle of NAAC accreditation the institute offers various value-added courses to students to at free of cost . To inculcate

professional ethics and development of soft skills, value added courses like Corporate Readiness, Personal Branding, Universal Human Values, IKS are introduced.

2) IQAC works on improving the teaching-learning process and incorporates Outcome-Based Education. The teaching plans of each course are mapped with their Course Outcomes and are communicated to the students at the commencement of each course. Midterm and End Term Question Papers are prepared in accordance with the Teaching plan and Course Outcomes, these are moderated by functional committees. Course Exit Survey is conducted at the end of each course.

File Description	Documents
Paste link for additional information	https://docs.google.com/spreadsheets/d/1KngUVQdhBjc3uv8_14GtxJWx_DBxur7/edit#gid=41246647
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The Institute strongly advocates gender equity and inclusivity in its true sense.

- Almost all key positions in the Institute are occupied by Females, being a testimony to the culture of gender equity practised in the Institute.
- Institute has a visiting faculty from the third gender appointed which reinforces Institute's practice of advocating gender equity.
- A conscious effort is made to include option of 'third gender' in admission forms
- An awareness session on cyber crimes against women was conducted by Responsible Netism where cyber threats and ways to safeguard oneself were discussed. Internal Complaints Committee addresses issues pertaining to sexual harassment of staff and students. Two Sakhi Boxes are installed in Campus. Institute has Anti-Ragging Committee and online grievance application on website that ensures safe, prejudice-free environment.
- A Self Defence Session was organized in Campus for students
- Global Citizens' Club conducted poster making competition on 'International Day of Elimination of Violence Against Women' to sensitise students
- Institute has separate common rooms for male and female students. These include notice boards, lockers, seating arrangement, indoor games, microwave oven, and charging points for devices.
- The ladies washroom on first floor is equipped with sanitary napkins vending machine for benefit of female students and staff.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://drive.google.com/file/d/1XCUs6os9JlsaXKHHJyAEXLjJ5jkWPzOh/view?usp=sharing

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management

- The main sources of solid waste are horticulture waste from trees within campus, Canteen waste, paper and plastic. Waste is segregated as wet waste (Canteen waste, leaves, and paper) and dry waste (plastic and other food packaging). Separate Bins are maintained in campus for different solid waste. Wet waste and dry waste is disposed of by Municipal Authorities. One side printed paper is reused and printed on other side for internal communication.

Liquid Waste Management

- Liquid waste within Institute consists of the water used for sanitation purposes. It is safely disposed of through underground drainage network. Institute has facility for harvesting rainwater which is routed to separate water

storage tank from where it is supplied to restrooms for sanitation.

Biomedical Waste Management

- Institute does not generate any biomedical waste

E-waste Management

- E-waste collection bin is installed within Institute's premises. E-waste collected in this bin is periodically disposed of. Institute has signed an MoU with M/s Eco Friend Industries to look after the collection and disposal of e-waste. Green Club of Institute, formed under UNESCO guidelines conducted a drive by installing e-waste bin in the Campus to facilitate proper collection of electronic waste.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus **B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for **A. Any 4 or All of the above**

greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities

A. Any 4 or all of the above

(Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information :
Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

- Universal Human Values Cell, formed as per AICTE and NEP guidelines, conducts activities to instill a sense of tolerance and societal harmony.
- Global Citizens' Club conducts activities aligned with the Sustainable Development Goals like quizzes and poster-making on World Social Justice Day, International Human Rights Day, International Zero Discrimination Day to sensitize people about different kinds of inequalities. World Nature Conservation Day, World Indigenous Day, and World Literacy Day are also celebrated by organising quiz competitions.
- Institute observes International Mother Language Day, and Marathi Bhasha Divas as a mark of celebrating linguistic diversity. International Day of World's Indigenous People was celebrated by poster-making activity. Institute celebrated Independence Day by organising a cultural program, followed by an exhibition of posters depicting the nation's contribution to the world in various spheres. Institute paid tribute to Lokmanya Bal Gangadhar Tilak on his death anniversary. There was also a display of the rare book written by Lokmanya Tilak- 'Bhagvat Geeta Rahasya' in

Library for students and staff to observe.

- Institute's Centre of Entrepreneurship and Innovation organized 'Khel Urja' a sports event consisting various games for gifted children from schools all over the city.
- Awareness on inclusivity is imparted through Business Ethics, Ethos in Indian Management, Organisational Behaviour, Perspective Management and Corporate Readiness Program. Institute has also started a course on Indian Knowledge System under guidance of AICTE to impart knowledge on wisdom of ancient Indian culture, philosophy, and management.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The Institute celebrates days of national and international significance with an objective of sensitising the students about their responsibility towards the society.

Days of national importance like Independence Day and Republic Day are celebrated by various committees. Institute also celebrated Sadbhavana Diwas where the students and staff together took an oath to work towards maintaining social and cultural harmony. 'Rashtriya Ekta Diwas', and 'Vigilance Week' are observed in the Institute to promote awareness of our constitutional rights and duties.

The Institute celebrates days of international significance like World Literacy Day, International Yoga Day, World Nature Conservation Day, World Social Justice Day, World Environment Day, and International Women's Day to instil in the students a sense of social responsibility.

The Institute organises nature exploration trips, Beach Clean-up

Drive, Tree Plantation Drive to facilitate experiential learning and better understanding of Sustainable Development Goals in practice.

The Institute also sensitises students on values and social responsibilities by discussing relevant case studies in Business Ethics, Ethos in Indian Management and the course- Indian Knowledge System under the guidance of AICTE.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://drive.google.com/file/d/1y7XCzFmiXP0WfeodK1etWab6OTSTj0ez/view?usp=sharing
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

A. All of the above

4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

In our pursuit of raising awareness about the Sustainable Development Goals (SDGs) and the Millennium Development Goals (MDGs) within society, PTVAIM established the Global Citizens' Club. This club serves as a dynamic platform for promoting global consciousness and engagement. Its activities encompass significant national and international observances, such as International Day of World's Indigenous People, International Mother Language Day, International Women's Day, International Day of Sport for Development and Peace, International Day for Yoga, and World Nature Conservation Day. PTVAIM's Global Citizens Club has consistently commemorated these occasions, reinforcing the importance of these global milestones. So days of National importance such as independence day, Yoga Day and Sadbhavna Diwas to name a few among various days celebrated.

