

Draft Minutes of the IQAC meeting held at PTVA's Institute of Management on Wednesday, April 3, 2024

List of Attendees:

Attached to the Minutes

Information Items:

- Minutes of the last IQAC meeting held on December 2, 2023, were confirmed.
- Preparation against NAAC Benchmarks were discussed.

Pending Items from the last Meeting:

Sr. No.	Item	Ownership	Timeline
1.	In Green club, students working in social work should be awarded a certificate	Ms. Preeti Kaushik	Immediately

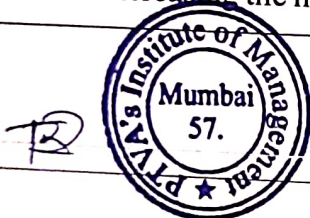
Decision Items:

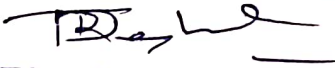
Sr. No.	Item	Ownership	Timeline & Action Taken Report
1	Green Policy to be prepared.	Director	May 2024, Prepared and attached to NAAC SSR
2	Validation of Benchmark to be carried out by Dr. Sonali Pednekar during mock audit on April 16,2024	IQAC Coordinator	April 16,2024, Mock Audit conducted, and validation done
3	Identify the gaps to make students more employable.	Training & Placement Officer	May 2024 Gaps identified through feedback collected from employers and



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			during Mock Interviews
4	To conduct a session on "Make Teaching Business Oriented" by Mr. Deepak Karandikar	Director	July 2024, To be organized after the NAAC SSR is accepted
5	Natural light in classrooms by adjusting window treatments and changing wall colours to enhance light reflection.	Building & maintenance Committee	December 2024
6	Emphasis on maintaining proper documentation and covering the entire process loop for all NAAC related activities.	IQAC Coordinator	July 2024, Taken care of
7	Faculty qualifications to be improved, with a focus on increasing the number of PhD holders	Director	Ongoing




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