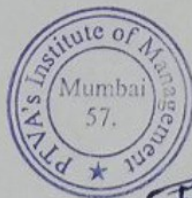


Minutes of the IQAC meeting held online on Friday, May 15, 2020 at 4:30 pm

- Minutes of the IQAC meeting held on January 10, 2020 were confirmed.
- Dr. Tejashree Deshmukh apprised the members about how PTVAIM completed the academic and exam related work of the on-going semesters (except final semesters) during the lockdown following the guidelines received from the UGC, AICTE and University of Mumbai.
- Dr. Harish Kumar Purohit informed the members that the University of Mumbai has formed a committee to work on the exam related issues to be tackled and important decisions regarding the same which need to be taken during the lockdown.
- Dr. Sucheta Pawar presented the COEI activities including the on-going pre-incubation program and MIC as well as IIC activities conducted and planned.
- She informed the members about the survey based webinar to be conducted by COEI at the last week of May 2020.
- Dr. Sucheta shall be sending the survey related questionnaire to the IQAC members for approval immediately.
- COEI plans for A.Y. 2020-21 including an exclusive program for schools and Rendezvous with Torch Bearers were discussed.
- PTVAIM has applied for MBA in Innovation, Entrepreneurship & Venture Development to the AICTE.
- COEI team to create a database of the students attending various webinars during the lockdown.
- COEI received two STARS for IIC activities from MIC for the academic year 2018-19.
- Research paper of Dr. Tejashree Deshmukh co-authored with Mr. Jigar Patel and another one of Mrs. Trupti Gupte were published in SCOPUS journals.
- 4 research papers jointly written by the faculty members and students of PTVAIM were published in UGC CARE approved journal.
- Quality research work done by the faculty members of PTVAIM to be shared with the industry experts associated with our Institute to explore the possibility of getting consultancy projects from the Industry related to the research areas.
- Dr. Sucheta Pawar, Mrs. Shalini Kakkar, Mrs. Trupti Gupte, Mr. Abhishek Deokule, Mrs. Aparana Patil and Mr. Ajinkya Kumawat mentored 77 MMS students regarding "Research".
- 2 minor paid research project proposals submitted by Mr. Jigar Patel and Mrs. Manali Patil as well as by CA Rajul Murudkar and Dr. CA Ajit Joshi were approved by the University of Mumbai. The deadline to submit these project reports is usually the month of September of the Academic Year. However, this time due to lockdown the deadline is expected to get extended.
- Dr. Sucheta Pawar apprised the members of project SAKSHAM undertaken by PTVAIM in association with Learning Space Foundation and Amhi Udyogini to provide livelihood opportunities for the women of rural areas of Palghar district.
- Besides manufacturing the cloth bags, SAKSHAM team shall concentrate on making facial masks required during COVID 19.
- SAKSHAM team shall explore the possibilities of applying for the benefits declared by Hon'ble Union Finance Minister, Mrs. Nirmala Sitharaman on May 13, 2020 with respect to the economic packages for KUTIR UDYOG.
- CA Rajul Murudkar apprised the members about Bazaarhaat, the Students' Skill Development Programme' held on January 25, 2020. Bazaarhaat was a fully sponsored event. CA Rajul Murudkar on behalf of the faculty team working for this event thanked Mr. Mohan Tanksale



Director  
PTVA's Institute of Management  
Chitrakar Ketkar Marg,  
Behind M. L. Dahanukar College,  
Vile Parle (E), Mumbai - 400 057.



for getting the sponsorship from the Union Bank of India. Other sponsors included Neckbook and Xenos Playpace.

- Bazaarhaat team shall collate the financial data of this entire event immediately and send the same to the IQAC members.
- Next time onward, such type of data must be collated at the end of the day of such event.
- Mr. Jigar Patel presented the information about the HR Conclave on "Future of Work" in association with HR Shapers – a Global HR Networking group which was held in the Institute on March 14, 2020.
- Placement Cell shall ensure that PTVAIM remains connected with the HR professionals who attended this Conclave in order to help generate more placement opportunities for our students.
- Placement Cell shall ensure repeated footfalls of these experts by arranging various activities that would involve the contributions of these HR professionals.
- Mr. Jigar Patel thanked Mr. Mohan Tanksale for providing placement to 7 students of PTVAIM during the lockdown.
- Mr. Jigar Patel is required to send a "Thank you" letter to Mr. Mandar Mhatre, a close aide of Mr. Tanksale for placing these students
- Dr. CA Ajit Joshi updated the committee about the NBA application process status.
- He assured that the subject-wise PO-CO matrices shall be ready by May 20, 2020.
- He also said that the submission of NBA application shall require around 45 days after the lockdown gets over.
- Dr. Tejashree Deshmukh is required to share the PEOs with the committee members to get their views and approval.
- Meeting concluded with Dr. Harish Kumar Purohit thanking all members present for giving their valuable time and inputs for the meeting.

#### Actionable Plans:

Sr. No.	Actionable Plan	Ownership	Timeline	Action Taken Report
1	The survey related questionnaire to be sent to the IQAC members	Dr. Sucheta Pawar	Immediately	Sent
2	An exclusive program for schools and Rendezvous with Torch Bearers	Dr. Sucheta Pawar	As per COEI calendar	In process
3	Submission of the application for MBA in Innovation, Entrepreneurship & Venture Development to the AICTE for the A.Y.2021-22	Dr. Sucheta Pawar	Done	Awaiting reply from AICTE
4	Creating a database of the students attending various webinars during the lockdown.	Dr. Sucheta Pawar	After the lockdown gets over	Collation of the data for the webinars



*[Handwritten Signature]*

Director  
PTVA's Institute of Management  
Chitrakar Ketkar Marg,  
Behind M. L. Dahanukar College,  
Vile Parle (E), Mumbai - 400 057.

*[Handwritten Initials]*

				attended done and in progress for the webinars to be attended.
5	SAKSHAM team to concentrate on making facial masks required during COVID 19	Dr. Sucheta Pawar	Immediately	Production and sale both going on
6	To explore the possibilities of applying for the benefits declared by Hon'ble Union Finance Minister, Mrs. Nirmala Sitharaman on May 13, 2020 with respect to the economic packages for KUTIR UDYOG.	Dr. Sucheta Pawar	Immediately	In process
7	To collate the financial data of Bazaarhaat immediately and send the same to the IQAC members	CA Rajul Murudkar	Immediately	In process
8	PTVAIM to remain connected with the HR professionals who attended HR Conclave	Placement Team	On-going	In process
9	To send a "Thank you" letter to Mr. Mandar Mhatre	Placement Team	Immediately	Done
10	Submission of NBA application	Dr. CA Ajit Joshi	45 days after the lockdown gets over.	In process
11	Subject-wise PO-CO matrices of NBA to be prepared	Dr. CA Ajit Joshi	May 20, 2020	Done
12	PEOs to be shared with the committee members to get their views and approval.	Dr. Tejashree Deshmukh	Immediately	Done



Director  
PTVA's Institute of Management  
Chitrakar Ketkar Marg,  
Behind M. L. Dahanukar College,  
Vile Parle (E), Mumbai - 400 057.