To achieve its objectives, the club adopts a multifaceted approach. It conducts on-field projects that provide students with hands-on experiences, fostering a deeper understanding of the SDGs and MDGs. Additionally, engaging quizzes and thought-provoking poster-making competitions are organized to stimulate critical thinking and dialogue on these vital issues.

Through these concerted efforts, PTVAIM's Global Citizens' Club actively sensitized individuals to the significance of sustainable development and global cooperation. It stands as a testament to our commitment to nurturing informed, responsible, and socially conscious citizens who can contribute meaningfully to the global community

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Global Citizens Club Objectives: The club instills universal values, ethics, and sustainable development, aligned with UN SDGs. It integrates these human values into the NEP, nurturing stakeholders as global citizens. **Context:** Our Institute emphasizes value-based education integral to Vision and Mission; the club reinforces these values among students. **Practice:** GCC integrates universal values into education, aligning with UN SDGs, fostering global citizenship. **Success Evidence:** The club organizes activities, showcasing commitment to global values. Success is evident in student participation in events like Quizipedia, reflecting dedication. **Challenges and Resources:** Generating awareness across the academic community is crucial, impacting participation from other institutes.

Ethical Practices in SIP Projects Objectives: It aims to foster ethical practices among students, cultivating consistent integrity in SIP projects. **Context:** Aligned with MU guidelines and the Institute's Vision and Mission, it focuses on instilling a research culture among students. **Practice:** The institute promotes ethical practices, urging integrity in SIP projects. Turnitin ensures academic honesty, preventing plagiarism, and ensuring authenticity in project development. **Success Evidence:** Student project reports are annually converted into research papers in collaboration with faculty members. **Challenges and Resources:** Motivating students for quality work, ensuring originality, closely monitoring their efforts for improvement are crucial for success.

File Description	Documents
Best practices in the Institutional website	https://drive.google.com/file/d/1s36IE-yDdSmUNkgD0eJ8gw78wjWxQ0Kx/view?usp=drive_link
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The Maharashtra government and UNICEF formed a memorandum of understanding, directing the state's Directorate of Technical Education (DTE) to collaborate on eco-friendly initiatives through the Green Club in selected districts. In Mumbai, the DTE chose our

institute to lead activities outlined in the guidelines. Notably, our institute ranks highest among Green Club activities in the city.

The Green Club instils environmental stewardship values, fostering an eco-conscious campus. Emphasising responsible resource use, it engages students in diverse projects, supporting initiatives on campus and in local communities.

Impactful activities include an e-waste collection drive on August 26, 2023, gathering over 15 kg for proper disposal. On September 08, 2023, a Nirmalya Collection and Compost drive created compost bins from Janmashtami materials. On October 04, 2023, the compost fertilized campus plants, promoting environmental responsibility.

Other efforts include an Energy Literacy drive, Campus Cleanliness drive, a relay race for water conservation, and an "Amrit Kalash Yatra" plantation drive on October 13, 2023, dedicating 50 saplings to martyrs. A Nature exploration trip on November 24, 2023, focused on biodiversity conservation. These initiatives uphold the institute's commitment to environmental sustainability and community engagement.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

PTVAIM is affiliated to University of Mumbai and follows the curriculum designed and developed by it.

- The academic calendar is prepared at the beginning of every semester for all programs and displayed at the Library and Administrative office . The academic calendar is mailed to all the faculties and is also displayed on the Institute Website.
- Subject Preference letter is sent to faculty members 30 days prior to commencement of the semester and Subjects are allotted to faculty members based on the subject preference, student feedback, relevant experience of the subject and specialization, by the Chief Academic Coordinator.
- Semester wise teaching plan is prepared for all courses by respective faculty members. Course Outcomes are prepared as per Blooms Taxonomy and are mapped in the Teaching Plan topic wise.
- Faculty register is maintained in the administration department which includes details regarding Date, time and Topic(s) covered during the sessions conducted.
- The Institute also arranges course specific field visits and course specific guest lectures by eminent industry persons to bridge the gap between industry and academics.
- In accordance with NEP 2020 a certificate course on Universal Human Values and many other value-added certificate courses are introduced to the students.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.ptvaim.com/students-corner/

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The University of Mumbai provides a comprehensive syllabus that explicitly outlines program details, program-specific outcomes, and course objectives.

- The Academic Calendar is prepared at the beginning of the year for each program by the coordinators and is approved by the Director in accordance with the arrangement of terms communicated by University of Mumbai
- Institute follows the continuous evaluation process, as it tests the students' knowledge of the subject and thus attainment of the course outcomes, program outcomes by conducting: Mid-Term Test, Group Presentations, Role Plays, Case Studies, Assignments, Projects, Quizzes etc. Attendance and active participation of students form integral parts of assessment, as per guidelines of University of Mumbai.
- The teaching plans of each course are mapped with their Course Outcomes and are communicated to the students at the commencement of each course. Midterm and End Term Question Papers are prepared in accordance with the Teaching plan and Course Outcomes.
- Functional Committees discuss and deliberate the teaching plan, weightage of each topic and corresponding COs.
- The students are informed about the internal assessment parameters by faculty members at commencement of course.
- Course Exit Survey is conducted at the end of each course.
- Summer internship projects are undertaken by students as stated in the curriculum.

These evaluation methods allow students to showcase their performance and allow the faculty members to assess the performance on different parameters.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.ptvaim.com/students-corner/

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic

A. All of the above

bodies during the year. Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

5

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

5

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

768

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The Institute concentrated on these cross cutting issues by including elective courses like Business Ethics and Ethos in Indian Management. To inculcate professional ethics and development of soft skills, value added courses like Corporate Readiness and Personal Branding are introduced .Dissertation projects are checked for plagiarism through Licensed software Turnitin .

To bridge Industry-Academia Gap certificate courses like Corporate Readiness program, Personal Branding and Soft Skill Development, Domain specific value added courses are provided at no cost to all students. To develop professional ethics courses like Universal Human Values, IKS are introduced.

PTVAIM's Global Citizens' Club is working towards gender sensitization and Human Values with the guidelines provided by the United Nations on Millennium and Sustainable Development Goals. To develop a holistic perspective based on self-exploration, a course on Universal Human Values is introduced and encouraged to be pursued by faculty members and the students.

The Green Club of the Institute conducts a plethora of activities towards sustainable development as per the guidelines of the UNICEF YEWS program and maintains communication between the Institute and District Nodal Officer. As our collective responsibility towards Environment Responsive and Sustainable growth , the Institute saves paper through digitally connectivity for internal communication and uses biodegradable garbage bags, paper cups and refillable stationery.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

12

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

258

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers Employers Alumni**

A. All of the above

File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

166

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats))

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

34

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

- The Institute conducts orientation programme for every MMS Batch, Part Time MMS and MBA IEV acknowledging their diverse backgrounds. The orientation provides emphasis on subjects like Managerial Economics, Business Statistics, Communication Skills, Financial Accounting etc. This helps us gauge initial understanding and learning levels of the students.
- Regular attendance and internal evaluation conducted for every subject help the Institute to monitor the performance of students. Remedial sessions are conducted for slow learners by the respective faculty members and advanced learners are suggested appropriate certification courses for upskilling. Advance learners are also sent to various competitions to represent the Institute.
- Recognizing that confidence may waver among slow learners, the Institute conducts confidence-boosting courses to groom them. Certificate course on "Personal Branding and Soft Skill Development" is designed and

offered to all students free of cost. Mock interviews, Certificate course in Advanced Excel, Digital Marketing, Basics of Financial Markets, CV Designing & Resume Building, UHV for students and Yoga Sessions are conducted which help the students to improve their skills and confidence.

- Assessment at the end of each value-added certificate course gives us insight of their understanding.
- The Institute promotes a supportive environment, allowing learners to receive guidance from subject faculties.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
327	26

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

- **Experiential learning:**

Institute emphasizes on active engagement, reflection, and practical application of knowledge. Institute ensures a good blend of core and visiting faculty members, who use role plays, case studies, management games and simulation etc. which helps in experiential learning. Institute conducts skill-building

activities, including mock interviews, courses in Advanced Excel, HR Analytics, Digital Marketing, NISM Certification, and CV designing sessions.

- Participative Learning:

The Institute encourages students to actively participate in a wide range of experiences, including organizing and participating in inter-collegiate and intra-college events such as "Bazaarhaat", Moneta etc. Various classroom activities such as exercises, simulations, management games etc. are deployed to make teaching learning more interesting. A Start-up Expo was organized showcasing student start-up ideas and prototypes, offering students practical experience.

- Interactive Classroom Experiences:

Our dedicated faculty members employ engaging teaching methods, including presentations, case studies and videos, to foster engaging and captivating learning experiences.

- Exploratory Learning:

Institute promotes curiosity and inquisitiveness among students through a well-equipped library, both digital and physical, providing access to the latest trends in business and general management. Course wise guest sessions are also organized for the students. The SIP and Final projects undertaken by the MMS students helps in exploratory learning.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Our faculty members use ICT tools as a teaching aid to conduct lectures using different pedagogy including the case study method, encouraging students to delve into real-world

applications of theoretical concepts. Online quizzes, tests, and assessments are conducted using various tools, to enrich the learning experience. Institute has purchased canva which can be used for more effective presentations.

To empower both our faculty members and students with the latest insights and research in the field of business, we have subscribed to ProQuest and JGate database to access global e-journal literature. This subscription allows seamless access to the prestigious Harvard Business Review, enabling our academic community to stay informed about cutting-edge developments and trends. Turnitin anti-plagiarism software is a quality control tool for research work, as it has helped to identify reports, project university dissertations which infringe the copyright or plagiarism work. SPSS software helps in analysis of data.

As part of our commitment to holistic education, we actively share government-endorsed resources such as SWAYAM, NPTEL, ATAL to our faculty members and students. We provide access to open-source resources and links and access to National Digital Library.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

17

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality	
2.4.1 - Number of full time teachers against sanctioned posts during the year	
26	
File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File
2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)	
2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year	
8	
File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File
2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)	
2.4.3.1 - Total experience of full-time teachers	
107 years 11 months 11 days	
File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The Institute follows the guidelines of University of Mumbai for evaluation of all the courses. This system provides students with a well-structured and comprehensive learning.

During orientation, the examination head outlines examination rules and assessment processes, promoting a clear understanding of academic performance. In their initial lecture, students are briefed on the Course Outcomes (CO) for each topic. Faculty members brief the students on internal assessment parameters, specifying which COs will be evaluated during the internal assessment and evaluation criteria for each course, ensuring transparency. Internal assessment is based on the parameters such as midterm test, group presentations, role plays, case studies, assignment, projects, quizzes etc. throughout the semester, so that the students who miss one of the assignments can make up on the remaining. The Question Papers are framed aligning with the Course Outcomes designed and the weightages mentioned in the teaching plan.

Faculty members ensure timely assessments, submitting scores before end-term exams. Students are required to fulfill both internal and external assessments before the end of each semester, ensuring their progress and adherence to assessment timelines. Students who do not perform well in the first attempt are given repetitive chances for improvement.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Our Institute being affiliated to University of Mumbai, we strictly adhere to their guidelines regarding conduct of all examinations. Mechanism to deal with the examination-related grievances is transparent, time-bound and efficient. The grievances of students regarding evaluation of examinations are addressed as per the ordinances, rules and regulations of the University of Mumbai. We have an Examination Committee which

ensures timely and smooth conduct as well as effective execution of the entire examination process and deals with all grievances related to examination efficiently.

During orientation, Examination Committee Head outlines examination rules and assessment processes, promoting a clear understanding of academic performance including grievance redressal mechanism. Internal assessment is based on various assignments throughout the semester, so that the students who miss one of them can make up on the remaining.

All examination timetables are released well in advance and communicated to the students following the norms of University of Mumbai.

Examination results are released within 45 days of the completion of the examination. Once the results are declared, if the students are dissatisfied, they can apply for photocopy or revaluation of their answer sheet. Notices regarding this are issued, and the student must apply within 15 days. However, in case of any medical emergency related grievance regarding the examination, complete assistance and cooperation is rendered to the students. PTVAIM works diligently in order to avoid any errors affecting the performance of the students.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The Course outcomes for all courses covered under the Programmes offered by the institution are stated and displayed on the Institute website. The link for the same is:

https://docs.google.com/spreadsheets/d/14KngUVQdhBjc3uv8_14GtxJWx_DBxur7/edit#gid=41246647

Faculty members develop course outcomes for their respective subjects which are discussed and moderated by the functional committee and integrated into the teaching plan. This plan is

accessible in the library, both online and offline, for student reference. The faculty member also communicates the course outcomes of the respective subjects to the students during the first lecture.

Faculty members are required to align question papers with course outcomes and ensure comprehensive coverage of all outcomes. The question papers are moderated as per the weightage of each topic of the course and its corresponding course outcome. Faculty members are required to conduct course exit survey of their respective subjects at the end of each semester.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://docs.google.com/spreadsheets/d/14KngUVQdhBjc3uv8_14GtxJWx_DBxur7/edit#gid=41246647
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The University of Mumbai provides syllabus that outlines program details and course objectives.

Our, faculty members develop course outcomes for their respective subjects and integrate it into the teaching plan. CO's are mapped topic wise in the teaching plan. This plan is accessible in the library for student reference. In their initial lecture, faculty members brief the students on internal assessment parameters, which COs will be evaluated for each subject.

A register is maintained wherein faculty members note the subject topics covered. The Chief Academic Coordinator and Program Coordinator regularly check the register to find if the faculty members are proceeding with their lectures as per the teaching plan. Since the institute follows the continuous evaluation process, it tests the students' knowledge of the subject and thus attainment of the program outcomes and course

outcomes by conducting: Test, Group Presentations, Role Plays, Case Studies, Assignments, Projects, Quizzes etc. so that the students who miss one of the assignments can make up on the remaining. This is then followed by the Semester End Examination. At the end of the assessment process, software is used to find out the course attainment level for each course and to map it to program outcomes.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

121

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://docs.google.com/spreadsheets/d/1fOLXFgwI9zflwfdAl4cZKzN93RmBLzaO/edit?usp=sharing&oid=117157605878784010608&rtpof=true&sd=true>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**3.1.2**

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**3.1.2.1 - Number of teachers recognized as research guides**

2

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

3

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

PTVA's Institute of Management (PTVAIM), has actively conducted 57 initiatives annually to promote entrepreneurship and innovation across its three main areas of focus: Entrepreneurship Sensitization, Pre-incubation, and Incubation programs. The Institute is dedicated to raise awareness among students from both PTVA and external campuses about the exciting realms of entrepreneurship and innovation. PTVAIM employs a diverse range of strategies, including hosting sessions, organizing workshops, facilitating field visits, conducting entrepreneurship development programs, orchestrating internal hackathons, showcasing business plan presentations, and arranging exhibitions—all geared towards fostering a culture of innovation and entrepreneurship. Currently, 9 students are enrolled in the MBA in Innovation and Entrepreneurship (MBA IEV) program are actively involved in the incubation phase. In total there are 8 pre-incubatees and 16 incubatees including 05 students of MBA IEV first batch. Among COEI's remarkable accomplishments, one of its incubatees, Mr. Moinuddin Shaikh, secured a substantial funding amount of Rs. 10 lakhs from an angel investor. Additionally, Mr. Ravi Ravaria, received a second round of funding, totaling Rs. 5 lakhs from the Ministry of Education's Innovation Cell, further validating the success of COEI's initiatives in supporting innovative ventures.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

57

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

4

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

30

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

06

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

PTVAIM encourages holistic development of students through participation in different clubs.

Green Club serves with a primary focus on environmental sustainability and eco-friendly initiatives by engaging students and staff members in various activities such as nature-appreciation trip at Bhivgad, Gaurkamath as part of biodiversity conservation project.

Global Citizens Club aims to inculcate universal values, focusing on global life, ethics and sustainable development through activities like a beach clean-up event at Versova Beach in partnership with Protean eGov Technologies Limited. Aligned with the United Nations SDG and Millennium Goals, it commemorates the days of national and international importance by celebrating various activities through quizzes, etc.

UHV Cell focuses on holistic development of students by inculcating human values among the students through the course on Universal Human Values (UHV). As per guidelines of AICTE and accordance with NEP 2020 this year institute offered 30 hours UHV certificate course workshop and course by IKS for sensitizing students.

PTVAIM's IIC conducted various workshops and programs. 33 extension activities were pursued to benefit over 1400 students with variety of opportunities. Khel-Urja, an inter-school competition for differently abled children was organized specially on the Turf in which more than 500 students from 23 special schools participated.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

2

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

33

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in

collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1471

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

128

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

17

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Institute has well-equipped infrastructure which includes 9 classrooms, 2 tutorial rooms and 1 seminar hall cum auditorium with Teaching-Learning facilities like laptops, desktop computers, white boards, LCD projectors, audio visual aids etc. Library and Information Resource Centre (LIRC) has 8 computers and research cell has 3 computers of which 2 are with licenced SPSS software. Centre of Entrepreneurship and Innovation (COEI) has 5G Wi-Fi enabled Incubation centre with 14 workstations with lockers, 1 ideation avocation room with 5 systems, 1 designer system, projector, smart TV, colour printer, two 3D printers and ten 3D pens. Computer Centre has screen, projector, 153 computers including 10 computers upgraded with licensed version of SPSS. Institute's Campus is under CCTVs surveillance and fully Wi-Fi enabled with 500 mbps. Institute supports differently abled (Divyangjan) students with ramp, lift facility and special washroom. There is a spacious cafeteria, separate common rooms for male and female students with lockers, recreation facilities with board games and medical room for first-aid requirement. Sakhi box is placed in ladies' common room and sanitary napkins vending machines in ladies washroom. We meet minimum specific requirements of statutory bodies (AICTE, DTE, University of Mumbai). Above description clearly shows that we provide better teaching-learning experience.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Institute has adequate facilities to boost cultural activities, sports, games etc. that helps the students and staff to maintain a balance between curricular and co-curricular and extra-curricular activities of the students and leads towards holistic development of the stakeholders of the Institute. Spacious, air conditioned, and fully equipped seminar hall cum auditorium with green room, audio-visual systems, recording facilities, projector screen, podium for all kinds of cultural and co-curricular activities with a seating capacity of about 250 persons (283 sq. meters carpet area). Institute's ground is utilised for various sports and cultural events. PTVA, the parent body of the Institute has provided a separate Gymkhana for our students and staff which has 2087 sq. feet area (carpet area- 132 sq. metres) to take care of the sports requirements of the students which consists of indoor games like Carrom, Chess etc. and outdoor games like Cricket, Badminton, Football, Kho-Kho, Kabaddi etc. At the basement of Gymkhana, there is a Gymnasium with weight training instruments like Arm Curl, Leg Curl and Chest Press is also provided to the students for their well-being. Yoga sessions are conducted by certified yoga teacher for the benefit of our students and staff in the Institute's auditorium

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

12

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

100.28

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Library and Information Resource Centre (LIRC) has a rich collection of over 10,057 barcoded books. LIRC is subscribing to full text e-books from ProQuest and e-journals from J Gate and 500 CD-ROMs. More than 27000 e-books are received through Proquest database. LIRC has received more than 700 presented books. LIRC has provided remote access to all e resources. LIRC has institutional membership with the American Library through which we can access the American library collection.

LIRC is subscribing to hard copies of journals including Harvard Business Review. Library is automated using Integrated Library Management System (ILMS) SLIM - 21 library software since 2009. We have purchased 10 DVDs from the Ministry of

H.R.D, Govt. of India under National Programme on Technology Enhanced Learning (NPTEL) Programme. LIRC has purchased TURNITIN anti plagiarism software for ethical research practice.

Institute has taken membership of National Digital Library of India(NDL), for free access to many books in English and the Indian languages. Library has created an account for anti-plagiarism software URKUND with the help of INFLIBNET. LIRC has 10 computers with 300 mbps internet connectivity.

LIRC has records of system generated issues and return of library material in soft copy. e- Resources service provider sends us usage reports of subscribed resources.

PTVAIM has facilitated e - access to B Smart (Business Standard App) to students at free of cost.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.92075

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

111

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

IT infrastructure in the institute is equipped with 153 Desktop Computers and 9 Laptops. 114 Desktop Computers are dedicatedly for Students use for multiple purpose those are prominently placed i.e., at Computer Centre - 101, Centre of Entrepreneurship and Innovation (COEI) - 2, Research Cell - 3 and Library and Information Resource Centre (LIRC) - 8 respectively. The campus of the Institute is Wi-Fi enabled (We have upgraded speed from 300 MBPS to 500 MBPS for better and smooth functioning) through M/s. Sudarshan Cable Network and JIO Digital Life. Understanding the importance of fast computer processing and better user experience while working on a computer, out of 153 computers, 79 Desktop Computers are equipped with 2GB RAM, 61 Desktop Computers are having 4 GB RAM, 12 Desktop Computers are having 8GB and 1 Desktop Computers is having 16 GB RAM in COEI with Dual screen facility. All classrooms are equipped with audio video & IT facilities like Computer, LCD Projector and Internet connectivity.

143 SSD (solid state drives) have been added to speed up the

capacity of computers.

Old photocopier machine has been replaced by new Machine with enhance features

The Institute uses a paid licensed version of SPSS in the LIRC, Computer Laboratory and the Research Cell.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

162

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

128.15

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Being an ISO9001 Certified Institute, PTVAIM has annual objectives, well drafted systems, policies, and procedures for various committees established for maintaining and utilizing academic and support facilities. Each of these committees consists of Teaching & Non-teaching staff members and the meetings are held at regular intervals and records are well-maintained. SOPs and various policies are framed to fulfil, maintain, upgrade physical, academic and support infrastructural requirements. LIRC policy ensures smooth, coordinated functioning of library, and facilitates remote access for e-books, e-journals through J-Gate and ProQuest and procurement and books circulation too. Research Cell has a plagiarism policy and has subscribed 10 Licences of SPSS and Turnitin. Computer Centre policy ensures legal and appropriate use of infrastructure by protecting confidentiality, integrity and availability of information assets that are managed and controlled by the Institute. Building, Maintenance and Repairs policy exists for proper management of building and its assets according to regulatory statutory compliance. COEI policy ensures optimum and responsible utilization of COEI infrastructure by its members for business and extension activities. Policy of code of conduct for staff and students is communicated at regular intervals as well as displayed on the Institute's website. The Documentation retention policy of the Institute ensures environment sustainability.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.ptvaim.com/compliance-documents/

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

67

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

78

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

78

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

72

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

10

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

11

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

6

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

All academic activities and their co-ordination is communicated to the students through their Class Representatives (CR's).The Student representatives are part of many important committees recommended by the different governing bodies of the Institute.They participate in the meetings of these committees and their inputs are considered for various administrative, co-curricular and extracurricular activities by the Management and Director of PTVAIM.

The co-curricular and extra-curricular activities of the institute are organised by various committees and/or clubs such as Global Citizens' Club (GCC), Universal Human Values Cell (UHV), Green Club, Cultural & Sports Committee, Placement Committee. Each of these clubs/committees are formed and have students representation. Students under the guidance & in co-ordination with Committee Incharge play a vital role in co-ordinating and executing the activities/events. Their suggestions are sort during the meetings to plan the events.

The Institute's Placement Committee acts as the connection between academia and the Industry to leverage Industry-Institute interface by collaborating with corporates. The student co-ordinators help the Placement Committee by coordinating with HRs of the Industry for Internships and Final Placements. Also the Committee consisting of students help in smooth functioning of the various placement activities like CV Designing & Resume Building, Stress Management, Mock Interviews, Annual Alumni Meet, Alumni Connect - The Cafe System etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

01

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

PTVAIM Alumni Association was formed in June 2018, indicating a commitment to maintaining strong connections between Alumni and Institute. Alumni are rendering their services as visiting faculty, 25 alumnis have contributed by sharing their expertise in areas such as CV designing & resume building, Stress management, Mock interviews, Alumni Connect - The Cafe System and providing valuable insights to help students prepare for corporate world. An Annual Alumni Meet is organized, which serves as a platform for alumni to reconnect with each other and stay in touch with Institute. Alumni play a vital role in placing students and guiding them on corporate expectations. Our Alumnus Mr. Soham Sawalkar have made contribution by sponsoring marathons for our student Mr. Shreyas Sonawane, demonstrating commitment to supporting current students. Our

Alumnus Monica Somne, Counsellor by Profession is appointed as a counsellor from 2022-23. She has offered her services at no cost for the first year as contribution to her alma-mater. Our Alumnus Shreesh Bodas has offered his professional services in IT i.e. domain registration & allied activities at no cost as contribution to his alma-mater.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) D. 1 Lakhs - 3Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision Statement:

"To be one of the leading, value based ethical management institutions in India that contributes to nurturing and development of managerial and entrepreneurial talent, leadership and research."

The vision focuses on developing and nurturing global corporate citizens.

Mission Statement:

PTVAIM shall foster a culture of excellence in fields of academics, research and entrepreneurship development by:

- collaborating with academicians and industry,
- providing state-of-the-art infrastructure,

- Ensuring conducive work environment for professional growth & development of teaching and non-teaching members.
- It shall strive to be a continuous learning organization which is committed to the adherence of the system while meeting expectations of all stakeholders.

This vision and mission is carried out through the Perspective Plan which is approved by the CDC. All statutory committees of the Institute have representations of teachers, administrative staff and students. In addition to this, many functional committees and clubs are formed and are headed by various faculty members, and include other staff members and student representation. These committees work on organizing and executing various activities in an efficient manner towards the growth of the Institute. And they have been given autonomy to conduct the activities under the guidance of Management and Director.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

In alignment with its established Vision and Mission, our institution is committed to fostering a harmonious and integrated working environment, where all endeavors are directed towards the cultivation of a participatory work culture. To facilitate this ethos, the institution has established a series of functional and statutory committees, comprising a convener, faculty members, and administrative staff members or students based on the requirement of the committee.

These committees work diligently on organizing and executing various activities efficiently to contribute to the growth of the Institute. Statutory committees are particularly focused on achieving milestones outlined in the Perspective Plan. Conversely, functional committees not only cater to the

institutional agenda but also prioritize providing students with diverse exposure and offering faculty members opportunities for professional growth. They operate autonomously under the guidance of the Management and Director, ensuring a seamless execution of activities aligned with the institution's overarching goals.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Perspective Plan 2021-26 focuses on various parameters and one of the successful ones is described below -

Contributing to NEP 2020: Our institution, PTVAIM, is committed to fostering holistic growth among our students and staff in alignment with the vision outlined in the NEP2020. Recognizing the importance of value-added courses, we encourage our students and staff to pursue courses provided by platforms like Swayam, NPTEL, and other recognized bodies.

Moreover, PTVAIM being the first Institute in Mumbai who established this Universal Human Values (UHV) Cell in accordance with NEP 2020. Through this initiative, we offer value-added certification courses focused on instilling universal human values in our community members.

As NEP 2020 focuses on developing skills of students in the emerging areas of various specialization offered by the Institute at no extra cost besides conducting skill development activities to enhance the employability of students. At PTVAIM, we conduct sessions/workshops/courses to develop entrepreneurial skills of our students in collaborations with other colleges of undergraduate and graduate students.

Furthermore, in line with the NEP 2020's emphasis on holistic development, we have introduced in-house yoga sessions to promote physical and mental well-being, contributing to the overall growth and welfare of our students and staff.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Board of Governors and College Development Committee are the apex decision making bodies formulating and governing the policies, procedures and various activities of the Institute and are headed by the President of our parent trust, PTVA. The Director, being the head of the Institute, is overall in-charge of all academic and administrative activities of the Institute. Most of the mandatory committees of the Institute are headed by the Director to ensure smooth and systematic working of the Institute.

The organizational structure, clearly depicted in the organogram, establishes a well-defined hierarchy and chain of command. The CDC approves the perspective plan, solidifying the Institute's strategic direction. Robust policies are in place, and roles and responsibilities for each employee are meticulously documented and communicated, fostering role clarity and efficient operations. The Code of Conduct serves as a guiding framework foremployees, offering clarity on expectations and standards. This structured approach ensures effective governance, operational coherence, and adherence to established norms at the Institute.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance

A. All of the above

and Accounts Student Admission and Support Examination

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	No File Uploaded
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Quality work done by the staff members is appreciated.

Institute provides Accidental policy for Teaching and Non-teaching Staff , a scheme of University of Mumbai as per Department of Students' Welfare (Yuva Raksha Policy) for students.

Employees' Provident Fund and Gratuity is extended to every employee of the Institute whose salary is less than Rs. 20,000/- per month. The gratuity is also provided to the staff.

Three months maternity leave with full pay is granted to staff members as per University of Mumbai norms, despite being a permanently no-grant basis institution.

Common Monthly Celebration of birthdays of staff members are celebrated.

Teaching staff members are provided with flexible working hours to help them achieve a good quality of work-life balance.

Open door policy of Management - Management practices open door policy for guidance, support, complaints, concerns, etc.

Special leave is granted to teaching staff who are pursuing further studies, on request - Our parent trust encourages every staff member

Financial support for attending course work, workshops, conferences, etc. is granted to faculty members on request in pursuit of developing the knowledge, skills and abilities of the staff members.

The Institute has a mental health expert who visits the Institute once a week and staff members.

Providing uniforms, umbrellas, windcheaters and bicycles to the peons.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

16

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

6

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

23

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

For the academic year 2023-24, a comprehensive revision of the performance appraisal system has been implemented, incorporating various parameters. This redesign aims to provide

clarity to faculty members while ensuring an accessible and fair methodology for the management in making decisions related to promotions and increments. The distinct parameters include teaching effectiveness, research contributions, involvement in revenue-generating activities, commitment to student development, recognition by external organizations/agencies, institutional development efforts, and engagement in self-development activities. By delineating and separately evaluating these aspects, the performance appraisal process now offers a more nuanced and holistic perspective. This strategic approach not only enhances transparency but also facilitates a well-rounded evaluation of faculty performance, fostering a more robust understanding of their contributions across different dimensions. The revised system aligns with the institution's commitment to excellence and continuous improvement, providing a structured framework for recognizing and rewarding diverse facets of faculty engagement and achievement.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The budget is created by Institute officials at the start of each academic year, taking into account both recurring and one-time costs to determine the annual money requirement. The College Development Committee and Board of Governors review and approve it. With the assistance of the admin and accounts team, ongoing audits of the cash received, and expenses incurred are performed. The institute audits its books of accounts on a regular basis. The Institute's accountant keeps the books of accounts in accordance with the directives periodically provided by ICAI. The auditor will evaluate the bank passbooks, ledgers, invoices, petty cash accounts, and cash books. According to the relevant regulatory requirements for each fiscal year, the annual accounts of the Institute are routinely audited by the Chartered Accountant chosen by the Trust and certified. The Institute has access to the annual reports of the external audit going back to 2009.

For Internal Audit, all ledgers are kept up to date by the accountant in accordance with the ICAI's rules and those of the Fees Regulating Authority, which the Maharashtra government appointed. The other accountant reviews entries made by the first accountant. The trust representative keeps an eye on these activities and offers assistance as needed.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0.40

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

PTVAIM is permanently unaided and self - financed institution. The primary source of income is tuition fee from the students. The tuition fees itself is regulated by Fees Regulating Authority (FRA) appointed by Government of Maharashtra. However, considering the infrastructure constrains and market reality in addition to strict control by FRA related to tuition fees, the Institute has to explore additional avenues of generating income. COEI is established for nurturing and developing entrepreneurial talent among students. In near future, Institute plans to start a Research Centre to inculcate research acumen among the research scholars and to encourage quality research in the frontiers of Management education and

interdisciplinary areas. We plan to recruit more industry experienced faculty members to render consultancy, Management Development Programs and collaborate with other institutes/agencies to expand our offering thereby, generating additional revenue.

On the utilization side, the Institute has a robust process given below:

In the beginning of every academic year, the budget is prepared by Institute authorities which includes recurring and non-recurring expenses.

Budget is scrutinized and approved by College Development Committee and Board of Governors.

Constant checks are done with regard to the funds received and the expenses incurred with the help of the admin and accounts staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

At PTVAIM, the Internal Quality Assurance Cell carries out activities that encompass all aspects of the Institute's functioning. Organogram of the institute was approved by IQAC which finally was approved by CDC and BOG committee. Thus the Organogram clearly depicts the structure and authority given to all the faculty members and role of each staff member in the organization. IQAC periodically reviews the teaching-learning process, the structure and methodologies of operations, and the learning outcomes. This regular review ensures that the institution's processes are aligned with its goals and objectives.

IQAC since its formation has been performing the following tasks on a regular basis:

1. Improvement in quality of teaching and research by regular inputs in concerned areas.
2. Providing inputs for best practices in administration for efficient resource utilization and better services to students and staff.
3. Field trips are organized course wise to bridge the gap between academic and industry .

The three examples of practices institutionalized as a result of IQAC initiatives are as follows:

- 1) Teaching plan of each subject is prepared based on the course outcomes and weightage is given to each topic.
- 2) Moderation of semester end question papers are carried out by function wise committees of the faculty members .
- 3) Green audit and energy audit is conducted by an external agency to ensure green movement.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC continuously reviews and takes steps to improve the quality of the teaching-learning process. The institution has implemented most of the recommendations made by the committee during the first cycle of NAAC Re-accreditation. The CDC approves the perspective plan. Out of the seven mentioned points mentioned in Perspective plan , six points are achieved by the institute by end of 2020, clearly focusing on improving the quality in teaching learning outcomes. In 2020 a new perspective plan for 2021-2026 was proposed by IQAC and approved by CDC again out of which of seven activities, four are achieved by year 2023.

The IQAC has also contributed towards institutionalizing the

quality assurance strategies and developed various processes such as

1)As per recommendations made by peer team committee during the first cycle of NAAC accreditation the institute offers various value-added courses to students to at free of cost . To inculcate professional ethics and development of soft skills, value added courses like Corporate Readiness, Personal Branding, Universal Human Values, IKS are introduced.

2)IQAC works on improving the teaching-learning process and incorporates Outcome-Based Education.The teaching plans of each course are mapped with their Course Outcomes and are communicated to the students at the commencement of each course. Midterm and End Term Question Papers are prepared in accordance with the Teaching plan and Course Outcomes, these are moderated by functional committees.Course Exit Survey is conducted at the end of each course.

File Description	Documents
Paste link for additional information	https://docs.google.com/spreadsheets/d/14KngUVQdhBjc3uv8_14GtxJWx_DBxur7/edit#gid=41246647
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The Institute strongly advocates gender equity and inclusivity in its true sense.

- Almost all key positions in the Institute are occupied by Females, being a testimony to the culture of gender equity practised in the Institute.
- Institute has a visiting faculty from the third gender appointed which reinforces Institute's practice of advocating gender equity.
- A conscious effort is made to include option of 'third gender' in admission forms
- An awareness session on cyber crimes against women was conducted by Responsible Netism where cyber threats and ways to safeguard oneself were discussed. Internal Complaints Committee addresses issues pertaining to sexual harassment of staff and students. Two Sakhi Boxes are installed in Campus. Institute has Anti-Ragging Committee and online grievance application on website that ensures safe, prejudice-free environment.
- A Self Defence Session was organized in Campus for students

- Global Citizens' Club conducted poster making competition on 'International Day of Elimination of Violence Against Women' to sensitise students
- Institute has separate common rooms for male and female students. These include notice boards, lockers, seating arrangement, indoor games, microwave oven, and charging points for devices.
- The ladies washroom on first floor is equipped with sanitary napkins vending machine for benefit of female students and staff.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://drive.google.com/file/d/1XCUs6os9JlsaXKHHJyAEXLjJ5jkWPzOh/view?usp=sharing

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management

- The main sources of solid waste are horticulture waste from trees within campus, Canteen waste, paper and plastic. Waste is segregated as wet waste (Canteen waste, leaves, and paper) and dry waste (plastic and other food packaging). Separate Bins are maintained in campus for different solid waste. Wet waste and dry waste is disposed of by Municipal Authorities. One side printed paper is reused and printed on other side for internal communication.

Liquid Waste Management

- Liquid waste within Institute consists of the water used for sanitation purposes. It is safely disposed of through underground drainage network. Institute has facility for harvesting rainwater which is routed to separate water storage tank from where it is supplied to restrooms for sanitation.

Biomedical Waste Management

- Institute does not generate any biomedical waste

E-waste Management

- E-waste collection bin is installed within Institute's premises. E-waste collected in this bin is periodically disposed of. Institute has signed an MoU with M/s Eco Friend Industries to look after the collection and disposal of e-waste. Green Club of Institute, formed under UNESCO guidelines conducted a drive by installing e-waste bin in the Campus to facilitate proper collection of electronic waste.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	A. Any 4 or all of the above
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	A. Any 4 or all of the above
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

- Universal Human Values Cell, formed as per AICTE and NEP guidelines, conducts activities to instill a sense of tolerance and societal harmony.
- Global Citizens' Club conducts activities aligned with the Sustainable Development Goals like quizzes and poster-making on World Social Justice Day, International Human Rights Day, International Zero Discrimination Day to sensitize people about different kinds of inequalities. World Nature Conservation Day, World Indigenous Day, and World Literacy Day are also celebrated by organising quiz competitions.
- Institute observes International Mother Language Day, and Marathi Bhasha Divas as a mark of celebrating linguistic diversity. International Day of World's Indigenous People was celebrated by poster-making activity. Institute celebrated Independence Day by organising a cultural program, followed by an exhibition of posters depicting the nation's contribution to the world in various spheres. Institute paid tribute to Lokmanya Bal Gangadhar Tilak on his death anniversary. There was also a display of the rare book written by Lokmanya Tilak- 'Bhagvat Geeta Rahasya' in Library for students and staff to observe.
- Institute's Centre of Entrepreneurship and Innovation organized 'Khel Urja' a sports event consisting various games for gifted children from schools all over the city.
- Awareness on inclusivity is imparted through Business Ethics, Ethos in Indian Management, Organisational Behaviour, Perspective Management and Corporate Readiness Program. Institute has also started a course on Indian Knowledge System under guidance of AICTE to impart knowledge on wisdom of ancient Indian culture, philosophy, and management.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The Institute celebrates days of national and international significance with an objective of sensitising the students about their responsibility towards the society.

Days of national importance like Independence Day and Republic Day are celebrated by various committees. Institute also celebrated Sadbhavana Diwas where the students and staff together took an oath to work towards maintaining social and cultural harmony. 'Rashtriya Ekta Diwas', and 'Vigilance Week' are observed in the Institute to promote awareness of our constitutional rights and duties.

The Institute celebrates days of international significance like World Literacy Day, International Yoga Day, World Nature Conservation Day, World Social Justice Day, World Environment Day, and International Women's Day to instil in the students a sense of social responsibility.

The Institute organises nature exploration trips, Beach Clean-up Drive, Tree Plantation Drive to facilitate experiential learning and better understanding of Sustainable Development Goals in practice.

The Institute also sensitises students on values and social responsibilities by discussing relevant case studies in Business Ethics, Ethos in Indian Management and the course- Indian Knowledge System under the guidance of AICTE.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://drive.google.com/file/d/1y7XCzFmiXP0WfeodKletWab6OTSTj0ez/view?usp=sharing
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

In our pursuit of raising awareness about the Sustainable Development Goals (SDGs) and the Millennium Development Goals (MDGs) within society, PTVAIM established the Global Citizens' Club. This club serves as a dynamic platform for promoting global consciousness and engagement. Its activities encompass significant national and international observances, such as

International Day of World's Indigenous People, International Mother Language Day, International Women's Day, International Day of Sport for Development and Peace, International Day for Yoga, and World Nature Conservation Day. PTVAIM's Global Citizens Club has consistently commemorated these occasions, reinforcing the importance of these global milestones. So days of National importance such as independence day, Yoga Day and Sadbhavna Diwas to name a few among various days celebrated.

To achieve its objectives, the club adopts a multifaceted approach. It conducts on-field projects that provide students with hands-on experiences, fostering a deeper understanding of the SDGs and MDGs. Additionally, engaging quizzes and thought-provoking poster-making competitions are organized to stimulate critical thinking and dialogue on these vital issues.

Through these concerted efforts, PTVAIM's Global Citizens' Club actively sensitized individuals to the significance of sustainable development and global cooperation. It stands as a testament to our commitment to nurturing informed, responsible, and socially conscious citizens who can contribute meaningfully to the global community

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Global Citizens Club Objectives: The club instills universal values, ethics, and sustainable development, aligned with UN SDGs. It integrates these human values into the NEP, nurturing stakeholders as global citizens. **Context:** Our Institute emphasizes value-based education integral to Vision and Mission; the club reinforces these values among students. **Practice:** GCC integrates universal values into education, aligning with UN SDGs, fostering global citizenship. **Success**

Evidence: The club organizes activities, showcasing commitment to global values. Success is evident in student participation in events like Quizipedia, reflecting dedication. **Challenges and Resources:** Generating awareness across the academic community is crucial, impacting participation from other institutes.

Ethical Practices in SIP Projects Objectives: It aims to foster ethical practices among students, cultivating consistent integrity in SIP projects. **Context:** Aligned with MU guidelines and the Institute's Vision and Mission, it focuses on instilling a research culture among students. **Practice:** The institute promotes ethical practices, urging integrity in SIP projects. Turnitin ensures academic honesty, preventing plagiarism, and ensuring authenticity in project development. **Success Evidence:** Student project reports are annually converted into research papers in collaboration with faculty members. **Challenges and Resources:** Motivating students for quality work, ensuring originality, closely monitoring their efforts for improvement are crucial for success.

File Description	Documents
Best practices in the Institutional website	https://drive.google.com/file/d/1s36IE-yDdsmUNkgD0eJ8gw78wjWxQ0Kx/view?usp=drive_link
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The Maharashtra government and UNICEF formed a memorandum of understanding, directing the state's Directorate of Technical Education (DTE) to collaborate on eco-friendly initiatives through the Green Club in selected districts. In Mumbai, the DTE chose our institute to lead activities outlined in the guidelines. Notably, our institute ranks highest among Green Club activities in the city.

The Green Club instils environmental stewardship values, fostering an eco-conscious campus. Emphasising responsible resource use, it engages students in diverse projects,

supporting initiatives on campus and in local communities.

Impactful activities include an e-waste collection drive on August 26, 2023, gathering over 15 kg for proper disposal. On September 08, 2023, a Nirmalya Collection and Compost drive created compost bins from Janmashtami materials. On October 04, 2023, the compost fertilized campus plants, promoting environmental responsibility.

Other efforts include an Energy Literacy drive, Campus Cleanliness drive, a relay race for water conservation, and an "Amrit Kalash Yatra" plantation drive on October 13, 2023, dedicating 50 saplings to martyrs. A Nature exploration trip on November 24, 2023, focused on biodiversity conservation. These initiatives uphold the institute's commitment to environmental sustainability and community engagement.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

- To enter into more MoUs to strengthen the academia-industry interface in the areas of certificate courses in the emerging areas of business, employment enhancement activities, entrepreneurial development, social relevance.
- To start quarterly Newsletter of PTVAIM.
- To update IT infrastructure of PTVAIM.
- To recruit more teachers with sound research background.
- To encourage students to write research papers.
- To strengthen alumni interaction.
- To encourage faculty members to participate and complete additional numbers of FDPs and SWAYAM/ NPTEL courses.
- To encourage non-teaching staff members to undergo training programs/ attend seminars/ workshops to develop their skills.
- To extend the facility of the Incubation Centre to budding entrepreneurs outside PTVA community to encourage the growth and development of Entrepreneurial culture.
- To give more industry exposure to the students by arranging course specific guest sessions and course specific field visits.

- To support and encourage the activities related to Green Club which is set-up as per the directives of DTE Maharashtra and in accordance with the MoU between the United Nations and Government of Maharashtra.
- To conduct Green and Energy audit of PTVAIM.
- To establish Universal Human Values Cell in accordance with the guidelines of the AICTE and NEP 2020.
- To apply for 2nd Cycle of NAAC.